

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, November 28, 2007**

**4:00 pm**

**Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Raymond Toews	Councillor
Stuart Watson	Councillor
Lisa Wardley	Councillor

**ABSENT:**

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Carol Gabriel	Executive Assistant
Jouliia Whittleton	Director of Corporate Services
John Klassen	Director of Environmental Services
Eva Schmitt	Planning Supervisor

**ALSO PRESENT:** Susan McNeil, The Echo  
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on November 28, 2007 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Newman called the meeting to order at 4:05 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 07-11-1064 MOVED** by Councillor Wardley

That the agenda be adopted as amended with the addition of:

- 5. d) ISL Engineering
- 5. e) Java Investments
- 12. b) VSI Funding
- 13. c) High Level Negotiations

- 13. d) Mackenzie Housing
- 13. e) Footner Forest Products

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**

- 3. a) Minutes of the November 13, 2007 Regular Council Meeting**

**MOTION 07-11-1065**

**MOVED** by Councillor Toews

That the minutes of the November 13, 2007 Regular Council meeting be adopted as presented.

**CARRIED**

Councillor Froese arrived at 4:15 p.m.

**BUSINESS ARISING  
OUT OF THE MINUTES:**

- 4. a) None**

**DELEGATIONS:**

- 5. a) Urban Systems**

Presentation by Kristie Peter, Planning Consultant, and Dave Johnson, Senior Planner, with Urban Systems regarding the Municipal Development Plan.

- 5. b) RAP Presentation**

Presentation by Sharon McLean, Vice-Principal and Karen Smith, Counselor, from Fort Vermilion Public School regarding the Registered Apprenticeship Program.

**MOTION 07-11-1066**

**MOVED** by Councillor Wardley

That administration investigate the opportunities of the Registered Apprenticeship Program.

**CARRIED**

**TENDERS:**

- 8. a) Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction Project**

**MOTION 07-11-1067**

Requires 2/3

**MOVED** by Councillor Toews

That the tender be awarded to the lowest tender and that the 2007 Capital Budget be amended to include the additional \$1,111,631 from the Roads Reserve for completion of the

Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction project.

**CARRIED**

**8. b) Transfer Station Waste Hauling Contract (5:00 pm)**

**MOTION 07-11-1068**

**MOVED** by Councillor Neufeld

That the Transfer Station Waste Hauling Contract tenders be opened.

**CARRIED**

Reeve Newman recessed the meeting at 5:15 p.m. and reconvened the meeting at 5:24 p.m.

**5. c) Mustus Energy Ltd. (In-Camera)**

**MOTION 07-11-1069**

**MOVED** by Councillor J. Driedger

That Council move in-camera at 5:24 p.m.

**CARRIED**

**MOTION 07-11-1070**

**MOVED** by Councillor Toews

That Council move out of camera at 6:04 p.m.

**CARRIED**

Councillor Watson left the meeting at 6:04 p.m.

**PUBLIC HEARING:**

**7. a) Bylaw 654/07 Municipal Reserve Closure Part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot11MR (NE 3-106-15-W5M) (La Crete)**

Reeve Newman called the public hearing for Bylaw 654/07 to order at 6:05 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 654/07 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Eva Schmidt, Planning

Supervisor presented the Development Authority's submission and indicated that first reading was given on October 25, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 654/07. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 654/07. There was no indication that anyone present wished to speak to the bylaw.

Reeve Newman closed the public hearing for Bylaw 654/07 at 6:08 p.m.

**MOTION 07-11-1071**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 654/07 being a Land Use Bylaw amendment to close part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR.

**CARRIED**

**MOTION 07-11-1072**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 654/07 being a Land Use Bylaw amendment to close part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR.

**CARRIED**

Reeve Newman recessed the meeting at 6:08 p.m. and reconvened the meeting at 6:38 p.m.

**5. d) ISL Engineering**

**5. e) Java Investments**

**MOTION 07-11-1073**

**MOVED** by Councillor Toews

That Council move in-camera at 6:39 p.m.

**CARRIED**

**MOTION 07-11-1074**

**MOVED** by Councillor Wardley

That Council move out of camera at 7:36 p.m.

**CARRIED**

Reeve Newman recessed the meeting at 7:37 p.m. and reconvened the meeting at 7:45 p.m.

**MOTION 07-11-1075**

Requires Unanimous

**MOVED** by Councillor Toews

That the capital budget be amended by \$250,000.00 to come from the General Capital Reserve for the purchase of three quarters of property (470 acres) located at SW 7-109-19-W5M, NW 6-109-19-W5M and SW 6-109-19-W5M plus legal survey documents from Java Investments and Jake & Eva Elias.

**CARRIED UNANIMOUSLY**

**MOTION 07-11-1076**

**MOVED** by Councillor Neufeld

That the Transfer Station Waste Hauling Contract tender be awarded to the lowest qualifying tender, L & P Disposal.

**CARRIED**

**MOTION 07-11-1077**

**MOVED** by Councillor Braun

That administration send a letter of support for Precision Lumber and Ridgeview Mills for their Aspen quota in F1.

**CARRIED**

**GENERAL REPORTS:**

6. a) None

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

9. a) None

**CORPORATE  
SERVICES:**

10. a) **Policy FIN023 Local Improvement Charge Cancellation  
Policy**

**MOTION 07-11-1078**

**MOVED** by Councillor Neufeld

That FIN023 Local Improvement Charge Cancellation Policy be tabled for further information.

**CARRIED**

**10. b) Mackenzie Housing Subdivision Local Improvement**

**MOTION 07-11-1079**

Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 658/07 being a bylaw to approval a local improvement charge for curb, gutter, and sidewalk within the Mackenzie Housing Subdivision (52<sup>nd</sup> and 50<sup>th</sup> Avenue from 45<sup>th</sup> to 43<sup>rd</sup> Street, 43<sup>rd</sup> Street from 52<sup>nd</sup> to 50<sup>th</sup> Avenue, 44<sup>th</sup> Street north of 50<sup>th</sup> Avenue and 51<sup>st</sup> Avenue northwest of 43<sup>rd</sup> Street) in the Hamlet of Fort Vermilion.

**CARRIED**

**10. c) Financial Update per October 31, 2007**

**MOTION 07-11-1080**

**MOVED** by Councillor J. Driedger

That the operating revenues and expenditures, term deposits and capital projects progress report for the period January 1, 2007 to October 31, 2007 and the variance list be received for information.

**CARRIED**

**10. d) Action Plan**

**MOTION 07-11-1081**

**MOVED** by Councillor Braun

That the action plan prepared by Activation Analysis be tabled to the planning session.

**CARRIED**

**10. e) Council Planning Session**

**MOTION 07-11-1082**

**MOVED** by Councillor Braun

That a Council planning session be held on July 3 & 4, 2008 in Edmonton.

**CARRIED**

**10. f) Public Land Auction**

**MOTION 07-11-1083**

**MOVED** by Councillor Neufeld

That Mackenzie County leave the property located at Plan 902 2917, Block 2A, Lot 24 (Meander River) in the current owners name and continue to attempt to sell the property.

**CARRIED**

**10 g) Information/Correspondence**

**MOTION 07-11-1084**

**MOVED** by Councillor Wardley

That the County sponsor the Small Business of the Year Award for the High Level Chamber of Commerce.

**MOTION 07-11-1085**

**MOVED** by Councillor Neufeld

That an amendment be made to motion 07-11-1084 as follows:

That the County sponsor the Small Business of the Year Award for all Chambers of Commerce within the County.

**CARRIED**

**MOTION 07-11-1084**

That the County sponsor the Small Business of the Year Award for all Chambers of Commerce within the County as amended by motion 07-11-1085.

**CARRIED**

**MOTION 07-11-1086**

**MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 657/07 Fee Schedule**

**MOTION 07-11-1087**

**MOVED** by Councillor Froese

That third reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for

application made after construction has commenced to one percent of construction value.

**CARRIED**

**11. b) Bylaw 394/03 West La Crete Closed Road**

Councillor Neufeld declared himself in conflict of interest and left the meeting.

**MOTION 07-11-1088**

**MOVED** by Councillor Braun

That administration continues with the consolidation process, according to Road Closure Bylaw 394/03, through an alternative surveyor, and that the County pay the consolidation fees.

**CARRIED**

Councillor Neufeld rejoined the meeting.

**11. c) Development Statistics Report January to September Comparison (2004-07)**

**MOTION 07-11-1089**

**MOVED** by Deputy Reeve Sarapuk

That the development statistics report for January to September for the years 2004-2007 be received for information.

**CARRIED**

**11. d) MRES Office Lease Agreement Renewal**

**MOTION 07-11-1090**

**MOVED** by Councillor Braun

That administration be authorized to renew the lease agreement for the Mackenzie Regional Emergency Services office building until December 31, 2008.

**CARRIED**

**11. e) Fire Smart Community Grant - Zama**

**MOTION 07-11-1091**  
Requires 2/3

**MOVED** by Councillor Neufeld

That the capital budget be amended to include an additional amount of \$65,000.00 with \$15,000.00 from the general operating reserve and \$50,000.00 from the Provincial grant for the



completion of the Zama Fuel Break project.

**CARRIED**

**MOTION 07-11-1092**

**MOVED** by Councillor Wardley

That administration investigate the Fire Smart Community Residents Grant funding available by Alberta Sustainable Resource Development.

**CARRIED**

**OPERATIONAL SERVICES:**

**12. a) Mustus Lake Subdivision Watermain Oversizing Payment**

**MOTION 07-11-1093**  
Requires 2/3

**MOVED** by Councillor Froese

That authorization be given for payment of \$28,506.03 to Henry Fehr for watermain oversizing along 95<sup>th</sup> Street in NE 10-106-15-W5M in La Crete, to be funded from the General Operating Reserve.

**CARRIED**

**12. b) VSI Funding**

**MOTION 07-11-1094**  
Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That the County's Veterinary Services Incorporated (VSI) funding remain at the 50% support level.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION:**

**MOTION 07-11-1095**

**MOVED** by Councillor Braun

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:47 p.m.

- 13. a) Personnel
- 13. b) Special Projects
- 13. d) High Level Negotiations
- 13. e) Mackenzie Housing
- 13. f) Footner Forest Products

**CARRIED**

**MOTION 07-11-1096**

**MOVED** by Deputy Reeve Sarapuk

That Council move out of camera at 10:04 p.m.

**CARRIED**

**13. f) Footner Forest Products**

**MOTION 07-11-1097**

Requires Unanimous

**MOVED** by Councillor Neufeld

That the Reeve, Deputy Reeve, and the Chief Administrative Officer be authorized to meet with appropriate forestry companies and government officials.

**CARRIED**

**MOTION 07-11-1098**

Requires Unanimous

**MOVED** by Councillor Braun

That the Reeve, Deputy Reeve, Councillor Neufeld and the Chief Administrative Officer meet with government to secure the Footner mill.

**CARRIED**

**NEXT MEETING DATE:**

**14. a) Regular Council Meeting**

Regular Council Meeting  
Tuesday, December 11, 2007  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 07-11-1099**

**MOVED** by Councillor J. Driedger

That the Regular Council meeting be adjourned at 10:05 p.m.

**CARRIED**

These minutes will be presented to Council for approval on Tuesday, December 11, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

**Mackenzie County  
Action List as of November 28, 2007**

***Council Meeting Motions Requiring Action***

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
<b>October 10, 2006 Council Meeting</b>			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John Ed/John W. Eva	In progress (Nov. 07)
<b>November 9, 2006 Council Meeting</b>			
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with the storm water master plan.	Eva John Joulia Lisa	In progress
<b>July 10, 2007 Council Meeting</b>			
07-07-673	That administration set up a meeting with the Town of Rainbow Lake regarding shared services.	Bill K. Greg N.	In progress
07-07-675	That the Reeve and Chief Administrative Officer be authorized to negotiate with Alberta Transportation for paving of Highway 88 as soon as possible.	Bill K. Bill N. Greg N. Walter S.	In progress
<b>July 25, 2007 Council Meeting</b>			
07-07-690	That the review of hamlet boundaries be tabled for further information.	Bill K., Mark Joulia, Eva	In progress
<b>September 26, 2007 Council Meeting</b>			
07-09-842	That administration investigate obtaining the lease of the Hutch Lake Campground and day use area as the Province is in the process of deregulating this park.	John Mark Eva	In progress
<b>October 10, 2007 Council Meeting</b>			
	Mackenzie County School Zone Review and Encroachments to be brought back at a later date.	Ron, Peter John, Eva	In progress (Jan. 8/08)
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Management Committee	In progress

Motion	Action Required	Action By	Status
<b>October 24, 2007 Organizational Council Meeting</b>			
07-10-909	That a Parks and Recreation Committee be established, including four members of Council, and that a Terms of Reference be developed.	Lisa W. Greg N. John K. Joulia	In progress
07-10-911	That a First Nations Consultation Committee be established, including four members of Council, and that a Terms of Reference be developed.	Bill K. Greg N.	In progress
<b>October 25, 2007 Council Meeting</b>			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Jason, Ron John, Mark Joulia, Julius Ryan	In progress
07-10-984	That all County building inspections be completed before the end of the year.	Bill K. Greg N. Joulia, Mark, John	In progress
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K.	In progress
<b>November 13, 2007 Council Meeting</b>			
07-11-1009	That the proposed golf course/condominium development on NE 15-109-19-W5M be received for information and that administration be instructed to prepare draft land use bylaw amendments.	Eva Ryan	In review
07-11-1021	That policy FIN024 Electronic Signatures be referred to the Finance Committee.	Joulia	Dec. 11/07
07-11-1025	That administration send a letter to Husky confirming previously committed funds for Husky Road to be available in 2008.	Bill K. Joulia Greg	In progress
07-11-1030	That administration look at options for the continuation of postal service in Zama.	Joulia	In progress
07-11-1039	That the draft inter-municipal Negotiating Committee Terms of Reference be referred to the Municipal Services Agreement Committee	Bill K.	In progress

Motion	Action Required	Action By	Status
	for ratification.		
07-11-1043	That the organizational chart be tabled to January 2008.	Bill K.	Jan. 2008
07-11-1045	That Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information.	Eva Ryan	
07-11-1049	That a letter be sent to Alberta Sustainable Resource Development requesting to enter into a lease agreement for waterfront cottage development at Wadlin Lake.	Joulia	In progress
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Joulia	In progress
07-11-1052	That the Municipal Parks Bylaw be referred to the Parks & Recreation Committee.	John Joulia	In progress
07-11-1055	That Council approve the request from Beaver First Nation and their joint venture partners to install a four inch gas line on a County right-of-way at no cost to the County, subject to the signing of a development agreement with all parties.	Bill K. John	In review
07-11-1057	That a yield sign be placed at the Fort Vermilion Airport intersection and that engine brake signs be placed at the major entrances to Fort Vermilion.	Mark	In progress
07-11-1061	That administration advise Alberta Infrastructure and Transportation that Mackenzie County is not interested at this time in operating the Tompkins Ferry.	Bill K.	In progress
<b>November 28, 2007 Council Meeting</b>			
07-11-1066	That administration investigate the opportunities of the RAP program.		In review

Motion	Action Required	Action By	Status
07-11-1077	That administration send a letter of support for Precision Lumber and Ridgeview Mills for their Aspen quota in F1.	Bill K. Carol	In progress
07-11-1078	That FIN023 Local Improvement Charge Cancellation Policy be tabled for further information.	Joulia	In progress
07-11-1081	That the action plan prepared by Activation Analysis be tabled to the planning session.	Bill K. Carol	In progress
07-11-1083	That Mackenzie County leave the property located at Plan 902 2917, Block 2A, Lot 24 (Meander River) in the current owners name and continue to attempt to sell the property.	Joulia	In progress
07-11-1088	That administration continues with the consolidation process, according to Road Closure Bylaw 394/03, through an alternative surveyor, and that the County pay the consolidation fees.	Eva	In progress
07-11-1092	That administration investigate the Fire Smart Community Residents Grant funding available by Alberta Sustainable Resource Development.	Jason Ryan	In progress

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, November 28, 2007  
4:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	<del>b)</del> Call to Order	
<b>AGENDA:</b>	2.	✓a) Adoption of Agenda	
<b>ADOPTION OF THE PREVIOUS MINUTES:</b>	3.	✓a) Minutes of the November 13, 2007 Regular Council Meeting	7
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a) b)	
<b>DELEGATIONS:</b>	5.	✓a) Urban Systems b) RAP Presentation ✓c) Mustus Energy Ltd. (In-Camera) ✓d) <i>ISL Engineering</i> ✓e) <i>Java Investments</i>	27
<b>GENERAL REPORTS:</b>	6.	a) b)	
<b>PUBLIC HEARINGS:</b>	7.	✓a) Bylaw 654/07 Municipal Reserve Closure Part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR (NE 3-106-15-W5M) (La Crete) – 6:00 pm	45





**TENDERS:**

8.     a) Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction Project
- b) Transfer Station Waste Hauling Contract (5:00 pm)

**COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:**

9.    a) None

**CORPORATE SERVICES:**

10.   a) FIN023 Local Improvement Charge Cancellation Policy 55
- b) Mackenzie Housing Subdivision Local Improvement 59
- c) Financial Update per October 30, 2007 69
- d) Action Plan 105
- e) Council Planning Session
- f) Public Land Auction
- g) Information/Correspondence Items 109
- h)
- i)

**PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:**

11.   a) Bylaw 657/07 Fee Schedule
- b) Bylaw 394/03 West La Crete Closed Road 125
- c) Development Statistics Report January to September Comparison (2004-07) 141
- d) MRES Office Lease Agreement Renewal 167
- e) Fire Smart Community Grant - Zama 175
- f)
- g)



**OPERATIONAL  
SERVICES:**

12. a) Mustus Lake Subdivision Watermain Oversizing Payment 209  
b) VSI What level of funding will  
the County provide?  
c)

**IN CAMERA  
SESSION:**

13. a) Personnel  
b) Special Projects  
c)  
d)

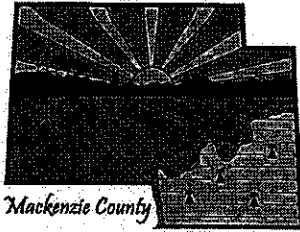
**NEXT MEETING  
DATE:**

14. a) Regular Council Meeting  
Tuesday, December 11, 2007  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

15. a) Adjournment





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the November 13, 2007 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the November 13, 2007 Regular Council meeting are attached.

**OPTIONS & BENEFITS:**

N/A

*Ray*

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the minutes of the November 13, 2007 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: \_\_\_\_\_

CAO



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, November 13, 2007**

**10:00 a.m.**

**Council Chambers**

**Fort Vermilion, AB**

**PRESENT:**

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Raymond Toews	Councillor
Stuart Watson	Councillor
Lisa Wardley	Councillor

**ABSENT:**

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Carol Gabriel	Executive Assistant
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Environmental Services
Mark Schorken	Director of Public Works & Agriculture
Jason Gabriel	Supervisor of Emergency Operations

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on November 13, 2007 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:**

**1. a) Call to Order**

Reeve Newman called the meeting to order at 10:02 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 07-11-1004**

**MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted as amended:

12. e) Signage Requests (addition)

5. c) Mustus Energy Ltd. (deletion)

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 24, 2007 Organizational  
Council Meeting**

**MOTION 07-11-1005**

**MOVED** by Councillor Wardley

That the minutes of the October 24, 2007 Organizational Council meeting be adopted as presented.

**CARRIED**

**3. b) Minutes of the October 25, 2007 Regular Council  
Meeting**

**MOTION 07-11-1006**

**MOVED** by Councillor Braun

That the minutes of the October 25, 2007 Regular Council meeting be adopted as presented.

**CARRIED**

**3. c) Minutes of the October 30, 2007 Special Council  
Meeting**

**MOTION 07-11-1007**

**MOVED** by Councillor J. Driedger

That the minutes of the October 30, 2007 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

**4. a) 2007–08 Council Meeting Dates**

**MOTION 07-11-1008**

**MOVED** by Councillor Watson

That the Regular Council meetings for the period November 2007 to October 2008 be scheduled as follows.

Date	Location	Time
Tuesday, November 13, 2007	Fort Vermilion	10:00 a.m.
Wednesday, November 28, 2007	Fort Vermilion	4:00 p.m.
Tuesday, December 11, 2007	Fort Vermilion	10:00 a.m.



Tuesday, January 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, January 23, 2008	Zama	2:00 p.m.
Tuesday, February 12, 2008	Fort Vermilion	10:00 a.m.
Wednesday, February 27, 2008	High Level	4:00 p.m.
Tuesday, March 11, 2008	Fort Vermilion	10:00 a.m.
Wednesday, March 26, 2008	La Crete	4:00 p.m.
Tuesday, April 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, April 23, 2008	Fort Vermilion	4:00 p.m.
Tuesday, May 6, 2008	Fort Vermilion	10:00 a.m.
Wednesday, May 28, 2008	Zama	2:00 p.m.
Tuesday, June 10, 2008	Fort Vermilion	10:00 a.m.
Wednesday, June 25, 2008	High Level	4:00 p.m.
Tuesday, July 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, July 23, 2008	La Crete	4:00 p.m.
Tuesday, August 5, 2008	Fort Vermilion	10:00 a.m.
Wednesday, August 27, 2008	Fort Vermilion	4:00 p.m.
Tuesday, September 9, 2008	Fort Vermilion	10:00 a.m.
Wednesday, September 24, 2008	Fort Vermilion	4:00 p.m.
Tuesday, October 14, 2008	Fort Vermilion	10:00 a.m.
Wednesday, October 22, 2008	Fort Vermilion	4:00 p.m.

**CARRIED**

**DELEGATION:**

**5. b) Golf Course/Condominium Development NE 15-109-19-W5M**

Del and Jane Kelly, Firesky Golf Club & Estates, Dave Arsenault and Mike Thompson from Maltais Geomatics were in attendance to present the proposed development to Council.

**MOTION 07-11-1009**

**MOVED** by Councillor Watson

That the proposed golf course/condominium development on NE 15-109-19-W5M be received for information and that

administration be instructed to prepare draft land use bylaw amendments.

**CARRIED**

**GENERAL REPORTS:**

**6. a) Municipal Planning Commission Meeting Minutes**

**MOTION 07-11-1010**

**MOVED** by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of October 12<sup>th</sup> and 23<sup>rd</sup>, 2007 be received for information.

**CARRIED**

**TENDERS:**

**8. a) None**

Reeve Newman recessed the meeting at 10:40 a.m. and reconvened the meeting at 10:48 a.m.

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

**9. a) Council Committee Reports**

Councillor Neufeld reported on the Mackenzie Regional Governance Forum, La Crete Building Committee meeting, Fort Vermilion south drainage open house, and the meeting with the Minister of Infrastructure and Transportation.

Councillor Braun reported on the orientation workshop, meeting with the Town of High Level, operating budget meeting, Mackenzie Regional Waste Management meeting, Municipal Planning Commission meeting, EXH project meeting, La Crete Building Committee meeting, Finance Committee meeting, and the Mackenzie Regional Governance Forum.

Councillor Froese reported on the meeting with the Town of High Level, and the orientation workshop.

Reeve Newman reported on the orientation workshop, meeting with the Town of High Level, Mackenzie Regional Governance Forum, La Crete Building Committee meeting and the Fort Vermilion south drainage open house.

Deputy Reeve Sarapuk reported on premiers dinner in Grande Prairie, REDI meeting – ethanol project, meeting with the Town of High Level, and the Mackenzie Regional Governance Forum.

Councillor J. Driedger reported on the orientation workshop,

meeting with the Town of High Level, operating budget meeting, Fort Vermilion south drainage open house, and the Mackenzie Library Board meeting.

Councillor Toews reported on the tour of Zama, and the Finance Committee meeting.

Councillor Wardley reported on the Zama Recreation Board.

Councillor Watson reported on the meeting with the Town of High Level, Mackenzie Regional Waste Management, Finance Committee meeting, and the Mackenzie Regional Governance Forum.

Councillor D. Driedger reported on the Agriculture Land Task Force meetings, and the Regional ASB conference.

**MOTION 07-10-1011**

**MOVED** by Councillor Watson

That Reeve Newman, Councillor Neufeld, and Councillor Watson be authorized to attend the meeting with the Minister of Tourism, Parks, Recreation and Culture on November 21, 2007.

**CARRIED**

**MOTION 07-11-1012**

**MOVED** by Councillor Neufeld

That the Council Committee verbal reports be accepted as information.

**CARRIED**

**DELEGATIONS:**

**5. a) Blue Hills Community School Grade 4/5 Class**

A presentation was made by the grade 4/5 class from Blue Hills Community School regarding their recycling project. The grade 6 class was also in attendance to observe the Council meeting and ask questions of Council as they are studying local government.

**CORPORATE  
SERVICES:**

**10. a) Policy FIN010 Financial Reports**

**MOTION 07-11-1013**

**MOVED** by Councillor Neufeld

That FIN010 Financial Reports policy be amended as presented.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**12. a) Winter Maintenance Flags**

**MOTION 07-11-1014**

**MOVED** by Councillor Watson

That the \$9,200 over expenditure for the road maintenance flags be authorized with funding coming from the general operating reserve.

**CARRIED**

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES**

**11. b) Bylaw 656/07 – Land Use Bylaw Amendment to Rezone a One Mile Radius Around Plan 0021068, Lots 2, 4 & 5 from Agricultural District 1 (A1) to Direct Control District 1 (DC1) (High Level Rural)**

**MOTION 07-11-1015**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 656/07 being a Land Use Bylaw amendment to rezone all subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 from Agricultural District 1 "A1" to Direct Control District 1 "DC1".

**CARRIED**

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:49 p.m.

**PUBLIC HEARING:**

**7. a) Bylaw 653/07 Land Use Bylaw Amendment to Rezone Part of SW 18-116-05-W6M and SE 13-116-06-W6M from Forestry District 1 (F) to Direct Control District 3 (DC3) (Zama Rural)**

Reeve Newman called the public hearing for Bylaw 653/07 to order at 1:05 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 653/07 was properly advertised. William Kostiw, Chief Administrative Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. William Kostiw, Chief Administrative Officer, presented the Development Authority's submission and indicated that first reading was given on October

10, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 653/07. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 653/07. Rhonda Rudnitski, Environment, Health and Safety Manager with Newalta commented on their proposed Land Use Bylaw Amendment.

Reeve Newman closed the public hearing for Bylaw 653/07 at 1:08 p.m.

**MOTION 07-11-1016**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 653/07 being a Land Use Bylaw amendment to rezone Part of SW 18-116-05-W6M and Part of SE 13-116-06-W6M from Forestry District "F" to Direct Control District 3 "DC3".

**CARRIED**

**MOTION 07-11-1017**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 653/07 being a Land Use Bylaw amendment to rezone Part of SW 18-116-05-W6M and Part of SE 13-116-06-W6M from Forestry District "F" to Direct Control District 3 "DC3".

**CARRIED**

**MOTION 07-11-1018**

**MOVED** by Councillor Braun

That Development Permit 233-DP-07 in Zama be approved as presented.

**CARRIED**

**9. b) CAO & Director Reports**

**MOTION 07-11-1019**

**MOVED** by Councillor Neufeld

That the Tompkins ice bridge contractor be given a deadline of one week to qualify his tender at which time administration will be authorized to go to the next qualifying tender.

**CARRIED**

**MOTION 07-11-1020**

**MOVED** by Councillor Watson

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Supervisor of Emergency Operations, and the Chief Administrative Officer reports be accepted for information.

**CARRIED**

**CORPORATE  
SERVICES:**

**10. b) Policy FIN024 Electronic Signatures**

**MOTION 07-11-1021**

**MOVED** by Councillor Wardley

That policy FIN024 Electronic Signatures be referred to the Finance Committee.

**CARRIED**

**10. c) Establishment of US Funds Bank Sub-Account**

**MOTION 07-11-1022**

Requires 2/3

**MOVED** by Councillor Toews

That the Chief Administrative Officer be authorized to open a US funds sub-account under the existing County's bank account with the ATB Financial for the purpose of depositing the unused \$205,000 US draft including permission to term-deposit the funds as per the Municipal Government Act.

**CARRIED**

**10. d) Outstanding Rent for Plan 882-1687, Block 1, Lot 1  
(Zama)**

**MOTION 07-11-1023**

**MOVED** by Councillor Braun

That invoice 5702 be reduced by \$2,570 and that the sale of Plan 882-1687, Block 1, Lot 1 (Zama) be finalized subject to the retroactive lease payments of \$1,685/annum for this property from the 2003-2004 to 2006-2007 lease years.

**CARRIED**

**10. e) Grant Applications**

**MOTION 07-11-1024**

**MOVED** by Councillor Watson

That Mackenzie County only applies for resource road funding for municipal owned roads.

**CARRIED**

**MOTION 07-11-1025**

**MOVED** by Councillor Wardley

That administration send a letter to Husky confirming previously committed funds for Husky Road to be available in 2008.

**CARRIED**

**MOTION 07-11-1026**

**MOVED** by Councillor Toews

That the grant applications for 2007-08 be received for information.

**CARRIED**

Reeve Newman recessed the meeting at 2:11 p.m. and reconvened the meeting at 2:30 p.m.

**10. f) Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction**

**MOTION 07-11-1027**

**MOVED** by Councillor Braun

That the capital budget amendment for the Mackenzie Housing subdivision and 45<sup>th</sup> street reconstruction project in Fort Vermilion be tabled to after the tender opening.

**CARRIED**

**10 g) Rural Matters Conference 2008**

**MOTION 07-11-1028**

**MOVED** by Councillor Braun

That Council be authorized to attend the Rural Matters conference in Edmonton on July 5 – 8, 2008.

**CARRIED**

**10. h) Zama Post Office**

**MOTION 07-11-1029**

**MOVED** by Councillor Wardley

That the County assist Canada Post in facilitating an open house in Zama in the new year.

**CARRIED**

**MOTION 07-11-1030**

**MOVED** by Councillor Wardley

That administration look at options for the continuation of postal service in Zama.

**CARRIED**

**10. i) Appointments of Members at Large to County Boards/Committee**

**MOTION 07-11-1031**

**MOVED** by Councillor Wardley

That the following members at large be appointed to the **Agriculture Service Board** for the period November 13, 2007 to October 2010.

Richard Marshall  
Joe Peters  
Eric Jorgensen

**CARRIED**

**MOTION 07-11-1032**

**MOVED** by Councillor Watson

That the following members at large be appointed to the **Assessment Review Board** for the period November 13, 2007 to October 2008.

Eric Jorgensen (alternate)

**CARRIED**

**MOTION 07-11-1033**

**MOVED** by Councillor Neufeld

That the following members at large be appointed to the **Subdivision and Development Appeal Board** for the period November 13, 2007 to October 2008 and alternating members according to appeal location.

Daryl Zielsdorf



Richard Marshall  
Wally Schroeder

**CARRIED**

**MOTION 07-11-1034**

**MOVED** by Councillor Toews

That the following members at large be appointed to the **Mackenzie Library Board** for the period November 13, 2007 to October 2010.

Lorraine Peters

**CARRIED**

**MOTION 07-11-1035**

**MOVED** by Councillor Neufeld

That the following members at large be appointed to the **Rural Water Services Board** for the period November 13, 2007 to October 2010.

Richard Marshall

**CARRIED**

**MOTION 07-11-1036**

**MOVED** by Councillor Toews

That the following members at large be appointed to the **Fort Vermilion FCS Advisory Committee** for the period January 1, 2008 to December 31, 2008.

Donna Guitard  
Cheryl Lizotte  
Eric Jorgensen  
Anne Martens  
Hali Ward  
Cindy Crichton  
Corrine Card

**CARRIED**

**MOTION 07-11-1037**

**MOVED** by Councillor Froese

That all ballots be destroyed.

**CARRIED**

**10. j) Town of High Level Agreement**

**MOTION 07-11-1038**

**MOVED** by Councillor Braun

That the 2002–2007 agreements with the Town of High Level be accepted and that the fire agreement be split.

**CARRIED**

**MOTION 07-11-1039**

**MOVED** by Councillor Neufeld

That the draft inter-municipal Negotiating Committee Terms of Reference be referred to the Municipal Services Agreement Committee for ratification.

**CARRIED**

**MOTION 07-11-1040**

**MOVED** by Councillor Braun

That Councillor Watson, Councillor J. Driedger, and Reeve Newman be appointed to the Municipal Services Agreement Committee.

**CARRIED**

**10. k) Highway 88**

**MOTION 07-11-1041**

**MOVED** by Councillor D. Driedger

That the Highway 88 report be received for information.

**CARRIED**

**10. l) Business Plan**

**MOTION 07-11-1042**

**MOVED** by Councillor Wardley

That the 2008–2010 Business Plan for Mackenzie County be approved as amended and that the statistical information be updated as received.

**CARRIED**

**10. m) Organizational Chart**

**MOTION 07-11-1043**

**MOVED** by Councillor Froese

That the organizational chart be tabled to January 2008.

**CARRIED**

**10. n) Information/Correspondence**

**MOTION 07-11-1044**

**MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Newman recessed the meeting at 3:32 p.m. and reconvened the meeting at 3:43 p.m.

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 652/07 – Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor)**

**MOTION 07-11-1045**

**MOVED** by Councillor Watson

That Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information.

**CARRIED**

**11. c) Bylaw 657/07 Fee Schedule**

**MOTION 07-11-1046**

**MOVED** by Councillor Froese

That first reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value.

**CARRIED**

**MOTION 07-11-1047**

**MOVED** by Councillor Watson

That second reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value.

**CARRIED**

**MOTION 07-11-1048**

Requires unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 657/07, being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value, at this meeting.

**DEFEATED**

**11. d) Waterfront Cottage Development**

Reeve Newman left the meeting at 4:15 p.m.

**MOTION 07-11-1049**

**MOVED** by Councillor Neufeld

That a letter be sent to Alberta Sustainable Resource Development requesting to enter into a lease agreement for waterfront cottage development at Wadlin Lake.

**CARRIED**

**11. e) Urban Expansion for the Hamlet of Zama**

**MOTION 07-11-1050**

**MOVED** by Councillor Braun

That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.

**CARRIED**

**11. f) MPC Member Honorarium for Meeting/Open House Attendance**

Reeve Newman rejoined the meeting at 4:29 p.m.

**MOTION 07-11-1051**

**MOVED** by Councillor Froese

That the Municipal Planning Commission member who attended both the MPC meeting and Open House on September 18, 2007 receive \$75.00 for his attendance at the Open House.

**CARRIED**

**11. g) Municipal Parks Bylaw 506/05**

**MOTION 07-11-1052**

**MOVED** by Councillor Wardley

That the Municipal Parks Bylaw be referred to the Parks & Recreation Committee.

**CARRIED**

**11. h) Fire Smart Community Grant – Zama**

**MOTION 07-11-1053**

**MOVED** by Councillor Wardley

That the Zama Fuel Break project be tabled to the next meeting for more information.

**CARRIED**

Reeve Newman recessed the meeting at 4:45 p.m. and reconvened the meeting at 4:51 p.m.

**OPERATIONAL  
SERVICES:**

**12. b) Signage – Peter Fehr’s Subdivision**

**MOTION 07-11-1054**

**MOVED** by Councillor Froese

That the sign package for Peter Fehr’s subdivision be accepted as presented.

**CARRIED**

**12. c) Boyer Gas Line Installation Request**

**MOTION 07-11-1055**

**MOVED** by Councillor Toews

That Council approve the request from Beaver First Nation and their joint venture partners to install a four inch gas line on a County right-of-way at no cost to the County, subject to the signing of a development agreement with all parties.

**CARRIED**

**12. d) County Gravel for Projects**

**MOTION 07-11-1056**

**MOVED** by Councillor J. Driedger

That future County projects be tendered with the option that the County may supply the gravel as part of the tender, which will be at the County’s discretion and price.

**CARRIED**

**12. e) Signage Requests**

**MOTION 07-11-1057**

Requires Unanimous

**MOVED** by Councillor Toews

That a yield sign be placed at the Fort Vermilion Airport intersection and that engine brake signs be placed at the major entrances to Fort Vermilion.

**CARRIED UNANIMOUSLY**

**MOTION 07-11-1058**

**MOVED** by Councillor Wardley

That the Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction project tender closing date be changed to November 28<sup>th</sup> at 1:00 p.m. at the Fort Vermilion office.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 07-11-1059**

**MOVED** by Councillor Braun

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:06 p.m.

- 13. a) Personnel
- 13. b) Special Projects
- 13. d) Tompkins Ferry
- 13. e) Legal Update

**CARRIED**

**MOTION 07-11-1060**

**MOVED** by Councillor Froese

That Council move out of camera at 6:00 p.m.

**CARRIED**

**13. d) Tompkins Ferry**

**MOTION 07-11-1061**

**MOVED** by Councillor Watson

That administration advise Alberta Infrastructure and Transportation that Mackenzie County is not interested at this

time in operating the Tompkins Ferry.

**CARRIED**

**13. e) Legal Update**

**MOTION 07-11-1062**

**MOVED** by Councillor Wardley

That the legal update be received for information.

**CARRIED**

**NEXT MEETING DATE:**

**14. a) Regular Council Meeting**

Regular Council Meeting  
Wednesday, November 28, 2007  
4:00 pm  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 07-11-1063**

**MOVED** by Councillor D. Driedger

That the Regular Council meeting be adjourned at 6:05 p.m.

**CARRIED**

These minutes will be presented to Council for approval on Wednesday, November 28, 2007.

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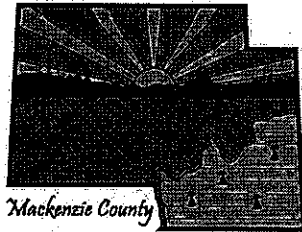
Greg Newman, Reeve

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Carol Gabriel, Executive Assistant







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION Urban Systems</b>

### BACKGROUND / PROPOSAL:

Christy Peter and Dave Johnson from Urban Systems will be attending the meeting to discuss the attached Vision, Issues and Opportunities paper.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review By: \_\_\_\_\_

CAO





## Mackenzie County

Mackenzie County has specific concerns and opportunities unique within the Province of Alberta. To create a new Municipal Development Plan and Land Use Bylaw, Mackenzie County and its administration held public forums requesting input from residents of the various communities. These open houses were designed to encourage input, address the unique characteristics of each community, help develop a common understanding of the issues to be considered and create a vision for the County's future. Open Houses were held in the hamlets of Fort Vermilion, La Crete, Zama, and in rural High Level, and were attended by members of the public, Mackenzie County Council, the Municipal Planning Commission, County administration and Urban Systems Limited (consultant).

### Goals

Based on the results generated from the open houses, the following goals were developed;

- Recognize and promote Mackenzie County as a rural

jurisdiction, with a strong tradition in agriculture

- Reflect the uniqueness of each community
- Encourage responsible growth practices by being proactive in establishing development frameworks
- Promote regional investment
- Improve communication between the County and its residents

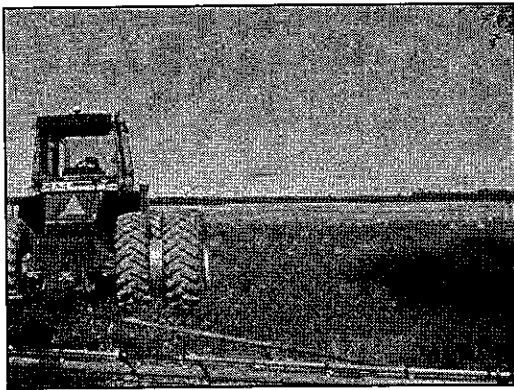
### Vision for the Future

Mackenzie County is dynamic and diverse, with plenty of opportunities for its residents and visitors. The county's agricultural roots have framed the development of the county and continue to remain at its heart. Along with the agricultural base, the county's vast natural resources and scenic setting have encouraged economic growth and diversification. Preservation of its agricultural heritage and appropriate development of natural resources have created opportunities for the residents and visitors of Mackenzie County. By encouraging responsible growth, the preservation of the Mackenzie County way of life has been achieved.



## Agriculture

Agriculture is an important industry in Mackenzie County. With strong historical and cultural ties to agriculture, many residents have made farming their way of life. Short growing seasons are compensated by extended summertime daylight hours, allowing for the production of cereal and lentil crops.



## Opportunities

### *Growing Demand*

Mackenzie County has grown from a traditional farming area to a diverse economic region rich in natural resources. This diversity has created a thriving county which is growing and attracting new residents. Since 2001, the population of the county has grown by 13.3%, a rate higher than the provincial average. With more and more people calling Mackenzie County home,

potential markets for locally produced agricultural products could increase.

### *Location*

While Mackenzie County is situated far north of many of the southern markets, the growing economies of the north put the county in an advantageous position. With the permafrost line running through the county, it is the most northerly area in which large scale agricultural operations can be undertaken. This location also puts Mackenzie County closer to the markets in the Territories in northern Canada. Increased opportunities to provide agricultural products and processing for these northern areas may occur which could help lessen the reliance on the southern markets.

### *Supply of Agricultural Lands*

While many regions within Alberta have little or no additional land available for agriculture, Mackenzie County has a growing supply. Since 1971, the amount of improved agricultural land has tripled. While this is quite significant, maximum potential for agriculture expansion has not occurred. Land clearing still continues, increasing the supply of



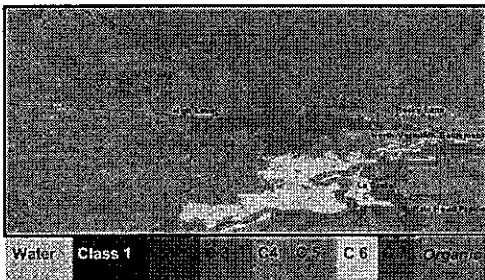
available lands for agricultural production.

subdividing land for large-lot residential use (acreages).

*Soil Classification Development Guide*

As the growth of Mackenzie County continues, developing land use criteria based on soils classification could help preserve more productive agricultural lands. In Mackenzie County, soil types are gray wooded and agricultural lands fall into the 3 or 4 Soil Capability categories under the Canadian Land Inventory system. Soils suitable for agriculture are found near the communities of Fort Vermilion, La Crete, High Level, and along the Peace River.

Increasingly, people are seeking a rural lifestyle, but without the commitment and work of a farm. This form of development can place pressure on the local government to provide improved services which are more commonly associated with more urban development. In Mackenzie County, country residential subdivisions have been developed in locations which are far from existing county infrastructure, increasing the cost for providing services and sometimes, limiting the operations of surrounding farms. Conflicts between country residential and agricultural uses include noise, dust, animals and pesticide use.



Mackenzie County does not have a framework for making consistent decisions related to country residential development. As per the open house comments, the county is proud of its farming traditions. Preservation of traditional land uses is important to the residents by discouraging fragmentation of higher quality farm land; however,

**Issues**

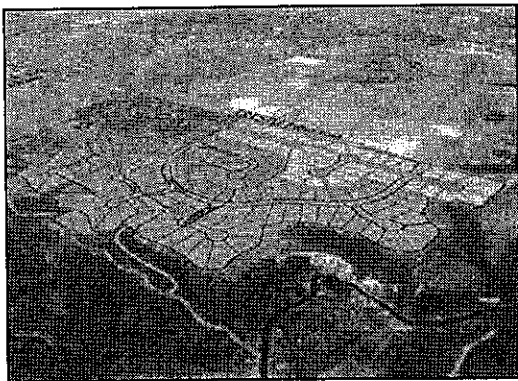
*Country Residential*

The demand for country residential development is increasing in Mackenzie County, as it is throughout Alberta. Country residential development takes land out of agricultural production by



existing and potential residents are still looking for rural living opportunities.

The creation of a decision-making framework will provide clarity for country residential developers, provide residents of Mackenzie County with varied residential options, and help to reduce the conflicts between agricultural and residential land uses.



*No Clear Policy for Agricultural Land*

While opportunities for the agriculture-al industry do exist, there is no policy context for land use decisions relating to agricultural land. Because of this, it is important that Mackenzie County Council adopts policies which reflect the values of their region in order to make decisions that support the long term vision for the County.

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**Summary**

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Agriculture is an important aspect of life in Mackenzie County. It is imperative to take advantage of this larger Municipal Development Plan process to address the issues and to reinforce the strengths associated to agriculture. Some of the considerations that should be included in the new MDP are:

- A decision making framework for country residential development
- Specific and focused strategies for protecting agricultural land
- Comprehensive and strong policies related to both the support of agriculture as an industry and way of life
- Using soil classifications to assist in land use determination (i.e. agriculture versus country residential)
- Support for diversifying agriculture to generate new sources of agricultural industry and income



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**Policy Discussion Questions**

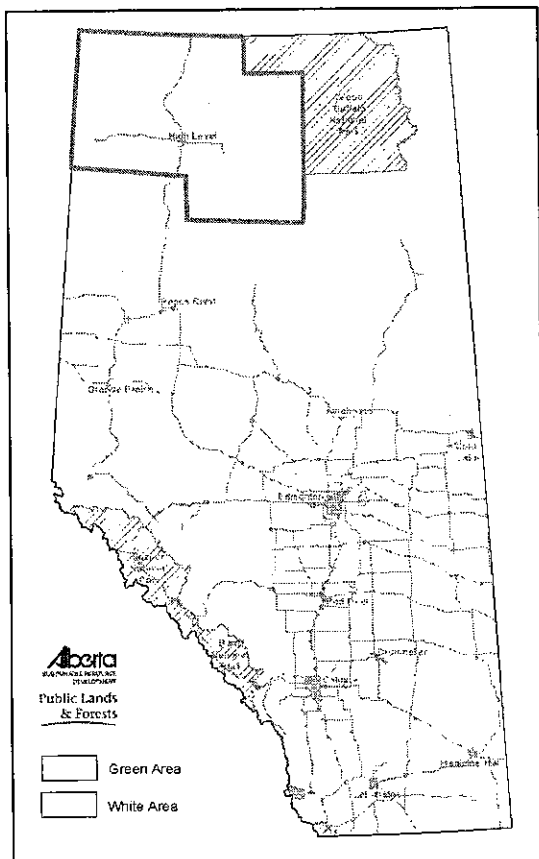
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1. What role should Mackenzie County have in supporting agriculture, both as an economic sector and as a way of life?
  
2. What strategies could Mackenzie County pursue to support and promote agriculture?
  
3. Should Mackenzie County designate specific areas in which the County will support the location of residential development? Where would these areas be most appropriate?



## Crown Land

A defining feature of Mackenzie County is the large amount of Crown Land within its boundaries. The Green Area is defined as public land which is managed for timber production, watersheds, wildlife and fisheries, recreation and grazing. This land is under the jurisdiction of the Province, and in Mackenzie County is used for forestry and oil and gas.



The White Area is defined as public land which is part of the agricultural landscape. Within Mackenzie County,

the White Area is prevalent near populated areas, and is managed for various uses including agriculture, recreation, soil and water conservation, and fish and wildlife habitat.

## Opportunities

### *Economic Growth*

The forestry and oil and gas industries able to operate on Crown Land have provided numerous employment and economic opportunities for the region. With a median age of 22.8 years old, the county's youthful population can likely be attributed, in part, to these employment opportunities. These career opportunities also attract people from outside the county to relocate.

### *Partnerships with Recreation/Tourism*

Some municipalities have used the combination of resource and recreation/tourism industries to create new opportunities and partnerships. For example, partnerships between ATV/snowmobile users and oil and gas companies have resulted in shared use of cutlines and resource roads. Similar partnership opportunities may be found in Mackenzie County.





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## Issues

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### *Improved Communication*

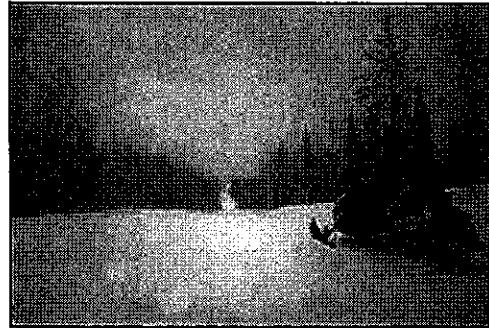
As discussed at the open houses, county residents feel poorly informed by private firms, operating on Crown Land, whose business practices affect them. In many cases, these companies are not required to inform the County or residents about their activities on public lands. As the County is the first point of contact for the residents, a proactive stance in promoting more effective communication between private companies, the Province, the County and residents is needed.

### *Improved Access to the Green Area*

One of the most significant opportunities for the county is the natural environment. In order to take full advantage of this opportunity, residents feel that increased access to Crown Land, particularly the Green Area, is necessary.

As local residents value the sustainability of these lands, they do not want them overdeveloped. However, they would like to access these natural

areas with greater ease. Developing areas where residents and visitors could spend time camping is of considerable interest. Currently, illegal cabins are being erected in the Green Area and traditional trap lines are being used for recreational purposes. Finding ways to allow better access to Crown lands for residents and visitors may decrease illegal access and illegal use of these public lands.



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## Summary

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The quantity and quality of Crown lands in the county is an important feature of the area. In order to take full advantage of the opportunities, as well as mitigate potential issues, it is important to consider industry's and the Province's needs, as well as how better access for residents and visitors can be achieved.



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## Policy Questions

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1. What regulations/application processes should the County consider for resource-based industries operating on land which is almost exclusively under provincial jurisdiction?
2. Are there opportunities for active collaboration with industry in the region for the development of trail corridors?
3. How can Mackenzie County facilitate communication and information sharing between resource-based industry, the Province, and residents?



## Economic Development

As discussed, Mackenzie County is a region that is rich in natural resources and has fostered vibrant, successful communities. The major industries include agriculture, forestry, and oil and gas, and together, they have provided a variety of employment options for Mackenzie County residents.

## Opportunities

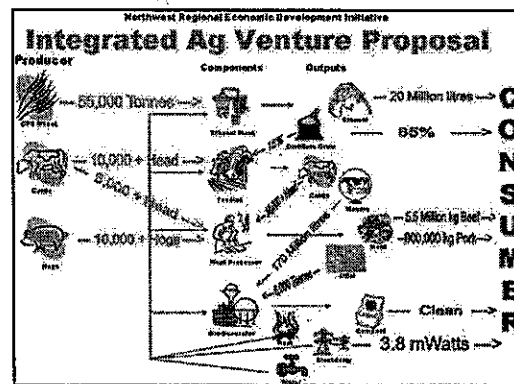
### *Economic Diversification*

With stable economic resources, the county has a solid foundation upon which to grow. A strong economic future demands new and diverse investment. Using primary resources as the base, development of a strong service sector is a natural progression. Based on its current economic strengths, Mackenzie County can be a leader within rural Alberta as to its diversification of economic activities.

### *Value-Added Agriculture*

Recently, the Regional Economic Development Initiative (REDI) for Northern Alberta completed a feasibility study on the Ethanol Agriculture Project, entitled the Northwest Alberta

Agricultural Ventures Concept (NWAAVC). This proposed project is a multi-million dollar integrated ethanol plant, livestock operation, bio-generation plant and meat processing facility, which would reduce transportation costs and provide a local market for the region's producers. This project is projected to increase local livestock population, provide 20 million litres of ethanol, and 3.4 mega-watts of power.



Markets for these products can be found within northwest Alberta and beyond. Much of the north is experiencing increasing growth and economic development. The agricultural goods produced in Mackenzie County through the NWAAVC could be supplied to these northern communities. This would help to sustain and diversify the agricultural industry in Mackenzie



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County and reduce dependence on southern markets.

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### Issues

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#### *Lack of Focus*

Currently, Mackenzie County does not have an Economic Development Department. Comments from the Open Houses suggest creating a position in the County administration which would focus on attracting and facilitating new investment to the county.

Presently, local economic development initiatives are lead by REDI, which receives funding from various sources, including the County. While REDI has successfully brought together different community organizations and interest groups, residents have suggested that a municipal economic development position would be able to devote more time and focus to this issue.

#### *Location*

As Alberta's most northerly county, Mackenzie County residents feel disengaged from the rest of the province and perceive that there is a lack of awareness about the region. Increasing

awareness can take time and will require persistence. While Mackenzie County can use its location to its advantage, it will require some effort to attract visitors and industry.

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### Summary

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Mackenzie County's strong economic portfolio and independent spirit provide many opportunities for the future. Creating value-added industries to support the existing local market will help to diversify the local economy. This will allow the county to expand its horizons and provide its residents with a diverse economic future.

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### Policy Questions

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1. Should the County play an active role in attracting investment? If so, how?
2. What role should the County play in encouraging additional development of value-added industry in the region?



## Recreation and Tourism

Mackenzie County's greatest asset is the outdoors. With large tracts of undeveloped wilderness, filled with various types of wildlife, Mackenzie County is a nature enthusiast's ideal environment. Preservation of this environment is a high priority for residents, but access is equally important. As a large portion of the county is in the Green Area, access to Crown land that does not damage the natural environment is imperative. Mackenzie County has a number of attributes that can provide residents and visitors with numerous recreation and tourism opportunities.

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### Opportunities

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#### *Sport Activities*

Responses voiced by residents about recreation opportunities revolved around sports activities. Residents suggested a ski hill, swimming pool, walking trails, cross country skiing trails, ATV/snowmobile trails, and community gyms. Being active is important to residents, and providing healthy recreational activities could attract new residents and visitors.



#### *Community Spirit & Hospitable Attitude*

Mackenzie County residents show great amounts of community spirit and pride. Their hospitable attitude is a major strength by creating a pleasant and welcoming atmosphere for visitors and new residents alike.

#### *Unique Communities*

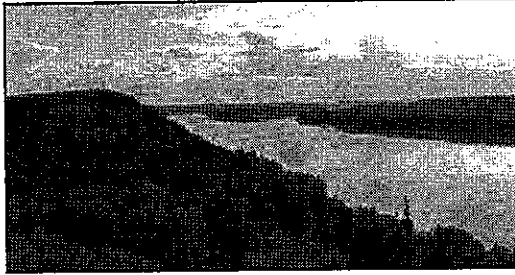
The individuality of the communities in the region creates a tourism opportunity. Each community has developed to form unique experiences. The variety of recreation and tourist opportunities found within the region is an excellent opportunity, and should be used to build interest in tourism and recreation activities found in Mackenzie County.

#### *The Peace River*

Mackenzie County's picturesque scenery and natural beauty are a source of great pride among its residents. The Peace



River will attract nature enthusiasts, campers and paddlers for the scenery and adventure.



Consideration of designating the Peace River as a Canadian Heritage River under the Canadian Heritage Rivers System (CHRS) could be explored. The Peace River fits the criteria set out by the CHRS:

- the river must have outstanding natural, cultural and/or recreational values;
- a high level of public support;
- it must be demonstrated that sufficient measures will be put in place to ensure that those values will be maintained.

This designation would help protect the pristine environment but also would promote the scenic region. It is important to ensure that the Peace River is properly managed, preserved and protected to serve as an attraction into the future.

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## Issues

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### *Lack of awareness*

Residents are aware of what services and recreational activities are available in their own community, but are not as well informed about other areas within the county as a whole. Improving local promotion would be an excellent step in creating overall awareness of the county as a recreation destination.

### *Infrastructure*

It is important to analyse whether the infrastructure needs of recreation and tourism development can be met prior to investing significantly in a development strategy. As a result of the distances involved, provision of infrastructure could be a costly proposition in Mackenzie County. The availability of infrastructure may be a limiting factor for recreation development and is something to consider.

### *Workforce Attraction*

The tourism industry offers significant returns on investment to those who can successfully operate niche tourism businesses (e.g. they take on a



significant risk or capital to pursue a niche market for a corresponding higher rate of return).

Specific challenges face the tourism and recreation industry, as wages are often much lower than those offered in the primary resource sector. This may make the attraction and retention of labour to service the tourist industries difficult.

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### Summary

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Despite the limitations noted previously, there are opportunities that exist within the tourism sector that, if developed appropriately, could allow tourism to emerge as a valued component of the regional economy. In order for any tourism development initiative to be effective, it would be advantageous to focus attention on a few possibilities that

are specific to Mackenzie County and would be beneficial in enhancing the tourism sector.

Recreational options enhance the quality of life for Mackenzie County residents. Recreational pursuits provide activities for all residents and can help shape the identity of the county. Using local assets to base recreational and tourist activities upon will create a unique experience.

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### Policy Questions

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1. To what extent should Mackenzie County support tourism as a growing economic sector?
2. What are some tourism resources unique to Mackenzie County that could be developed to enhance the County's potential as a tourist destination?
3. What are the main forms of recreation which are not currently available within Mackenzie County that the



residents would like to be provided?

4. What resources are needed to implement a successful recreation and tourism strategy?
5. To what economic level is the County willing to invest in the recreation activities for its residents and visitors?





## Inter-Municipal Relationships

Inter-municipal cooperation can help to develop strong municipalities and enhance their viability. Inter-municipal efforts to address regional economic and social challenges help to strengthen regions (and the province), and also reduce the need for direct provincial government intervention in the management of issues that affect more than one local jurisdiction.

The Towns of High Level and Rainbow Lake, along with several First Nations communities, are located within Mackenzie County's borders. Developing positive working relationships with these independent communities is beneficial for both the county and the region.



Town of High Level



## Opportunities

### *Existing Regional Agencies*

One opportunity for Mackenzie County is based on existing proactive inter-regional relationships. REDI and the Mighty Peace Tourist Association have been successful in fusing the desires of the communities involved and have laid the groundwork for positive inter-regional relationships.

### *Provincial Support*

Provincial support for inter-municipal cooperation is high. This is witnessed through the establishment of provincial programs, such as the Regional Partnerships Initiative, and increasing grant funding for regional service delivery, e.g. larger regional water system development. The County stands to benefit from partnerships with one or many municipalities.



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## Issues

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Current inter-municipal relationships between the County and its neighbours could be improved. Continued negotiations and integrated polices will be to the benefit of all residents of Alberta's Northwest. Ensuring sustainable development and promoting the region will serve to improve the quality of life within Mackenzie County.

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## Summary

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A focus on positive inter-municipal relationships will better connect Mackenzie County with surrounding municipalities and ultimately senior levels of government. Stronger relationships could provide various opportunities such as effective and consistent planning decisions, regional service and infrastructure provision, and greater investment in Mackenzie County. Improved inter-municipal relationships can result in proactive and effective decision making.

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## Policy Questions

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1. What are the main inter-municipal issues facing Mackenzie County and the northwest portion of Alberta in general?
2. What current partnerships are there between the County and its municipal neighbours? How can these be improved?
3. Does Mackenzie County see opportunities for partnerships with local First Nations communities? Does a positive working relationship exist today?

## **Mustus Energy 30 MW Biomass Energy Facility**

### Project Overview

Mustus Energy is proposing to build and operate a 30-MW power plant facility using biomass as the fuel source. Heat produced by the combustion process will generate steam to operate a steam turbine-generator to produce electric power. The power will be supplied to the electrical transmission and distribution system. The Alberta Electric System Operator (AESO) can direct the power output to an electric utility or a private energy purchaser. The facility will be situated within a 20 mile radius of High Level, AB Canada.

Biomass fueled power has many environmental advantages including reduced air emissions and an ash by-product that can be used as fertilizer on farmers fields. It is appropriate to note that Mustus Energy has secured long-term fuel contracts for this facility.

### Plant Operations

The plant will be designed to operate 24 hours per day year-round; except for planned maintenance shutdowns or the occasional forced outage. The plant will utilize well-established technology and have an expected yearly operation of 8,000 hours. The facility will be designed for automatic (or manual) startup and shutdown operation. The facility will have continuous monitoring at both full and partial loads. This facility will utilize conservative engineering design to ensure high efficiency and reliability for many years of operation.

Wood fuel for the plant will be brought in by truck and stored in a large storage area. Prior to introduction into the boiler, the wood will be chipped into 3" or less small pieces. A series of conveyors will move the wood to the boiler for combustion. Water is circulated through the boiler to absorb heat and is turned to steam. This steam exits the boiler and rotates a turbine-generator producing electric power.

The combustion gases leaving the boiler will proceed to an Electrostatic Precipitator, which will remove 90+ percent of the particulate matter. This particulate matter will be collected and distributed to farmers for use as an agricultural fertilizer. The remainder of the flue gases will be directed for dispersal via a stack.

Water used in the boiler will be collected after passing through the turbine for cooling and re-use.

The primary power plant components include a biomass-processing yard; wood handling and processing equipment, a wood storage building, a boiler for steam generation, a turbine-generator for power production, and a mechanical-draft cooling tower. Additional plant

equipment includes a variety of pumps, air compressors, piping, valves, etc. Air emissions will be controlled using an electrostatic precipitator.

PLC's (Programmable Logic Controllers) will be used to monitor and control the plant for efficient and reliable operation. Highly trained plant operators will staff a control room; they will manage and monitor important plant parameters.

Key plant data includes:

Generator	Gross power output: 30 WM	Net power output: ~ 27 MW
Steam Turbine inlet conditions:	900 F 900 psig	278,000 lb/hr steam flow
Fuel Consumption:	81,000 metric tons per year	Moisture content: 47%

### Design and Construction: Modular Approach

Conceptual engineering design, cost estimating, and oversight is provided by IAE (International Applied Engineering). IAE and Mustus Energy will provide detailed engineering design. A Construction contractor will be secured to build the facility.

The design and construction of the facility will use a modular approach. The advantage is cost savings of around 15 percent. This type of construction has been used in Europe and is becoming popular in North America. The individual equipment suppliers (boiler, turbine, cooling towers, etc.) will provide performance guarantees and their expertise in design and start-up of their systems. The overall construction contractor will provide a "wrap-around" guarantee for the facility's operation. IAE will also act as the Owner's Engineer in identifying and managing project risks throughout the project. Personnel safety will be a priority during the project's construction.

### Commissioning and Start-Up

Commissioning is the final assessment, check out, and review of all plant systems prior to formal commercial operation. It will also provide an assessment of the plant's construction relative to the construction contractor's contract. Commissioning in the early stage acts to measure the plant's functional performance and determine if it is ready for acceptance testing. All mechanical and electrical systems will be evaluated to ensure operability and integrity. This initial checkout will also confirm quality and accuracy of the design and construction. Safety systems are evaluated; and all instrumentation and hardware is checked for calibration and proper alignment. Performance and acceptance tests for each system will be performed. Generally, each major equipment provider will have field service engineers or technicians on-site during the commissioning phase. Personnel safety is also a key consideration during start-up.

Once all plant systems have been checked and verified; and, operation of the plant confirmed within its design / performance parameters, it is ready for hand-off to the owner to begin commercial operations.

**Alberta Biomass Project**

**30 MW**

**Sources and Uses of Funds (\$000's)**

<b>Uses of Funds</b>	
Plant Construction	55,000
Land	Incl. PC
Land Improvement	Incl. PC
Start-up Fuel (3 mos.)	Incl. PC
Start-up Labor/Training	Incl. Com.
Spare Parts	Incl. Com.
Budgeted Development Expenses	Incl. Com.
Construction Mgmt Costs	500
Wks Comp/GL/Unbrella Ins.	2,750
Bids Risk/Property Ins.	100
Totals	100
Owner's Engineer	200
Accounting	300
Lender's Engineer	100
Legal	100
Interest During Const. & Comm.	560
Commissioning	2,864
Less Commissioning Revenue	4,239
Grant Funds	(4,358)
	(5,000)
<b>Subtotal</b>	<b>57,445</b>
Project Contingency	10.0%
Total Start-up Cost	5,500
Maintenance Reserve	62,945
Working Cap Reserve	5.0%
Debt Service Reserve	0
	5.0%
	0
<b>Total Uses of Funds</b>	<b>63,945</b>

**Sources of Funds**

Series A Debt	7.04%	4,500
Series B Debt	72.96%	46,656
Equity	20.00%	12,789
	100.00%	
<b>Total Sources of Funds</b>		<b>63,945</b>

**Debt Assumptions**

Series A		Series B	
Beginning Balance	4,500	46,656	
Interest Rate	6.00%	7.00%	
Term	2.00	15.00	
Average Life	1.14	0.00	
Average DSCR	4.77	2.21	
Minimum DSCR	4.07	1.46	
<b>Construction Financing</b>			
Interest Rate	5.50%		
Commitment Fee	0.00%		
	NOT USED		
		0.00%	NOT USED
			Standby Letter of Credit Fee (6 months each, Orig. Debt Service)

<b>Calculate Average Power Sales Price</b>			
% Sold	Rate kwh	0.04	
50%	0.08	0.04	
50%	0.08	0.04	
	<b>Average Price</b>	<b>0.08</b>	

<b>Project Revenues</b>			
Power Sales Average Price	Base Year #	2009 - 10	Annual Escalation
Alberta 2 Yr. Subsidy	\$/kWh	\$0.0800	0.0%
(Ends March 2011)	\$/kWh	\$0.02	0.0%
Canadian 10 Yr. Subsidy	\$/kWh	\$0.01	0.0%
			<b>Total Assumed Subsidy</b>
			4,548
			20,597

<b>Carbon Credit / RECS</b>		<b>Total 15 Yr Actual Assumed CC / RECS</b>
Price per kWh	\$0.0210	41,242
Annual Escalation	4.00%	

<b>Commissioning Parameters</b>	
Months to Commission	3
Average Capacity	60%

**Tax/Accounting Assumptions**

Tax Rate	- Federal	19.00%
	- State	10.00%
Effective Tax Rate		29.00%

<b>Depreciation (Canadian)</b>		
Declining Balance Percentage*	% of EPC Cost	Capital Amount
4.00%	14%	7,500
50.00%	86%	47,500
	<b>Total</b>	<b>55,000</b>

<b>4% Dep Items (Fr. Budget)</b>	
2000	Fuel Shed
3000	Concrete Work
2500	Building/Control Room
7500	<b>Total</b>

<b>GAAP Depreciation</b>	
20 -Year Straight Line	55,000

Commissioning

TOTALS

Month	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	TOTALS	
Project Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
Days in Month	30	31	30	31	31	30	31	30	31	31	29	31	30	31	30	31	31	30	31		
Project Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	
Land																					
Land Improvement																					0
Construction-In-Progress																					0
Milestone Pmt Schedule																					55,000
Contractor Retainage																					0
Construction (Soft Costs)	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	172	2,750
Owner's Engineer/Manager	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	300
Owner's Engineer	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	100
Lenders' Administrative Fee	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wks Comp/G/L Umbrella Ins.	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	100
Bids Risk/Property Ins.	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	100
Accounting	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	100
Legal	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	550
Start-up Costs																					
Start-up Fuel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Start-up Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Start-up State Pmts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200
Project Contingency																					
General	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	344	5,500
Working Capital																					
Debt Service Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Working Capital Reserve	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000
Initial Maintenance Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Monthly Const. Costs Before Int.	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	5,000
Include Commissioning To Calculate Construction Loan Interest																					
Commissioning Cost	4,228																				
Power Production % for Month																					
Less Commissioning Power Sales Revenue																					
Net Commissioning																					
Construction Loan Interest	(2,250)																				
Amount Borrowed During Month	2,119	2,619	3,619	4,619	5,619	6,619	7,619	8,619	9,619	10,619	11,619	12,619	13,619	14,619	15,619	16,619	17,619	18,619	19,619	20,619	(5,000)
Previous Loan Balance	0	3,119	6,738	10,297	14,593	19,737	26,617	34,236	42,599	51,716	61,593	72,232	83,641	95,730	108,500	122,959	138,107	153,944	170,471	187,688	55,411
Add Previous Month's Interest	0	14	64	148	264	401	559	739	941	1,174	1,439	1,834	2,359	3,024	3,829	4,784	5,899	7,184	8,649	10,304	254
Cumulative Amount Borrowed	3,119	6,738	10,397	14,056	17,715	21,374	25,033	28,692	32,351	36,010	39,669	43,328	46,987	50,646	54,305	57,964	61,623	65,282	68,941	72,600	55,665
Monthly Construction Loan Interest	14	31	48	64	81	98	115	132	150	167	184	201	218	235	252	269	286	303	320	337	254

Total Project Funds 63345

**CONFIDENTIAL**

Alberta Biomass Project  
30 MW

<b>Commissioning</b>			
Labour	3 months	559188	all staff on site
Fuel		1266820	3 month supply of fuel
Water		150000	3 month supply of water this includes the water blown off during steam blows
Chemicals		100000	Start-up, boil-out, steam blows
Training (labour)	3 months	559188	all staff on site
Equipment for steam blows		300000	Automatic control valve and blow down tank
Misc repairs to systems		450000	contingency
Dev. Standard operating procedures*	3 months	25875	one operator for 3 months
Dev. Safety procedures*	3 months	25875	one operator for 3 months
Dev. Preventive Maintenance Program*	3 months	25875	one operator for 3 months
Warehouse set-up (spares)	3 months	25875	Initial Spare part inventory
Spare parts		750000	
		<b>\$4,238,695</b>	

\*NOTE: All lead operators will be on site (6) six months prior to commissioning writing procedures for the operation of the facility. The rest of the operation and maintenance staff will be on site three months prior to commissioning the facility for complete training on all systems and equipment. This training will be provided by the vendors as well as by the senior operations staff.

**Calculate Commissioning Fuel Cost**

Availability Factor	67.00%
Hours Operation 3 mos. @ Availability	1467
Fuel Cost per hr. @ 90% Capacity	863
<b>Commissioning Fuel Cost</b>	<b>1266820</b>

**Calculate Commissioning Water Cost**

Hours Operation 3 mos. @ Availability	1467
Water Cost per hour	27
Water Cost Normal Operation	39617
Plug Figure for Commissioning Extra	110383
<b>Total Water Cost Commissioning</b>	<b>150000</b>

**Power Sales and Subsidy for Commissioning -- 3 months @ 60% Capacity; 95% Availability**

<b>ECONOMIC ASSUMPTIONS</b>	
Availability Factor	67.00%
Operating Hours 3 months	1467
Net MWh hr @ 90% Capacity	24.75
Net Saleable MWh	<b>36316</b>

<b>REVENUES</b>	
Power Sales	2905
Ableria Subsidy (2 yrs.)	726
Canadian Subsidy (10 yrs.)	363
Carbon Credit / REC	363

<b>TOTAL REVENUES</b>	<b>4358</b>
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Alberta Biomass Project

30 MW  
Operation Assumptions

Operating Costs - Base Year = 2009

<b>Fuel</b>			
Biomass (Metric Tons) @ 95% Avail. And 90% Capacity	\$/Tonne	22.5	Esc 4.0%
Fuel Price Per Tonne		238,331	
Tonnes Logs per yr		81,000	
Tonnes Sawmill Residue per year	\$/Tonne	319,331	
Total Tonnes Per Year		8322	
Divide by hrs. at 95% Availability		38.37	
Tons / hr		863.37	
Fuel Cost per hr.			

Fuel Cost kwh	3.49
Cents	

<b>Water</b>		
GPM	18	
Minutes hr.	60	Esc 3.0%
Cost per gallon	0.025	
Water Cost per hour	27	

Operating Parameters

Availability	95%
Net Operating Days per Year	347
Biomass Operating Hours per Full Year	8,322

<b>Parasitic and Capacity</b>	
Max Gross Output MWh	30
Less Parasitic Load	(2.50)
Net Output before Capacity	27.5
Capacity Percentage	90%
Less Capacity Adjustment	(2.75)
Net Saleable Output MW per hr	24.75

<b>Incremental Biomass O&amp;M Costs</b>			
Auxiliary Fuel	\$/Yr	50	4.00%
Real Estate Tax	\$/Yr	200	4.00%
Annual Maintenance	\$/Yr	300	3.00%
Spare Parts	\$/Yr	200	3.00%
Consumables	\$/Yr	50	4.00%
Ash Removal	\$/Yr	79	4.00%
Administrative	\$/Yr	250	3.00%
Miscellaneous	\$/Yr	50	4.00%
Capital Improvement	\$/Yr	250	3.00%
Labor	\$/Yr	2,237	3.00%

<b>Annual Capital and Major Maintenance Reserve</b>			
Capital and Major Maintenance	\$/Yr	500	0.00%

<b>Ash Removal</b>		
Biomass Operating Hours per Full Year	8,322	
Ave. Dry Tonnes Biomass hr. @ Capacity	21.49	
Total Tons Ash yr.	178825	
Ash Percentage	2.60%	(2.1% residual plus .5% sand)
Total Tons Ash Yr.	4,649	
Disposal Cost Ash per Ton	\$17.00	
Annual Ash Disposal Cost	\$79,041	



CONFIDENTIAL

Alberta Biomass Project

30 MW  
Summary of Cash Flow

PROJECT YEAR	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
<b>ECONOMIC ASSUMPTIONS</b>																					
(Start 11/1/09)																					
Operating Hours / yr	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	8,322	
Net Saleable MWh / yr	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	24,75	
Net Saleable MWh / yr	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	205,970	
<b>REVENUES</b>																					
Power Sales	16,478	17,137	17,822	18,535	19,276	20,047	20,849	21,683	22,551	23,453	24,391	25,366	26,381	27,436	28,534	29,675	30,862	32,097	33,381	34,716	
Alberta Subsidy (to 3/20/11)	4,19	429	2,060	2,060	2,060	2,060	2,060	2,060	2,060	2,060	3,049	3,171	3,296	3,430	3,567	3,709	3,858	4,012	4,173	4,339	
Canadian Subsidy (10 yrs)	2,060	2,142	2,228	2,317	2,410	2,506	2,606	2,710	2,819	2,932	3,049	3,171	3,296	3,430	3,567	3,709	3,858	4,012	4,173	4,339	
Carbon Credit / REC	2,060																				
<b>TOTAL REVENUES</b>	24,716	21,768	22,110	22,912	23,746	24,513	25,515	26,453	27,429	28,444	29,440	30,517	31,679	32,936	34,286	35,729	37,265	38,895	40,619	42,439	

EXPENSES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
<b>EXPENSES</b>																					
Biomass Fuel	7,185	7,472	7,771	8,082	8,405	8,742	9,091	9,455	9,832	10,226	10,635	11,061	11,503	11,963	12,442	12,940	13,457	13,996	14,555	15,138	
Water	225	231	238	246	253	260	268	276	285	293	302	311	320	330	340	350	361	371	383	394	
Amulbity Fuel	50	54	58	58	61	63	66	68	71	74	77	80	83	87	90	94	97	101	105	110	
Fuel	200	208	216	225	234	243	253	263	274	285	296	308	320	333	346	360	375	390	405	422	
Fuel Escalator Tax	300	309	318	328	338	348	358	369	380	391	403	415	428	441	454	467	481	496	511	527	
Maintenance	200	206	212	219	225	232	239	246	253	260	267	274	282	290	298	307	315	324	333	342	
Spare Parts	50	52	54	56	58	61	63	66	68	71	74	77	80	83	87	90	94	97	101	105	
Consumables	79	82	85	88	92	96	100	104	108	112	117	122	127	132	137	142	148	154	160	167	
Asset Renovation	250	258	265	273	281	290	299	307	317	326	336	346	356	366	376	387	398	409	420	432	
Administrative	50	52	54	56	58	61	63	66	68	71	74	77	80	83	87	90	94	97	101	105	
Miscellaneous	50	52	54	56	58	61	63	66	68	71	74	77	80	83	87	90	94	97	101	105	
Capital Improvement	250	258	265	273	281	290	299	307	317	326	336	346	356	366	376	387	398	409	420	432	
Labor	2,237	2,304	2,373	2,444	2,517	2,593	2,671	2,751	2,833	2,918	3,005	3,098	3,196	3,295	3,393	3,495	3,599	3,697	3,808	3,922	
<b>TOTAL EXPENSES</b>	11,076	11,486	11,910	12,349	12,806	13,279	13,770	14,279	14,808	15,358	15,928	16,516	17,129	17,764	18,424	19,109	19,819	20,556	21,321	22,115	

OPERATING MARGIN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Net Margin Available for Debt Coverage	13,141	9,782	9,700	10,082	10,440	10,894	11,245	11,674	12,121	12,588	13,074	13,581	14,119	14,688	15,288	15,920	16,585	17,284	18,017	18,785
<b>SERIES A DEBT SERVICE</b>																				
Interest Payments	221	88	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Principal Payments	2,183	2,317	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Senior Debt Service	2,405	2,405	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
<b>SERIES B DEBT SERVICE</b>																				
Interest	3,219	3,087	2,946	2,795	2,633	2,459	2,273	2,074	1,860	1,631	1,385	1,122	840	538	213	0	0	0	0	0
Interest Payments	1,830	1,862	2,103	2,254	2,416	2,588	2,775	2,975	3,189	3,415	3,663	3,927	4,208	4,511	4,835	5,179	5,542	5,924	6,326	6,749
Principal Payments	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049
Total Sub Debt Service	2,13	1,46	1,92	1,99	2,07	2,15	2,23	2,31	2,40	2,49	2,18	2,28	2,39	2,50	2,61	0	0	0	0	0
<b>SERIES B DEBT COVERAGE</b>																				
Interest on Debt Svc Res	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest on Maintenance Res	38	65	93	123	279	88	95	128	158	315	105	137	188	202	362	155	188	222	258	295
Interest on Working Capital Reserve	53	53	53	53	61	64	67	70	74	78	81	86	90	94	99	104	109	115	120	126
Interest on Capital and Maintenance Reserve	13	38	65	93	123	153	183	213	243	273	303	333	363	393	423	453	483	513	543	573
Net Interest Expense	3,339	3,019	2,733	2,521	2,170	2,048	2,042	1,781	1,502	1,080	882	794	445	73	(445)	(621)	(452)	(624)	(801)	(981)
Debt Service Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>PRE-TAX CASH FLOW</b>	6,288	2,984	5,965	5,788	6,354	6,956	6,928	7,418	7,930	8,589	6,989	7,201	7,836	8,517	9,290	14,697	16,353	16,077	16,832	17,621

(Before Adjustment to Determine Free Cash Flow)

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Alberta Biomass Project

30 MW

Tax Income

PROJECT YEAR	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
(Start 1/1/03)																					
<b>ALBERTA TAX CALCULATION</b>																					
Operating Margin	13,641	10,292	10,200	10,562	10,940	11,334	11,745	12,174	12,621	13,088	13,574	14,071	14,580	15,101	15,632	16,176	16,732	17,299	17,877	18,466	19,066
Less: Net Interest Expense	(3,338)	(3,019)	(2,733)	(2,521)	(2,170)	(2,049)	(2,042)	(1,791)	(1,502)	(1,050)	(882)	(794)	(445)	(73)	452	524	601	681	764	851	942
Less: Depreciation Expense	(12,025)	(18,107)	(9,186)	(4,724)	(2,467)	(1,986)	(1,734)	(977)	(594)	(389)	(305)	(238)	(709)	(441)	(303)	(203)	(119)	(70)	(40)	(20)	(10)
<b>TAXABLE INCOME</b>	(1,728)	(10,944)	(1,721)	3,317	6,283	7,298	7,970	9,416	10,524	11,508	12,487	13,467	14,447	15,427	16,407	17,387	18,367	19,347	20,327	21,307	22,287
Income Taxes Due	(500)	(3,143)	(489)	982	1,822	2,116	2,311	2,731	3,052	3,366	3,680	3,994	4,308	4,622	4,936	5,250	5,564	5,878	6,192	6,506	6,820
Ending Tax Loss Carryover	(500)	0	0	0	0	757	2,311	2,731	3,052	3,366	3,680	3,994	4,308	4,622	4,936	5,250	5,564	5,878	6,192	6,506	6,820
Income Taxes Paid	0	(3,643)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>PRE-TAX FREE CASH FLOW</b>	6288	2984	5365	5788	8364	8596	8928	9418	9930	10464	11022	11601	12201	12821	13461	14121	14801	15491	16191	16911	17651
Pre-Tax Cash Flow	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)
Less: Capital and Maintenance Reserve	5788	2484	4865	5288	5854	6196	6428	6918	7430	8069	8489	8911	9333	9755	10177	10600	11022	11444	11866	12288	12710
Pre-Tax Cash Flow After C&M Reserve	(101)	(159)	(213)	(274)	(463)	(411)	(232)	(283)	(359)	(531)	(503)	(328)	(328)	(359)	(464)	(663)	(821)	(452)	(524)	(601)	(681)
Less Interest Retained in Reserves																					



CONFIDENTIAL - DRAFT

CONFIDENTIAL		Alberta Biomass Project																								
		30 MW																								
		Debt Amortization																								
Project Year	Mortgage (1) or Var. Amort. (2)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
Interest Rate	6.00%																									
Term	1.14																									
Average Life	1.14																									
Beginning Balance	4,500	2,317																								
Interest	68	35	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Principal	534	566	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
End of Quarter Balance	3,966	1,751	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Interest	59	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Principal	542	575	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mid-Year Balance	3,425	1,176	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Interest	51	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Principal	550	593	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
End of Quarter Balance	2,875	592	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Interest	43	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Principal	583	592	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
End of Year Balance	4,500	2,317	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Total Interest	221	88	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Total Principal	2,183	2,317	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Debt Service	2,405	2,405	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
DCFR	5.47	4.07																								

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Alberta Biomass Project

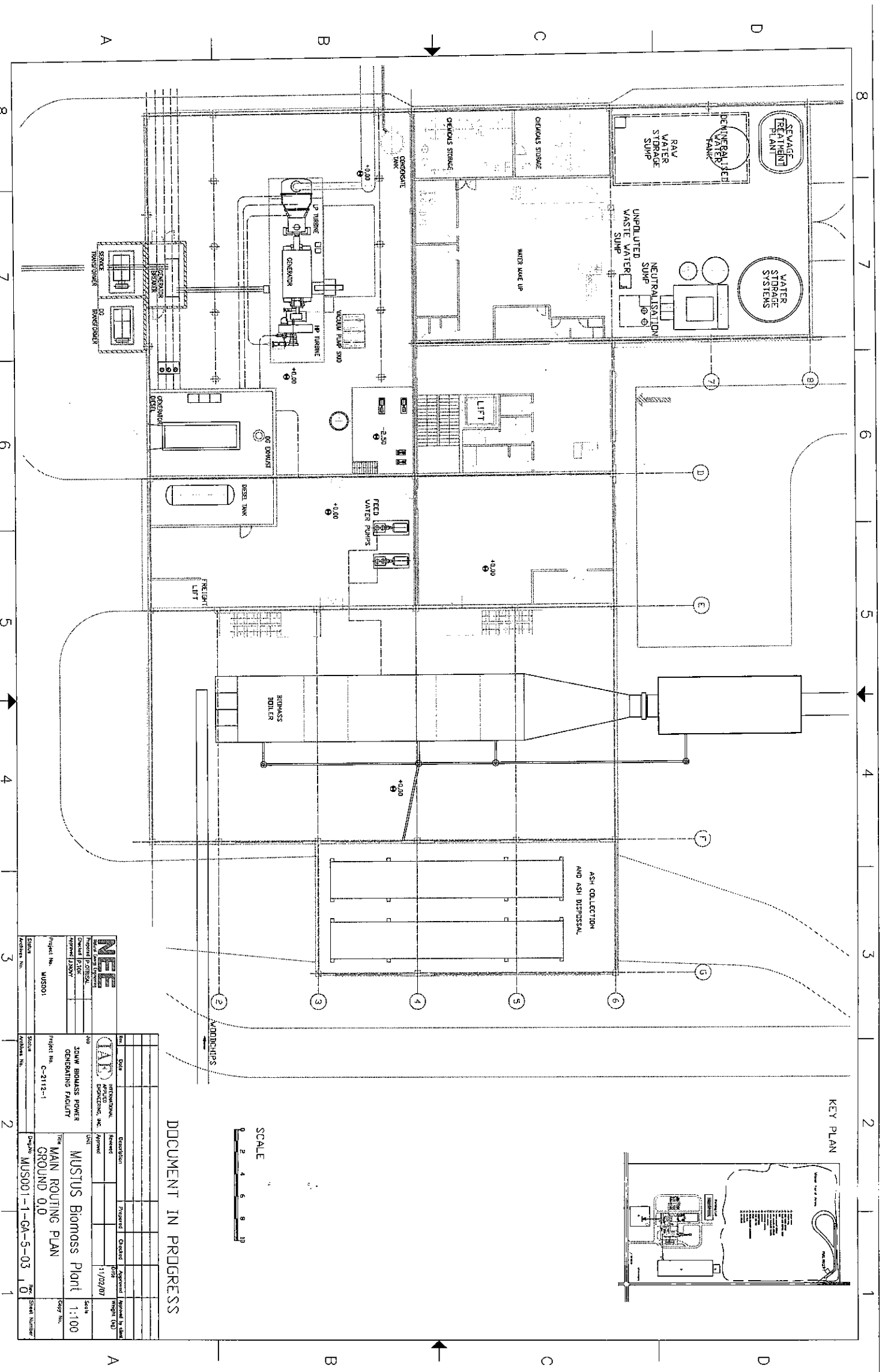
30 MW

Subordinated Debt Amortization

PROJECT YEAR	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
Beginning Balance	46,656	44,826	42,864	40,761	38,508	36,092	33,502	30,727	27,752	24,563	21,146	17,482	13,556	9,347	4,835	0	0	0	0	0	0	0	0	0	0	0
Interest	816	784	750	713	674	632	586	538	486	430	370	306	237	164	85	0	0	0	0	0	0	0	0	0	0	0
Principal	446	478	512	549	588	631	678	724	777	832	892	956	1,025	1,099	1,178	0	0	0	0	0	0	0	0	0	0	0
End of Quarter Balance	46,210	44,348	42,352	40,213	37,819	35,461	32,826	30,002	26,975	23,731	20,253	16,526	12,531	8,248	3,655	0	0	0	0	0	0	0	0	0	0	0
Interest	809	776	741	704	664	621	574	525	472	415	354	289	219	144	64	0	0	0	0	0	0	0	0	0	0	0
Principal	454	485	521	558	599	642	688	737	780	817	858	903	943	978	1,008	0	0	0	0	0	0	0	0	0	0	0
Mid-Year Balance	45,757	43,862	41,831	39,654	37,321	34,820	32,139	29,285	26,165	22,884	19,346	15,553	11,488	7,130	2,480	0	0	0	0	0	0	0	0	0	0	0
Interest	801	768	732	694	653	609	562	512	458	400	324	272	201	125	43	0	0	0	0	0	0	0	0	0	0	0
Principal	461	495	530	568	609	653	700	750	804	852	904	960	1,011	1,137	1,219	0	0	0	0	0	0	0	0	0	0	0
End of Quarter Balance	45,295	43,357	41,301	39,086	36,712	34,187	31,439	28,515	25,381	22,022	18,422	14,563	10,426	5,993	1,240	0	0	0	0	0	0	0	0	0	0	0
Interest	783	759	723	684	642	598	550	499	444	385	322	255	182	105	22	0	0	0	0	0	0	0	0	0	0	0
Principal	470	503	539	578	620	664	712	763	818	877	940	1,007	1,080	1,157	1,240	0	0	0	0	0	0	0	0	0	0	0
End of Year Balance	44,826	42,884	40,761	38,508	36,092	33,502	30,727	27,752	24,563	21,146	17,482	13,556	9,347	4,835	0	0	0	0	0	0	0	0	0	0	0	0
Total Interest	3,219	3,087	2,946	2,795	2,633	2,459	2,273	2,074	1,860	1,631	1,385	1,122	840	538	213	0	0	0	0	0	0	0	0	0	0	0
Total Principal	1,830	1,962	2,103	2,254	2,416	2,589	2,775	2,975	3,189	3,418	3,663	3,927	4,209	4,511	4,835	0	0	0	0	0	0	0	0	0	0	0
Total Debt Service	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	0	0	0	0	0	0	0	0	0	0	0
Debt Coverage Ratio	2.13	1.46	1.92	1.99	2.07	2.15	2.23	2.31	2.40	2.49	2.18	2.28	2.39	2.50	2.61											

Mortgage (1) or Var. Amort. (2) 1

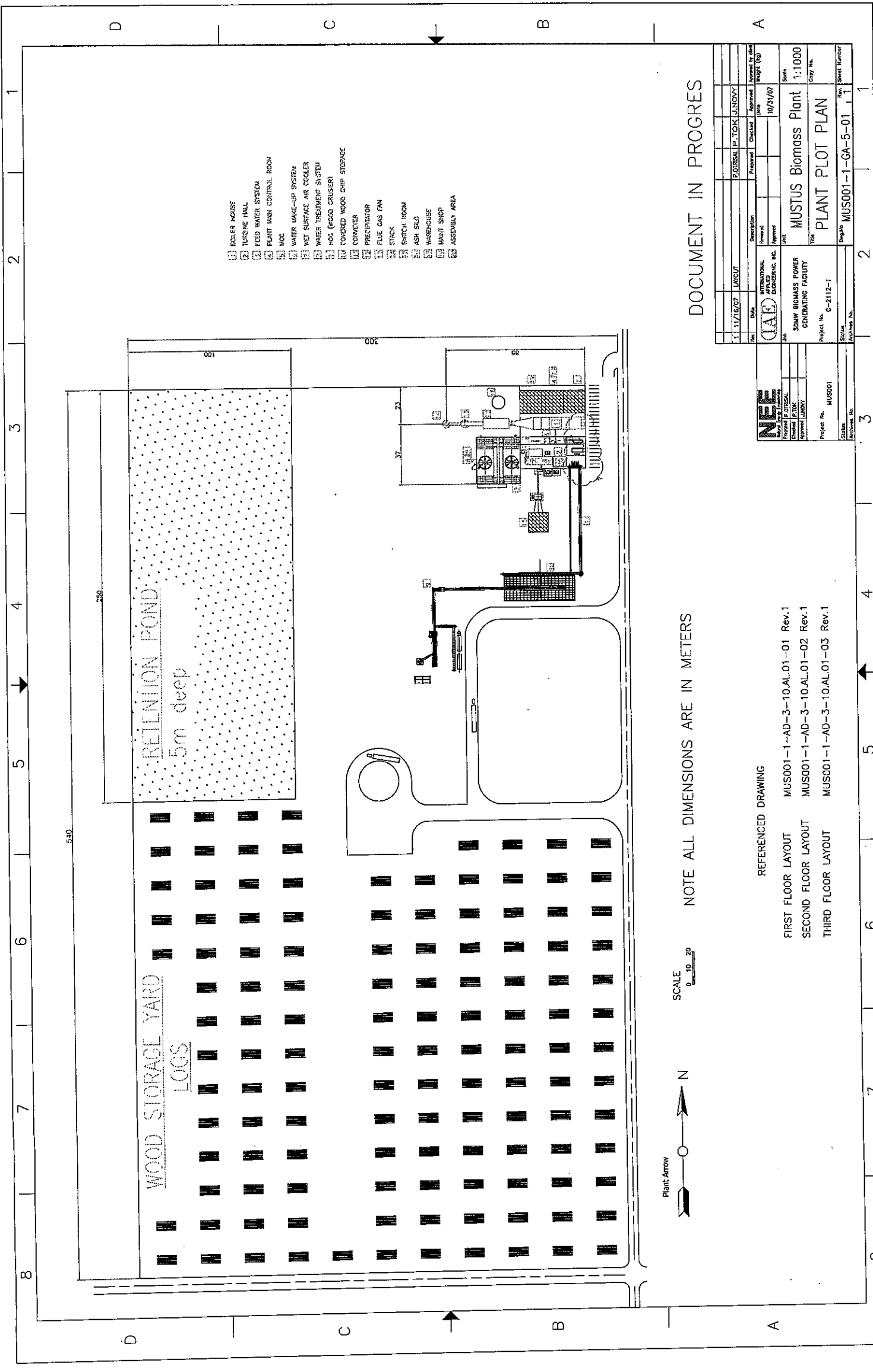
Interest Rate 7.00%  
Term 15.00  
Average Life 8.90



DOCUMENT IN PROGRESS



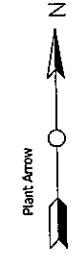
	PROJECT NO. MUS001 SHEET NO. 1/0		DATE: 11/02/07 APPROVED BY: [Signature]	PROJECT NO. C-2112-1 SHEET NO. MUS001-1-GA-5-03	SCALE: 1:100 COPY NO.
	PROJECT NO. MUS001 SHEET NO. 1/0		DATE: 11/02/07 APPROVED BY: [Signature]		



- 1 BOILER HOUSE
- 2 TURBINE HALL
- 3 FEED WATER SYSTEM
- 4 PLANT MAIN CONTROL ROOM
- 5 MOC
- 6 WATER MAKE-UP SYSTEM
- 7 WET SURFACE AIR COOLER
- 8 WATER TREATMENT SYSTEM
- 9 HOG (WOOD CRUSHER)
- 10 TYPED WOOD CHIP STORAGE
- 11 CONVEYER
- 12 PRECIPITATOR
- 13 FUE GAS FAN
- 14 FUE STACK
- 15 SWITCH ROOM
- 16 ASH SILO
- 17 WAREHOUSE
- 18 MAINT SHOP
- 19 ASSEMBLY AREA

NOTE ALL DIMENSIONS ARE IN METERS

SCALE 0 10 20



REFERENCED DRAWING

FIRST FLOOR LAYOUT	MUS001-1-AD-3-10.AL.01-01	Rev.1
SECOND FLOOR LAYOUT	MUS001-1-AD-3-10.AL.01-02	Rev.1
THIRD FLOOR LAYOUT	MUS001-1-AD-3-10.AL.01-03	Rev.1

DOCUMENT IN PROGRESS

1	11/16/07	LAYOUT	Prepared	Checked	Approved	Issue No.	Weight (kg)
			POTRSM	P-TOK	J.JINDRY		
Job	SOMW BIOMASS POWER GENERATING FACILITY						
Project No.	C-2112-1						
Scale	1:1000						
City	MUSKOGEE						
Sheet No.	1						
Project No.	MUS001						
Status	Archives No.						
Eng/Arch	MUS001-1-GA-5-01						
Rev	1						
Sheet Number	1						





# Power Contracts Offered by Mustus Energy Ltd.

## Contract for Differences

CFDs allow the customer to fix the price for energy purchased or sold in the future, whether next month or years into the future. In a CFD, the customer exchanges the variable price for electricity (based on the Alberta Power Pool Price) in exchange for a predetermined fixed price per megawatt hour. Because CFDs are a financial rather than a physical contract, settlements are done in cash. Each month the parties exchange payment, the customer always paying the fixed price per megawatt hour of electricity and Mustus Energy Ltd returning (or collecting) payment based on the difference from the average Alberta Power Pool Price for that month and the CFD price. The financial nature of CFDs makes them a great way for customers to pass the risk associated with price to Mustus Energy Ltd. (MEL1) with either spot price variances or existing long-term variable price contracts.

## Typical Scenario

A customer is on default supply with their incumbent utility and is therefore exposed to the volatility of the Pool Price. The customer is interested in removing the variability of the price but does not want to self-retail since self-retailing requires the customer to post prudential (deposits) with the Power Pool and the incumbent utility. As a result, the customer decides to enter into a CFD with Mustus Energy Ltd. The CFD price is set at \$80 per megawatt hour and the customer will now have the price of power pegged at \$80 per megawatt hour of electricity consumed for the duration of the CFD, with Mustus Energy Ltd. taking the market risk of the price.

That is, customers will continue to receive their usual bills from their utilities for electricity consumed at the spot price of electricity. Mustus Energy Ltd. will then issue payment to the customer if the average monthly Pool Price was higher than \$80 per megawatt hour, or the company will issue a bill to the customer if the average monthly Pool Price was lower.

## Power Contracts Offered by Mustus Energy Ltd.

Month 1

Alberta Power Pool Price: \$88.50/MWh  
CFD - Fixed Price: \$80.00/MWh  
Quantity: 1,000 MWhs

Party	Receives	Pays	Net
Customer	\$8,500 - from MEL1	\$0	\$8,500
Utility	\$88,500 - from Customer	\$0	\$0
MEL1	\$0 - from Customer	(\$8,500) - to Customer	(\$8,500)

Month 2

Alberta Power Pool Price: \$76.00/MWh  
CFD - Fixed Price: \$80.00/MWh  
Quantity: 1,000 MWhs

Party	Receives	Pays	Net
Customer	\$0 - from MEL1	\$4,000 - to MEL1	(\$4,000)
Utility	\$76,000 - from Customer	\$0	\$0
MEL1	\$4,000 - from Customer	\$0 - to Customer	\$4,000

The above example provides price confidence to the customer without self-retailing or entering into a Load Following Fixed Fee Contract. In each case, the payment difference and the risk have been transferred to Mustus Energy Ltd.

### A CFD Contract

All power sold under a CFD Contract is backed with and supplied by physical generation from facilities owned by Mustus Energy Ltd. Customers only pay for the energy consumed over the duration of the contract. A Mustus Energy Ltd. contract is fairly simple in nature. When quoting power, Mustus Energy Ltd. prices include the cost of billing and settlement, with no other administrative charges added to the quoted price. Please note that Mustus Energy Ltd. will only quote for energy and will exclude ALL delivery costs/charges.

# Power Contracts Offered by Mustus Energy Ltd.

## Types of Power Supplied Under Mustus Energy Ltd. Contracts

### "Conventional" Power (not green)

Conventional power is the blend of power available on the Alberta Interconnected Electrical System (the grid) and it does not include any green attribute. Customers purchasing Conventional Power cannot make any claims about the environmental benefits associated with their power contracts.

### Environmentally Green Power

Environmentally Green Power is generated from EcoLogo® certified facilities and as a result, customers receive the environmental attributes associated with this Green Power. Customers can publicly state on their corporate brochures, documents, etc. that they are eco-friendly companies.

If you have additional questions about power contracts offered by Mustus Energy Ltd., please contact:

Ross Maxwell,  
Manager Mustus Energy Ltd.  
Ph: (780) 897-1020  
E-mail: maxwellrh@telus.net



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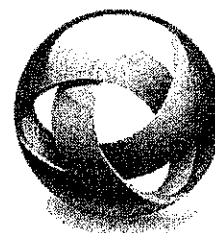
North American Power

# The Alberta Power Market

## Walking on a Tightrope

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## ABOUT THE AUTHOR

**VENKAT SURAVARAPU**, CERA Associate Director, is an expert on North American power with particular focus on supply-demand dynamics, market analysis, and asset valuation. As part of CERA's North American Power Advisory Service, he conducts detailed fundamental analysis and provides frequent supply, demand, and price projections for the regional power markets. With his in-depth understanding of the short-term and long-term market drivers, Mr. Suravarapu actively contributes to the CERA *North American Power Market Briefings*. His recent research included analysis of California's Renewables Portfolio Standards, and power market analysis and commentary as part of CERA's Western Energy Advisory Service. Before joining CERA, Mr. Suravarapu was with National Energy & Gas Transmission (PG&E National Energy Group) as a Senior Associate in the Asset Management team, providing asset management and analytical support for the USGen New England division. In an earlier role with PG&E NEG, he provided market fundamentals support for its merchant generation assets. Formerly, he was a Product Manager for a major telecom service provider in India. Mr. Suravarapu holds a Bachelor of Technology in engineering from the Indian Institute of Technology, a Diploma in Management from the Indian Institute of Management, and an MBA from the University of Texas at Austin.

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# THE ALBERTA POWER MARKET: WALKING ON A TIGHTROPE

## KEY IMPLICATIONS

The Alberta power market has entered a phase of very tight supply-demand balance. Supply additions are not keeping pace with the fast-growing demand. Wholesale power prices are trading at levels higher than needed to support new construction and are reaching the bid cap of C\$1,000 per megawatt-hour (MWh) at increased frequency, sending strong signals of the need for new capacity. The Alberta Electric System Operator issued emergency alerts on at least seven different occasions in 2006, indicating the tightness of the supply-demand balance. Power plant developers, however, are not reacting yet with commensurate plans for new power plant construction. Looking ahead, CERA anticipates

- **Tight supply-demand balance.** Reserve margins in the Alberta power pool are likely to remain below the target levels for at least the next five years, as the current pipeline of new generation projects lags the anticipated demand growth. Maintaining the supply-demand balance will be a tightrope walk.
- **High wholesale power prices and continued volatility.** Increasing reliance on supply resources that are highly uncertain could result in wholesale power prices' remaining elevated and reaching the C\$1,000 per MWh bid cap at an even higher frequency.
- **Potential retail rate hikes.** Alberta's plan to completely deregulate its retail electric market in 2010 with retail electric rates fully determined by wholesale power prices may come just as reserve margins are at their nadir and wholesale power prices reach new highs. A sharp jump in retail prices could create a political backlash and also threaten the acceptability of deregulation among Alberta consumers.

—March 2007

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## THE ALBERTA POWER MARKET: WALKING ON A TIGHTROPE

*by Venkat Suravarapu*

### OVERVIEW

Peak electricity demand in Alberta grew at an annual rate of 3 percent in the past five years—nearly at the same rate as the rapidly growing economy. New capacity additions, however, have not kept pace with the demand growth; provincial reserve margins declined from nearly 19 percent in winter 2004/05 to around 7 percent in winter 2006/07 and are likely to decline further over the next few years, making the supply-demand balance a tightrope walk. The oil sands developers are increasingly sizing their new cogeneration facilities to meet their internal requirements, and the grid is not adding sufficient capacity to meet its share of anticipated load growth.\* The province, which was a net exporter of power until 2001, is now a net importer, and the dependence on imports will only rise in the near future. However, the absence of firm commitments, the declining surpluses in the neighboring markets, and the hydro-intensiveness of these imports expose Alberta to higher uncertainty of supply. The Alberta Electric System Operator (AESO) curtailed 600 megawatts (MW) of load on one occasion and issued emergency alerts on at least seven other occasions in 2006, indicating the tightness of the supply-demand balance. The province's "energy only" nature of the market design is sending strong signals in the form of higher spot prices and rising spark spreads indicating the need for new generation—for a new combined-cycle power plant, net energy contribution is expected to average nearly 150 percent of annualized fixed costs in 2007—but has yet to see any corresponding response in the form of increased new power plant development.

### RAPID GROWTH IN DEMAND

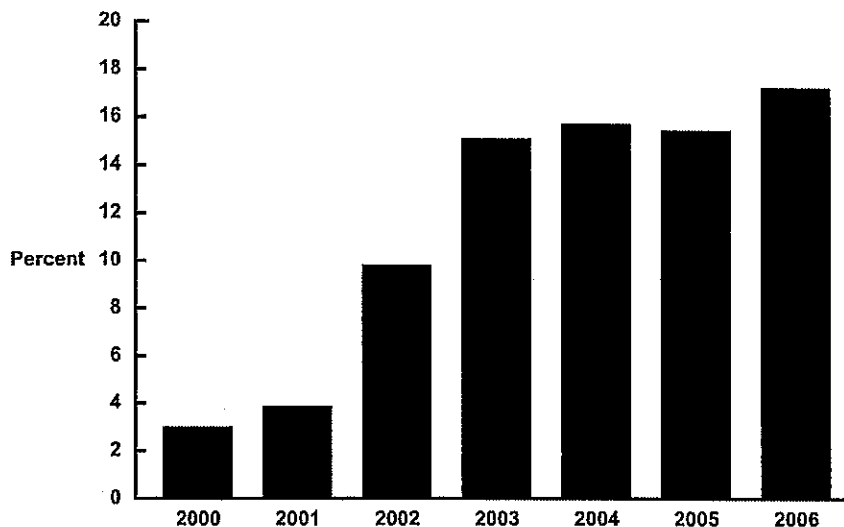
Peak electricity demand in Alberta grew by a compounded annual growth rate (CAGR) of 3 percent from 2001 to 2006, fueled largely by the rapid rise in the needs of oil sands as well as significant Canadian emigration to Alberta in recent years. Electric consumption grew at an annual rate of 5 percent during the same period as behind-the-fence electric consumption at the oil sands and other industries experienced a CAGR of nearly 40 percent, raising its share of the total Alberta demand from around 3 percent in 2000 to over 17 percent in 2006 (see Figure 1). Residential and commercial demand growth at over 1.8 percent per year was also robust.

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\*Total Alberta demand = grid demand + behind-the-fence demand; total Alberta capacity = grid-installed capacity + cogeneration capacity. Grid demand is the residential and commercial demand that depends on the Alberta transmission system for power supply. Behind-the-fence demand is the industrial load supplied by on-site generation. Grid-installed capacity is the capacity available to serve grid demand. Cogeneration is the sequential production of electricity and thermal energy; cogeneration facilities typically serve on-site demand for electricity and supply any excess generation to the grid.



Figure 1  
Behind-the-fence Share of Total Alberta Demand



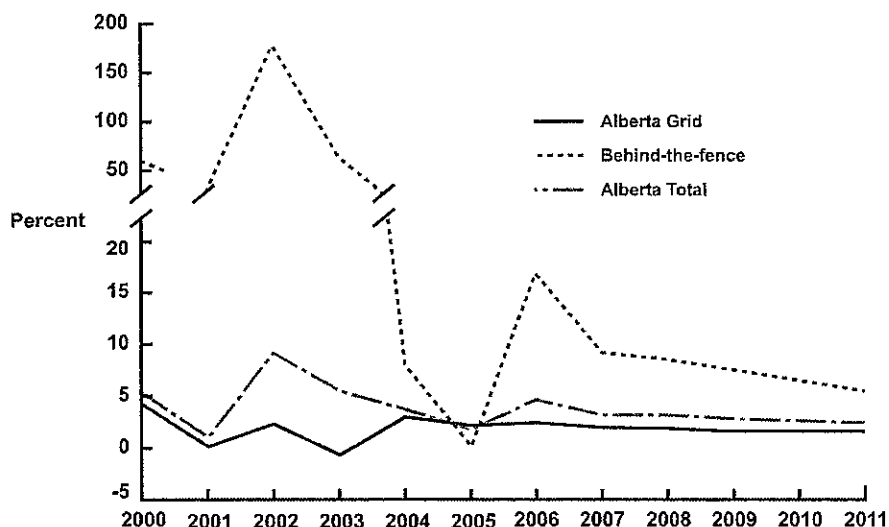
Sources: Cambridge Energy Research Associates,  
Alberta Electric System Operator.  
70120-3

Going forward, CERA expects a moderate slowdown in the behind-the-fence electric energy consumption growth rate in the oil sands (see Figure 2). The rising base of the behind-the-fence demand is making it difficult to maintain the earlier steep growth rate. Labor shortages and rising costs are also forcing the oil sands developers to revisit the pace of expansions being planned.

### **ALBERTA POWER GRID IS NOT ADDING SUFFICIENT CAPACITY**

Rising loads, negligible capacity additions in the past two years, and retirement of the less-efficient capacity have resulted in a steep decline in provincial reserve margins from winter 2004/05 to winter 2006/07 (see Table 1). Although estimates of reserve margins when the market is in balance vary between 12 and 15 percent, the province's current supply situation is acknowledged to be tight. Imports from British Columbia, Saskatchewan, and the United States indicate a higher degree of support, but this support is not firm and is contingent on the timely availability of excess capacity in those regions and the corresponding interconnections with Alberta. It is thus not guaranteed in times of need.

**Figure 2**  
**Alberta Electricity Demand Growth**



Source: Cambridge Energy Research Associates,  
Alberta Electric System Operator.  
70120-2

CERA does not foresee an improvement in Alberta's supply-demand balance over the next few years, and in fact anticipates a continued downturn in power supply to the grid, in the absence of any quick mitigating measures. Even as the peak demand in the Alberta grid is forecast to increase by around 800 MW between the winters of 2006/07 and 2011/12, net resource additions to the grid are anticipated to be around 650 MW, with most of the additions expected online only in 2011 (see Table 2).\*

### **COGENERATION SUPPORT TO GRID WILL NOT BE ADEQUATE**

CERA forecasts that surplus generation from cogeneration units will not be adequate to support the growing needs of the Alberta grid. Even as the existing cogeneration units are increasingly serving the fast-rising behind-the-fence loads, new cogeneration capacity additions are not expected to have sufficient surplus generation to support the grid's incremental needs.

\*CERA counts only 30 percent of the nameplate wind capacity toward the winter reserve margin, given wind's intermittent nature; the 100 MW run-of-the-river Dunvegan hydro project is expected to have a winter peak capacity of 50 MW, given the lower stream flows during winter.

**Table 1**  
**Alberta Supply-Demand Balance**  
(MW)

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12
Provincial peak load	8,334	8,570	8,967	9,236	9,580	9,661	10,195	10,480	10,769	11,051	11,321
Installed capacity	10,276	10,926	11,299	12,028	11,302	11,501	12,248	12,805	12,910	12,934	13,976
Hydro, wind, and other capacity adjustments <sup>1</sup>	412	412	428	500	500	580	777	1,058	1,078	1,098	1,154
Net firm imports <sup>2</sup>	2	0	0	0	0	0	0	0	0	0	0
Cogeneration capacity not available to serve grid load <sup>3</sup>	458	558	545	573	564	571	655	659	700	748	775
<b>Total resources</b>	<b>9,406</b>	<b>9,956</b>	<b>10,326</b>	<b>10,955</b>	<b>10,238</b>	<b>10,350</b>	<b>10,816</b>	<b>11,088</b>	<b>11,131</b>	<b>11,088</b>	<b>12,047</b>
<b>Reserve margin (percent)</b>	<b>12.86</b>	<b>16.17</b>	<b>15.15</b>	<b>18.62</b>	<b>6.87</b>	<b>7.13</b>	<b>6.09</b>	<b>5.80</b>	<b>3.36</b>	<b>0.34</b>	<b>6.41</b>
<b>Noncoincident peak load</b>											
Alberta grid	7,606	7,558	7,733	7,916	8,158	8,234	8,541	8,682	8,823	8,965	9,106
Behind-the-fence	728	1,012	1,234	1,320	1,422	1,515	1,654	1,798	1,946	2,086	2,215
<b>Total resources</b>											
Alberta grid	8,007	8,087	8,380	8,945	8,194	8,307	8,634	9,090	8,940	8,689	9,546
Behind-the-fence	2,269	2,838	2,918	3,083	3,108	3,193	3,613	3,714	3,969	4,244	4,429

Sources: Cambridge Energy Research Associates, Alberta Electric System Operator.

- "Hydro, wind, and other capacity adjustments" reflects derating of hydro capacity as a result of water supply and plant outages. Wind capacity is derated by 70 percent.
- Imports over the British Columbia and Saskatchewan interties, which have an operational maximum of approximately 850 MW, are not included in the reserve margin estimate, as the flows are interruptible and not guaranteed in times of need.
- The cogeneration system has, as a whole, demonstrated a peak capacity factor of less than 75 percent in the past six years, and consequently not all of the excess cogeneration capacity is available to serve grid load.

**Table 2**  
**Anticipated Grid Additions and Retirements**  
(MW)

Unit Name	Future Additions					Total	Total Net Deration
	2007	2008	2009	2010	2011		
Keephills 3 coal unit addition					450	450	450
Keephills upgrades			30			30	30
Sundance upgrades					80	80	80
Wabamun 4 retirement				(279)		(279)	(279)
Rossdale retirement			(209)			(209)	(209)
Cloverbar additions	45	55			200	300	300
Dunvegan hydro addition					100	100	50
Wind additions	282	401	29	28	27	767	230
<b>Total</b>	<b>327</b>	<b>455</b>	<b>(150)</b>	<b>(251)</b>	<b>857</b>	<b>1,239</b>	<b>652</b>

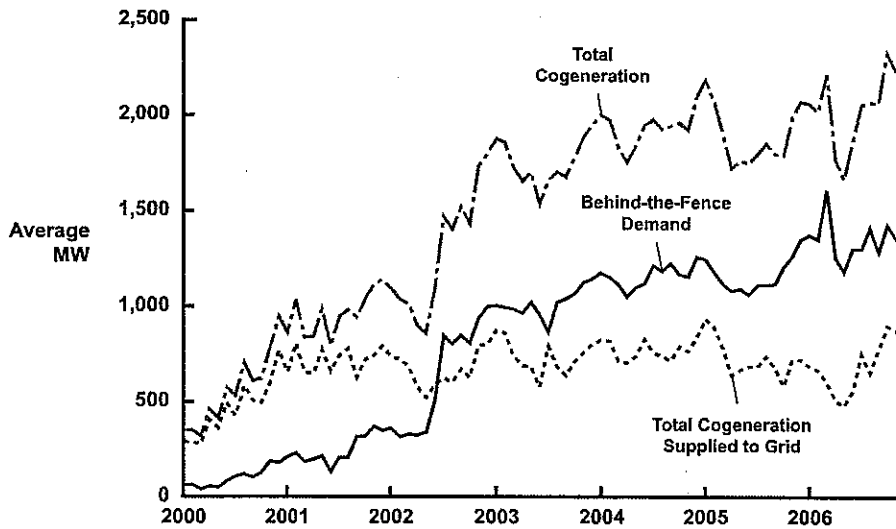
Sources: Cambridge Energy Research Associates, Alberta Electric System Operator.  
Note: Only 30 percent of nameplate wind capacity and 50 MW of incremental hydro capacity is counted toward winter reserve margin.

### Existing Cogeneration Units Are Serving Their Increasing Internal Needs

The cogeneration capacity in Alberta has grown from around 2,000 MW in 2001 to an end-2006 capacity of 3,193 MW. However, net supply to the Alberta grid did not increase commensurately as the incremental generation from these units was consumed by the fast-rising behind-the-fence demand (see Figure 3). In fact, generation from electric facilities installed in the oil sands has been in decline from early 2003 (see Figure 4).

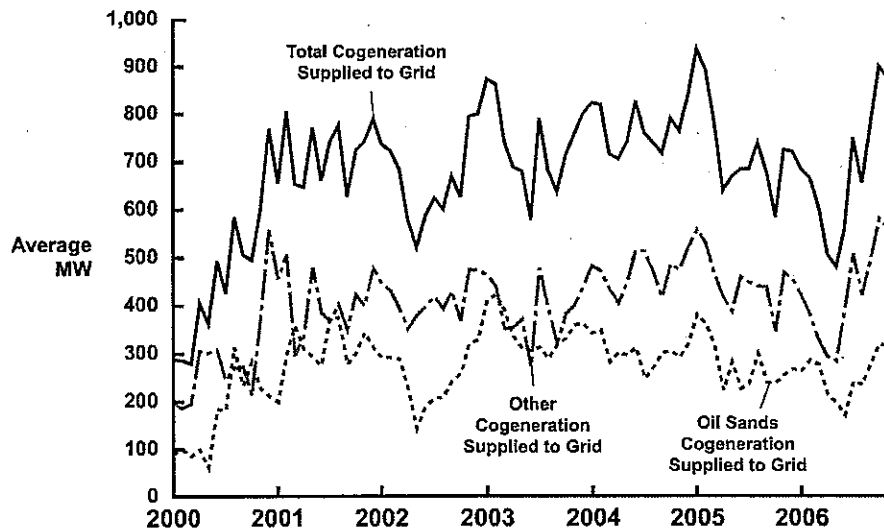
Despite the cogeneration capacity of 3,193 MW exceeding an expected 2006 behind-the-fence peak demand of 1,515 MW by over 1,600 MW, not all of the incremental capacity is available to meet the demand on the Alberta grid. The monthly capacity factor of the cogeneration system, which is base-loaded into the Alberta power pool, has historically averaged less than 75 percent each month, mostly in the range of 55–65 percent (see the text box “Cogeneration and Power Supply to the Grid” for a description of the cogeneration process). Only in October and November 2006 did the average capacity factor of the cogeneration system average higher, at 73 percent and 70 percent, respectively, on the strength of growing demand, base-load outages, and power prices that reached their highest level since November 2000, when the western power markets were engulfed in the California crisis. The lack of significant variation in cogeneration utilization is also, in part, due to the nature of combined heat and power (CHP) operations.

**Figure 3**  
**Increased Cogeneration Absorbed by Increased Behind-the-fence Demand**



Sources: Cambridge Energy Research Associates,  
 Alberta Electric System Operator.  
 70120-4

**Figure 4**  
**Oil Sands' Declining Electricity Supply to the Grid**



Sources: Cambridge Energy Research Associates,  
 Alberta Electric System Operator.  
 70120-5

### **Cogeneration and Power Supply to the Grid**

CHP capacity, also known as cogeneration capacity, is different from traditional electric supply in that a large part of the generation is determined not by the electric needs of the grid, but by the heating requirements of the host. The CHP projects in Alberta are designed with the primary objective of supporting the steam or heat needs for purposes such as oil recovery, paper drying, chemical processing, petrochemicals manufacturing, and food processing, with a secondary objective of meeting the electricity needs of the site. Since it is difficult to size a project that provides an exact match of heating and electricity needs, most developers typically size the project based on their heating requirements. Thermally enhanced oil recovery units, which are common in the oil sands, often produce excess electricity. The steam production process deployed by the CHP plants is normally a 24 x 365 process (24 hours, 365 days per year)—with periodic maintenance outages—and the excess electricity production is usually constant over the steam cycle. Part of the excess production is consumed for the internal (behind-the-fence) electric needs, and the rest is supplied to the grid—providing the grid both capacity and energy benefits. Consequently, the cogeneration system is base-loaded into the power pool and is generally a price taker.

Some of the cogeneration projects are sized beyond the project's current heating needs and have electric capacity higher than determined by the plant's power-to-heat (power generation to heat generation) ratio. However, any electric generation beyond the heating requirements of the host involves waste of the overproduced heat and comes with higher costs, and will thus not be financially justified without significantly high power prices.

### **Support from New Cogeneration Capacity Unlikely to Be Sufficient**

CERA anticipates that the behind-the-fence peak demand for power in Alberta will rise by around 600 MW between now and 2011. During the same period over 1,200 MW of cogeneration capacity is proposed to come online (see Table 3). But the development plans for cogeneration are not as transparent as they are for grid-installed capacity. It is CERA's estimate that only a small part of the incremental cogeneration capacity shall be available to support the load growth on the Alberta power grid. The AESO's latest ten-year transmission outlook indicates that the 240 kilovolt (kV) system in the Fort McMurray area is at capacity and a 240 kV expansion to the Northwest will likely be available only in 2009. Hence, CERA assumes that the transmission out of Fort McMurray into the rest of Alberta will continue to be constrained for the next few years. TransCanada's Northern Lights project, which targets power exports from the Canadian oil sands into the United States while also potentially supporting demand growth in Alberta, is still in the planning stages and, if constructed, will likely not be online till at least 2012.

**Table 3**  
**Installed Cogeneration Capacity**  
(MW)

Unit Name	2006	Future Additions				
	Capacity	2007	2008	2009	2010	2011
Air Liquide Scotford #1	80					
ATCO Scotford Upgrader	184					
BuckLake	6					
Carseland Cogen	80					
Celanese	20					
Dow Hydrocarbon	310					
Encana Foster Creek	80					
Fort Nelson	47					
Joffre #1	474					
MacKay River	165					
Mahkeses	180					
Medicine Hat #1	205					
Muskeg River	200					
Primrose #1	85					
Primrose East				85		
Redwater Cogen	40					
Syncrude #1	430	80				
Suncor #1	445					
University of Alberta	39					
OPTI Nexen		170				
EnCana Medicine Hat		85				
CNRL Fort McMurray			101			
Suncor Firebag		85				
Suncor Stage 3				170		
MEG Energy Christina Lake					85	
Petro Canada Fort McMurray					190	
Shell Canada Carmon Creek						185
APF Athabasca	99					
Grande Prairie EcoPower	25					
<b>Total</b>	<b>3,193</b>	<b>420</b>	<b>101</b>	<b>255</b>	<b>275</b>	<b>185</b>

Sources: Cambridge Energy Research Associates, Alberta Electric System Operator.

## **INCREASING NEED FOR IMPORTS**

The projected supply shortage makes the Alberta grid increasingly dependent on imports that not only will be uncertain but will also get progressively more expensive. British Columbia, with which Alberta has an interchange capacity of around 1,200 MW—the operational maximum in the past five years has been around 700 MW—has itself turned into a net importer of energy and will become even more dependent on the US Pacific Northwest for energy supplies until the power plants that were awarded contracts pursuant to its 2006 request for proposals (RFP) come online from end-2008 to 2010. Therefore, British Columbia may not be able to export as much electricity to Alberta as it has in the past in Alberta's time of need; and any power flowing into Alberta through the British Columbia intertie will likely have a higher price tag. Some relief could be provided by the Montana intertie, which when online in late 2007 could provide Alberta with up to 300 MW of incremental supply.

## **ADDITIONAL SUPPORT FROM COGENERATION COMES WITH A HIGHER PRICE TAG**

Rising pool prices have recently provided the cogeneration system some financial incentive to raise its electricity production from the average 55–65 percent capacity factor to an average of over 70 percent, thus demonstrating its limited ability to meet the short-term supply requirements of the power pool. However, even at an average monthly pool price of C\$174 per megawatt-hour (MWh) in October 2006, the system capacity factor averaged just over 73 percent, underscoring the operating, economic, and transmission constraints that could be restricting some of the units from running at full capacity. The implication of the need for even higher pool prices for increased cogeneration also raises questions about the efficacy of the C\$1,000 per MWh bid cap in the Alberta power pool.

## **EMERGENCY ALERTS AND PRICE SPIKES: TRACKING SIGNPOSTS FOR SHORTAGES**

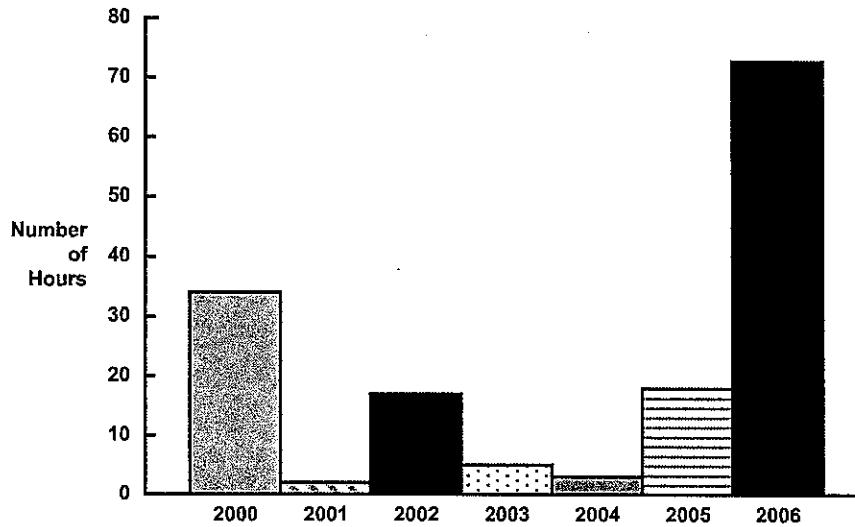
Supply-demand tightness, in conjunction with loss of operating units, forced the AESO to issue Emergency Alert 3 on one occasion and Emergency Alerts 1 and 2 on multiple occasions in 2006.\* About 600 MW of load was curtailed on July 24, 2006, for nearly an hour after the transmission tieline with British Columbia tripped at the same time substantial coal-fired generation was offline. In 2006 the Alberta Power Pool also saw an increase in the incidence of power price spikes to levels that are well above what could be explained by cost of fuel alone (see Figure 5). A continued increase in the frequency of emergency alerts and price spikes, in conjunction with continued tightening of the supply-demand balance, will likely serve as signposts of impending trouble, as was evident in the California markets prior to the 2000–01 crisis (see Figure 6).

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\*The AESO operates three different levels of emergency alerts. Emergency Alert 1 is issued when all resources in the energy merit order have been dispatched and the AESO is maintaining sufficient operating reserves. Emergency Alert 2 is issued when the operating reserves are being used to supply energy requirements; the AESO may, or may not, be curtailing interruptible load. Emergency Alert 3 is issued when power service is interrupted for some firm load customers.

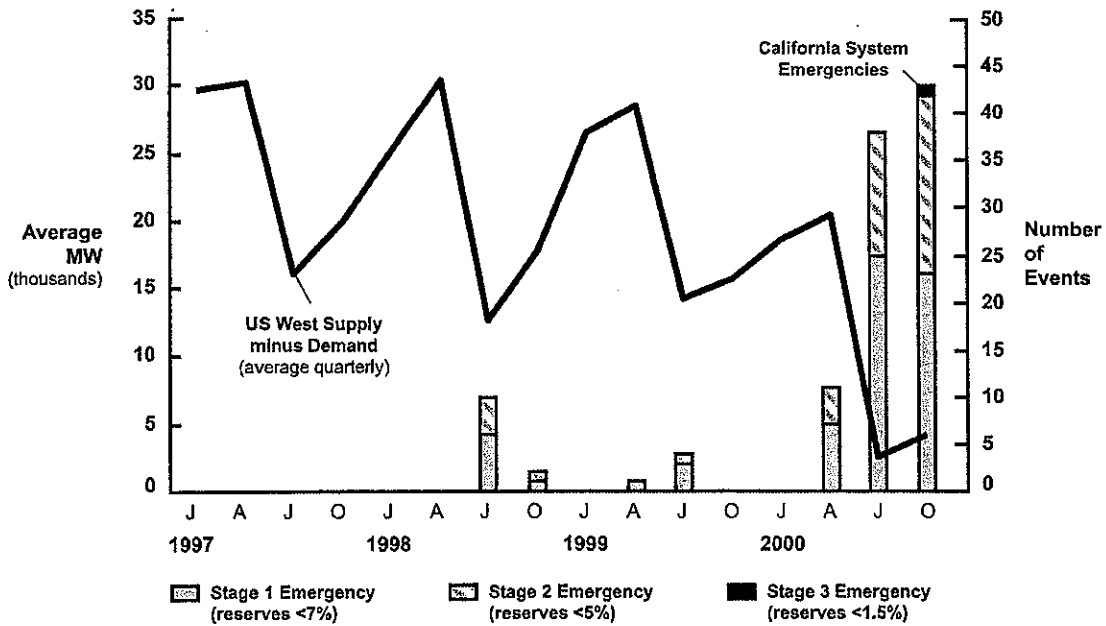


**Figure 5**  
**Number of Hours During the Year When the Spot Price Exceeded C\$750 per MWh**



Sources: Cambridge Energy Research Associates, Alberta Electric System Operator. 70120-7

**Figure 6**  
**Rising California Emergencies: Signposts for the 2000-01 Crisis**

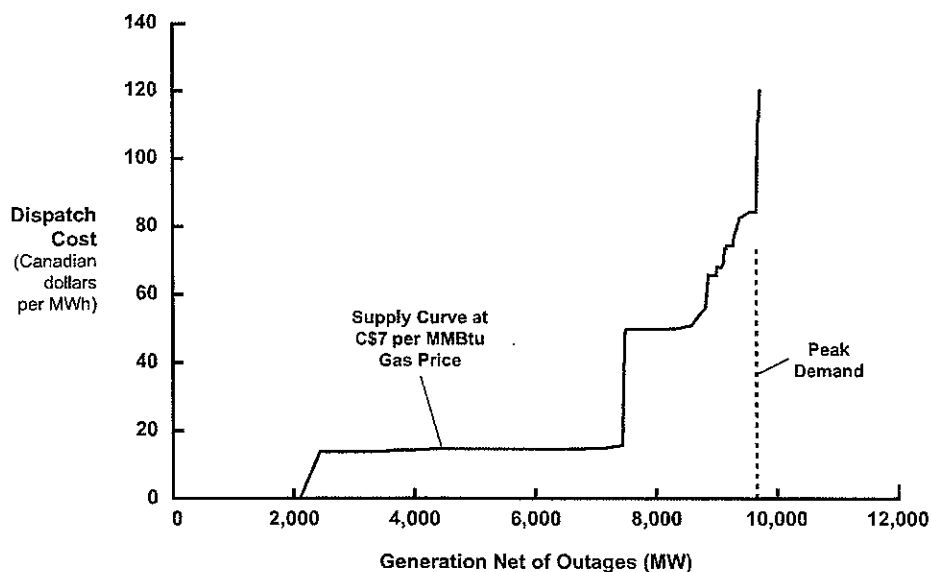


Source: Cambridge Energy Research Associates. 70120-1

### Supply Curve also Explains Power Price Spikes and Volatility

The Alberta supply resources constitute a combination of low-cost base-load generation in the form of coal-fired units, hydroelectric generation, cogeneration, and wind capacity; and higher-cost energy resources that include less-efficient steam units and combustion turbines, which results in sharp spikes in the marginal cost of generation (see Figure 7). The rising demand, which has outpaced supply additions, has resulted in the pool’s increasingly reliance on the high-priced energy resources. The situation is exacerbated during the autumn months by the lack of AESO’s coordination of maintenance outages, which causes prices to move rapidly in a short period as high-cost resources are called up at short notice.

**Figure 7**  
**Alberta Supply Curve, December 2006**



Sources: Cambridge Energy Research Associates;  
 Alberta Electric System Operator; Energy Velocity®,  
 Global Energy Decisions, Inc.  
 70120-8

## **BACKLASH OF HIGHER PRICES**

As Alberta drives toward fully competitive retail electric markets, the retail prices in the province will depend increasingly on wholesale spot power prices and depend less on the average cost of the power suppliers' long-term and short-term contracts. Although the impact of wholesale price volatility is moderated by the Regulated Rate Option (RRO), any steep rise in wholesale prices will definitely find its way into the retail prices and could result in a potential consumer backlash.\* Politically this could threaten the viability of deregulation in Alberta, which already had a power crisis in the early 2000s just as deregulation was launched. The earlier option of subsidizing core customers with quarterly direct payments from oil royalties may be more difficult to achieve in 2010.

## **REGULATORY RESPONSE**

Alberta's market design is set up such that new power plant development must be justified by expectations of future spot power prices alone; there are no other mechanisms that allow AESO to ensure that new supply comes online on time. In order to increase the short-term reliability and predictability of power supply, earlier last year the AESO proposed rules for short-term resource adequacy that restricted some bidding practices, introduced must-offer requirements, and forced generators to provide notice and seek AESO approval for planned maintenance outages. The AESO has also proposed that imports be treated as intra-Alberta generators and be allowed to set the pool price. These measures will likely help AESO manage its resources more efficiently and improve grid reliability, and may help to reduce price spikes and load interruptions. However, the implementation of the rules has been delayed as the proposal continues to await regulatory approval. In the meantime the AESO is discussing alternatives within the existing framework that could achieve the purpose.

## **POTENTIAL ADVERSE SCENARIOS**

The risks of shortages in the Alberta power market are much greater than the risks of surpluses. The declining reliability of the coal-fired generation fleet is the biggest risk for the provincial power markets. As the region's dependence on imports continues to rise, the British Columbia intertie—Alberta's main interconnection to the United States—is developing as another key contingency. The loss of the intertie at the same time that base-load generation goes offline could lead to firm load curtailment and short-term price spikes, as was the case this past summer. Congestion in the intertie and/or below-normal hydro conditions in the hydro-intensive British Columbia and the United States Pacific Northwest could also result in lower low-cost imports and elevated pool prices. As the bid cap of C\$1,000 per MWh is reached more frequently, regulators will have to figure out nonprice ways, such as load curtailment, to allocate resource scarcity.

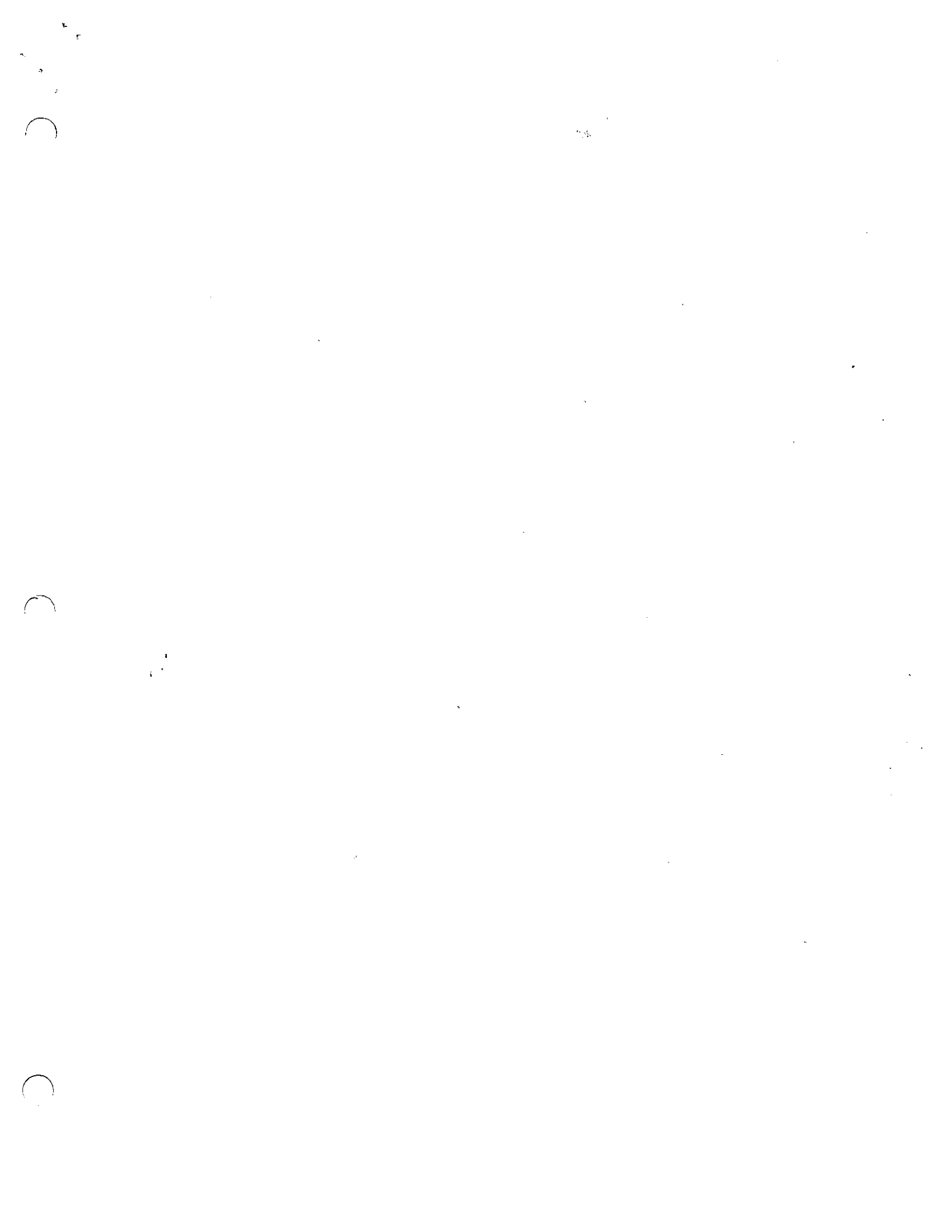
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\*The RRO offers residential, farm, irrigation, and small business customers an option to receive electricity service at a regulated rate instead of through a retail contract. From 2006 to 2009 the energy purchased for regulated service will include a blend of short-term hedges and long-term contracts. In 2010 the RRO will be based on wholesale prices hedged one month forward.

The development of new coal-fired generation in the Lake Wabamun area hinges on the construction of the North-South transmission line and the consequent alleviation of transmission constraints on the Edmonton-Calgary path. The current online date of 2009 is being threatened by siting and rights-of-way issues, potentially delaying the construction of any capacity in the Lake Wabamun area. Such delays could further test the supply-demand balance in the Alberta power pool, which is expected to be fragile in the coming years.

## **CONCLUSIONS**

The risks for power supply shortages in Alberta are real and make the province vulnerable to price spikes and curtailment of load. CERA forecasts that without immediate development of new capacity and transmission, wholesale power prices in Alberta will remain elevated and trend even higher over the next three to five years. The supply-demand balance, already stretched, will be strained further as supply support declines on three key fronts: capacity additions to the Alberta grid, assistance from cogeneration units, and imports. The C\$1,000 per MWh bid cap in the Alberta power pool will likely be increasingly tested with the rising dependence on uncertain resources. Ultimately the political acceptability of deregulation in Alberta could be at stake if the province faces a period of high and volatile power prices. ■





# FFP: TOLKO

Footner Forest Products Ltd. HIGH LEVEL LUMBER DIVISION

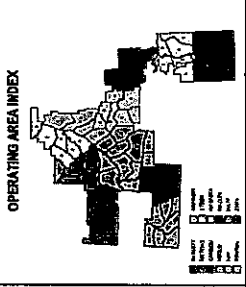
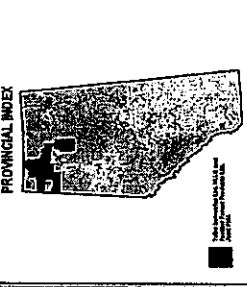
FOOTNER FOREST PRODUCTS LTD.  
AND TOLKO INDUSTRIES LTD.  
HIGH LEVEL LUMBER DIVISION  
JOINT FSA MAP

**FEATURES OF INTEREST**

Operating Years	
2007-2010	2006-2010
2005-2009	2004-2010
2003-2008	2002-2010
2001-2007	2000-2010
1999-2006	1998-2010
1997-2005	1996-2010
1995-2003	1994-2010
1993-2001	1992-2010
1991-1999	1990-2010
1989-1997	1988-2010
1987-1995	1986-2010
1985-1993	1984-2010
1983-1991	1982-2010
1981-1989	1980-2010
1979-1987	1978-2010
1977-1985	1976-2010
1975-1983	1974-2010
1973-1981	1972-2010
1971-1979	1970-2010
1969-1977	1968-2010
1967-1975	1966-2010
1965-1973	1964-2010
1963-1971	1962-2010
1961-1969	1960-2010
1959-1967	1958-2010
1957-1965	1956-2010
1955-1963	1954-2010
1953-1961	1952-2010
1951-1959	1950-2010
1949-1957	1948-2010
1947-1955	1946-2010
1945-1953	1944-2010
1943-1951	1942-2010
1941-1949	1940-2010
1939-1947	1938-2010
1937-1945	1936-2010
1935-1943	1934-2010
1933-1941	1932-2010
1931-1939	1930-2010
1929-1937	1928-2010
1927-1935	1926-2010
1925-1933	1924-2010
1923-1931	1922-2010
1921-1929	1920-2010
1919-1927	1918-2010
1917-1925	1916-2010
1915-1923	1914-2010
1913-1921	1912-2010
1911-1919	1910-2010
1909-1917	1908-2010
1907-1915	1906-2010
1905-1913	1904-2010
1903-1911	1902-2010
1901-1909	1900-2010
1899-1907	1898-2010
1897-1905	1896-2010
1895-1903	1894-2010
1893-1901	1892-2010
1891-1899	1890-2010
1889-1897	1888-2010
1887-1895	1886-2010
1885-1893	1884-2010
1883-1891	1882-2010
1881-1889	1880-2010
1879-1887	1878-2010
1877-1885	1876-2010
1875-1883	1874-2010
1873-1881	1872-2010
1871-1879	1870-2010
1869-1877	1868-2010
1867-1875	1866-2010
1865-1873	1864-2010
1863-1871	1862-2010
1861-1869	1860-2010
1859-1867	1858-2010
1857-1865	1856-2010
1855-1863	1854-2010
1853-1861	1852-2010
1851-1859	1850-2010
1849-1857	1848-2010
1847-1855	1846-2010
1845-1853	1844-2010
1843-1851	1842-2010
1841-1849	1840-2010
1839-1847	1838-2010
1837-1845	1836-2010
1835-1843	1834-2010
1833-1841	1832-2010
1831-1839	1830-2010
1829-1837	1828-2010
1827-1835	1826-2010
1825-1833	1824-2010
1823-1831	1822-2010
1821-1829	1820-2010
1819-1827	1818-2010
1817-1825	1816-2010
1815-1823	1814-2010
1813-1821	1812-2010
1811-1819	1810-2010
1809-1817	1808-2010
1807-1815	1806-2010
1805-1813	1804-2010
1803-1811	1802-2010
1801-1809	1800-2010

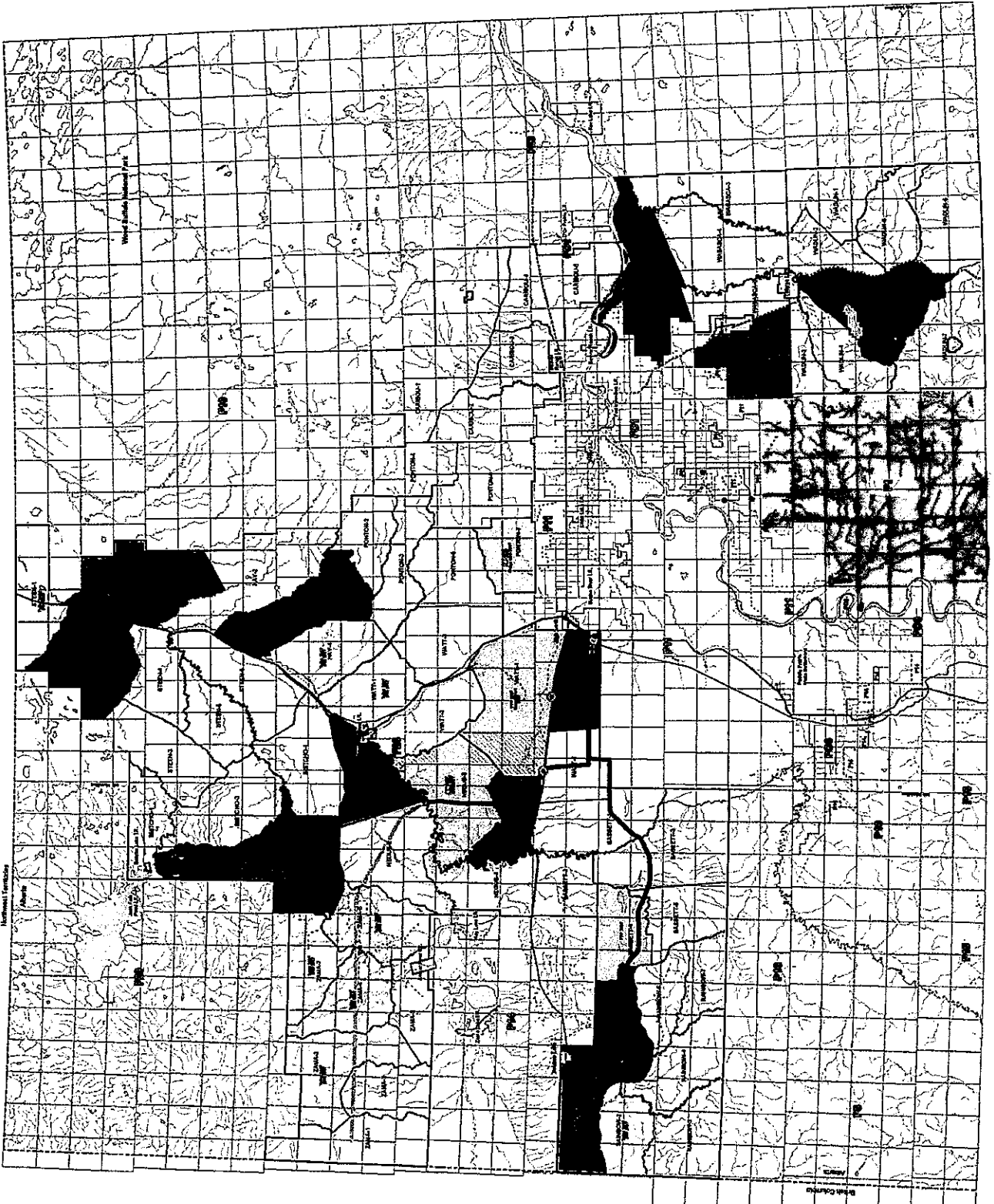
**PLANIMETRIC LEGEND**

Symbol/Line Style	Description
————	Provincial Boundary
———	Comprehensive Boundary
-----	Operational Boundary
.....	Permit Boundary
.....	Plant Boundary
.....	Unimproved Road
.....	Track Trail
.....	Railway
.....	Watercourse
.....	Lake/Stream
.....	Power Line
.....	Communication Line
.....	Other Boundary
.....	Other Feature



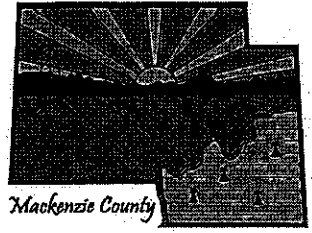
**ILLUSTRATION LTD.**  
"MAKING OUR WORLD BETTER"

Scale: 1:100,000  
North Arrow









# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 654/07 Municipal Reserve Closure Part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR (NE 3-106-15-W5M) (La Crete)</b>

### BACKGROUND / PROPOSAL:

Bylaw 654/07 for the closure of a portion of municipal reserve lots lying within the easterly portion of NE 3-106-15-W5M received first reading at the October 25, 2007 Council meeting.

This municipal reserve closure was submitted in conjunction with a subdivision application for the lands lying to the west of the municipal reserve lot. The subdivision requires a portion of the municipal reserve lots in order to provide access.

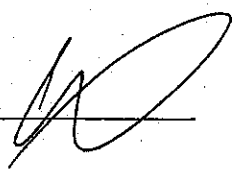
### OPTIONS & BENEFITS:

The municipal reserve on NE 3-106-15-W5M was provided in order to serve as a buffer between the hamlet country residential development and its neighbouring agricultural district which is now an urban reserve district. The portions proposed for closure are to the west of Range Road 15-1 and to the east of Lot 9. The landowner of Lot 9 has requested the proposed closure.

The subdivision proposal was presented to the Municipal Planning Commission (MPC) at the September 18<sup>th</sup>, 2007 meeting where the application was reviewed and permission granted to proceed as proposed subject to the subdivision decision and the conditions contained therein. The developer had not submitted the full payment required

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO** 

for the subdivision and therefore the application was only accepted on October 9<sup>th</sup>, 2007 at which time the full payment was received.

Upon completion of this Bylaw the lands will be sold to the developer at the current assessed value.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 654/07 being a Land Use Bylaw Amendment to close part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR.

**MOTION 2**

That third reading be given to Bylaw 654/07 being a Land Use Bylaw Amendment to close part of Plan 052 0560, Block 5, Lot 10 MR and Plan 052 0560, Block 5, Lot 11MR.

Author: Marion Krahn,  
Development Officer

Reviewed by: \_\_\_\_\_

CAO \_\_\_\_\_

**BYLAW NO. 654/07**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF MUNICIPAL RESERVE  
BEING A PART OF PLAN 052 0560, BLOCK 5, LOT 10MR AND  
PLAN 052 0560, BLOCK 5, LOT 11MR  
IN ACCORDANCE WITH SECTIONS 70, 674 AND 675 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of Mackenzie County has determined that the Municipal Reserve, as outlined on Schedule A attached hereto, be subject to a disposal, and

**WHEREAS**, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

**NOW THEREFORE**, be it resolved that the Council of Mackenzie County does hereby close and sell the Municipal Reserve described as follows, subject to the rights of access granted by other legislation or regulations:

Plan 052 0560

Block 5

All that portion of 10MR lying within the limits of Plan 072 \_\_\_\_\_

Containing \_\_\_\_\_ hectares more or less

Plan 052 0560

Block 5

All that portion of 11MR lying within the limits of Plan 072 \_\_\_\_\_

Containing \_\_\_\_\_ hectares more or less

Excepting thereout all mines and minerals.

First reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

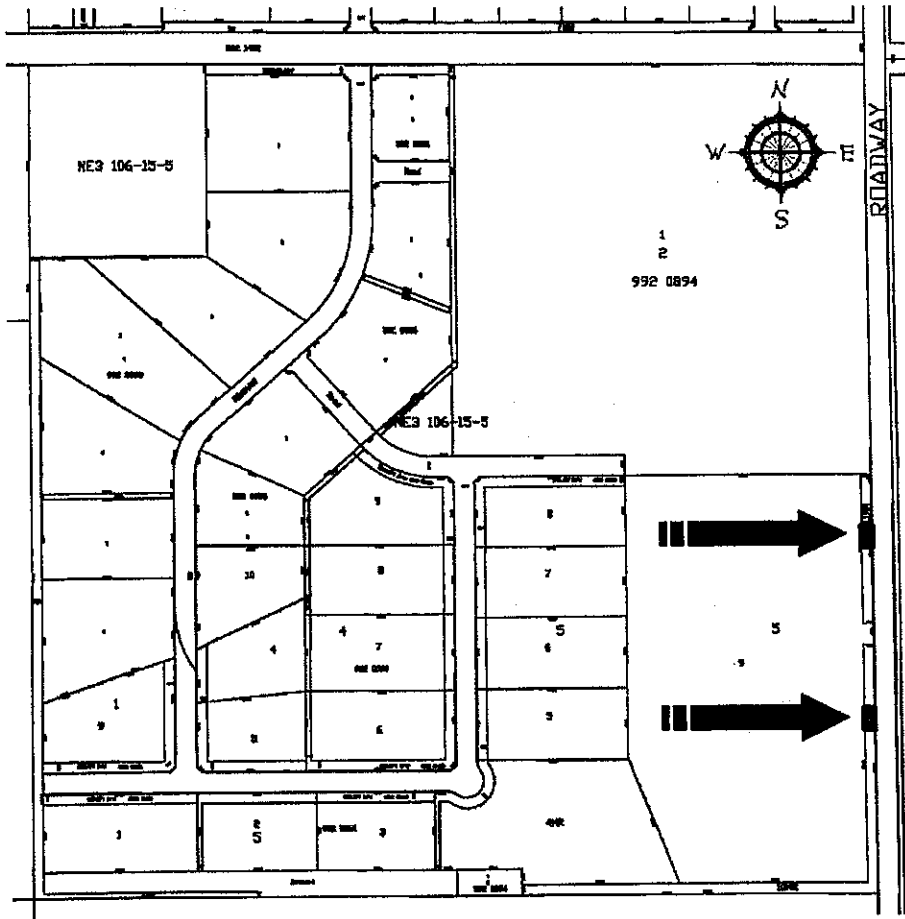
\_\_\_\_\_  
Carol Gabriel, Executive Assistant

BYLAW No. 654/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 052 0560, Block 5, All that portion of 10MR lying within the limits of Plan 072 \_\_\_\_\_ AND Plan 052 0560, Block 5, All that portion of 11MR lying within the limits of Plan 072 \_\_\_\_\_ be closed for the purpose of consolidation with the lands know as Plan 052 0560, Block 5, Lot 9



\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW \_\_\_\_\_**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

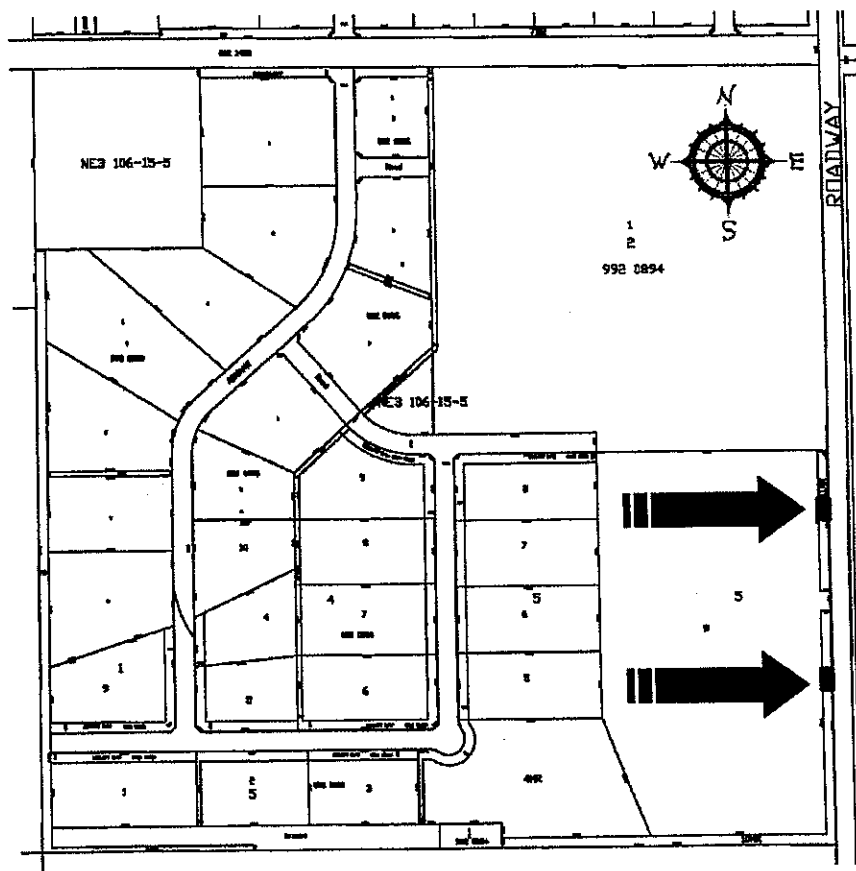
**REMARKS/COMMENTS:**

**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING  
PROPOSED LAND-USE BYLAW NO 654/07**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 654/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the subject parcel known as a portion of Plan 052 0560, Block 5, Lot 10MR and a portion of Plan 052 0560, Block 5, Lot 11MR in the La Crete area and identified in the sketch below, be closed for the purpose of consolidation with the lands know as Plan 052 0560, Block 5, Lot 9.



The Public Hearing is to be held at 6:00 p.m., Wednesday, November 28, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, November 23, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 928-3983.



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <i>Isaac &amp; Anne Dyck</i>		
ADDRESS <i>Box 495</i>		
TOWN <i>La Crete AB/TA</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.)	BUS.

NAME OF REGISTER OWNER <i>ISAAC &amp; Anne Dyck</i>		
ADDRESS <i>Box 495</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>403 248-3749</i>	BUS. <i>780-926-9455</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

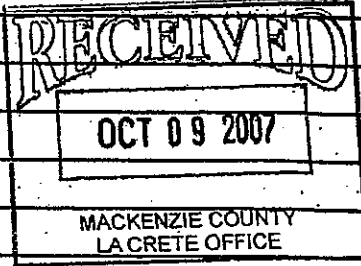
QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>052 0560</i>	BLK. <i>2</i>	LOT <i>7</i>
----------	------	------	-------	----	----	-------------------------	------------------	-----------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED: *5 10MR+11MR*

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASONS SUPPORTING PROPOSED AMENDMENT:

*As per copy*



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *550.00*

RECEIPT NO. *82561*

*Isaac Dyck*  
APPLICANT

*Oct 1/07*  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*Isaac Dyck*  
REGISTERED OWNER

DATE



**REGISTERED OWNERS:**  
 SEAC DISC &  
 AHC DISC

**REGISTERED AGENCY:**  
 HONOLULU COUNTY  
 FILE No. 1

**SURVEYOR:**  
 WARRLOW SURVEYING, L.L.C.

**TENTATIVE PLAN**  
 SHOWING PROPOSED SUBDIVISION OF  
 LOTS 6, BLOCKS, PLAN ONE 020 AND PART OF  
 LOT 1 AND LOT 15 AND BLOCKS 6, PLAN ONE 020  
 S.E. 1/4 SEC. 2, TWP. 19N, R. 15E, W. 10E (M)  
 MAUI COUNTY

SCALE: 1:2000

**NOTES**

No.	Date	Revised/Issued	Drawn	By	App.
1	MAY 15, 2007	ORIGINAL			

**LEGEND:**

- Dashed line ground boundary, as to extent and location thereof.
- Lot(s) shown with an asterisk are located there according to the plan on sheet 44, S.E. 1/4, 212B, 212C, 212D, 212E, 212F, 212G, 212H, 212I, 212J, 212K, 212L, 212M, 212N, 212O, 212P, 212Q, 212R, 212S, 212T, 212U, 212V, 212W, 212X, 212Y, 212Z, 212AA, 212AB, 212AC, 212AD, 212AE, 212AF, 212AG, 212AH, 212AI, 212AJ, 212AK, 212AL, 212AM, 212AN, 212AO, 212AP, 212AQ, 212AR, 212AS, 212AT, 212AU, 212AV, 212AW, 212AX, 212AY, 212AZ, 212BA, 212BB, 212BC, 212BD, 212BE, 212BF, 212BG, 212BH, 212BI, 212BJ, 212BK, 212BL, 212BM, 212BN, 212BO, 212BP, 212BQ, 212BR, 212BS, 212BT, 212BU, 212BV, 212BW, 212BX, 212BY, 212BZ, 212CA, 212CB, 212CC, 212CD, 212CE, 212CF, 212CG, 212CH, 212CI, 212CJ, 212CK, 212CL, 212CM, 212CN, 212CO, 212CP, 212CQ, 212CR, 212CS, 212CT, 212CU, 212CV, 212CW, 212CX, 212CY, 212CZ, 212DA, 212DB, 212DC, 212DD, 212DE, 212DF, 212DG, 212DH, 212DI, 212DJ, 212DK, 212DL, 212DM, 212DN, 212DO, 212DP, 212DQ, 212DR, 212DS, 212DT, 212DU, 212DV, 212DW, 212DX, 212DY, 212DZ, 212EA, 212EB, 212EC, 212ED, 212EE, 212EF, 212EG, 212EH, 212EI, 212EJ, 212EK, 212EL, 212EM, 212EN, 212EO, 212EP, 212EQ, 212ER, 212ES, 212ET, 212EU, 212EV, 212EW, 212EX, 212EY, 212EZ, 212FA, 212FB, 212FC, 212FD, 212FE, 212FF, 212FG, 212FH, 212FI, 212FJ, 212FK, 212FL, 212FM, 212FN, 212FO, 212FP, 212FQ, 212FR, 212FS, 212FT, 212FU, 212FV, 212FW, 212FX, 212FY, 212FZ, 212GA, 212GB, 212GC, 212GD, 212GE, 212GF, 212GG, 212GH, 212GI, 212GJ, 212GK, 212GL, 212GM, 212GN, 212GO, 212GP, 212GQ, 212GR, 212GS, 212GT, 212GU, 212GV, 212GW, 212GX, 212GY, 212GZ, 212HA, 212HB, 212HC, 212HD, 212HE, 212HF, 212HG, 212HH, 212HI, 212HJ, 212HK, 212HL, 212HM, 212HN, 212HO, 212HP, 212HQ, 212HR, 212HS, 212HT, 212HU, 212HV, 212HW, 212HX, 212HY, 212HZ, 212IA, 212IB, 212IC, 212ID, 212IE, 212IF, 212IG, 212IH, 212II, 212IJ, 212IK, 212IL, 212IM, 212IN, 212IO, 212IP, 212IQ, 212IR, 212IS, 212IT, 212IU, 212IV, 212IW, 212IX, 212IY, 212IZ, 212JA, 212JB, 212JC, 212JD, 212JE, 212JF, 212JG, 212JH, 212JI, 212JJ, 212JK, 212JL, 212JM, 212JN, 212JO, 212JP, 212JQ, 212JR, 212JS, 212JT, 212JU, 212JV, 212JW, 212JX, 212JY, 212JZ, 212KA, 212KB, 212KC, 212KD, 212KE, 212KF, 212KG, 212KH, 212KI, 212KJ, 212KK, 212KL, 212KM, 212KN, 212KO, 212KP, 212KQ, 212KR, 212KS, 212KT, 212KU, 212KV, 212KW, 212KX, 212KY, 212KZ, 212LA, 212LB, 212LC, 212LD, 212LE, 212LF, 212LG, 212LH, 212LI, 212LJ, 212LK, 212LL, 212LM, 212LN, 212LO, 212LP, 212LQ, 212LR, 212LS, 212LT, 212LU, 212LV, 212LW, 212LX, 212LY, 212LZ, 212MA, 212MB, 212MC, 212MD, 212ME, 212MF, 212MG, 212MH, 212MI, 212MJ, 212MK, 212ML, 212MN, 212MO, 212MP, 212MQ, 212MR, 212MS, 212MT, 212MU, 212MV, 212MW, 212MX, 212MY, 212MZ, 212NA, 212NB, 212NC, 212ND, 212NE, 212NF, 212NG, 212NH, 212NI, 212NJ, 212NK, 212NL, 212NM, 212NO, 212NP, 212NQ, 212NR, 212NS, 212NT, 212NU, 212NV, 212NW, 212NX, 212NY, 212NZ, 212OA, 212OB, 212OC, 212OD, 212OE, 212OF, 212OG, 212OH, 212OI, 212OJ, 212OK, 212OL, 212OM, 212ON, 212OO, 212OP, 212OQ, 212OR, 212OS, 212OT, 212OU, 212OV, 212OW, 212OX, 212OY, 212OZ, 212PA, 212PB, 212PC, 212PD, 212PE, 212PF, 212PG, 212PH, 212PI, 212PJ, 212PK, 212PL, 212PM, 212PN, 212PO, 212PP, 212PQ, 212PR, 212PS, 212PT, 212PU, 212PV, 212PW, 212PX, 212PY, 212PZ, 212QA, 212QB, 212QC, 212QD, 212QE, 212QF, 212QG, 212QH, 212QI, 212QJ, 212QK, 212QL, 212QM, 212QN, 212QO, 212QP, 212QQ, 212QR, 212QS, 212QT, 212QU, 212QV, 212QW, 212QX, 212QY, 212QZ, 212RA, 212RB, 212RC, 212RD, 212RE, 212RF, 212RG, 212RH, 212RI, 212RJ, 212RK, 212RL, 212RM, 212RN, 212RO, 212RP, 212RQ, 212RR, 212RS, 212RT, 212RU, 212RV, 212RW, 212RX, 212RY, 212RZ, 212SA, 212SB, 212SC, 212SD, 212SE, 212SF, 212SG, 212SH, 212SI, 212SJ, 212SK, 212SL, 212SM, 212SN, 212SO, 212SP, 212SQ, 212SR, 212SS, 212ST, 212SU, 212SV, 212SW, 212SX, 212SY, 212SZ, 212TA, 212TB, 212TC, 212TD, 212TE, 212TF, 212TG, 212TH, 212TI, 212TJ, 212TK, 212TL, 212TM, 212TN, 212TO, 212TP, 212TQ, 212TR, 212TS, 212TT, 212TU, 212TV, 212TW, 212TX, 212TY, 212TZ, 212UA, 212UB, 212UC, 212UD, 212UE, 212UF, 212UG, 212UH, 212UI, 212UJ, 212UK, 212UL, 212UM, 212UN, 212UO, 212UP, 212UQ, 212UR, 212US, 212UT, 212UU, 212UV, 212UW, 212UX, 212UY, 212UZ, 212VA, 212VB, 212VC, 212VD, 212VE, 212VF, 212VG, 212VH, 212VI, 212VJ, 212VK, 212VL, 212VM, 212VN, 212VO, 212VP, 212VQ, 212VR, 212VS, 212VT, 212VU, 212VV, 212VW, 212VX, 212VY, 212VZ, 212WA, 212WB, 212WC, 212WD, 212WE, 212WF, 212WG, 212WH, 212WI, 212WJ, 212WK, 212WL, 212WM, 212WN, 212WO, 212WP, 212WQ, 212WR, 212WS, 212WT, 212WU, 212WV, 212WW, 212WX, 212WY, 212WZ, 212XA, 212XB, 212XC, 212XD, 212XE, 212XF, 212XG, 212XH, 212XI, 212XJ, 212XK, 212XL, 212XM, 212XN, 212XO, 212XP, 212XQ, 212XR, 212XS, 212XT, 212XU, 212XV, 212XW, 212XX, 212XY, 212XZ, 212YA, 212YB, 212YC, 212YD, 212YE, 212YF, 212YG, 212YH, 212YI, 212YJ, 212YK, 212YL, 212YM, 212YN, 212YO, 212YP, 212YQ, 212YR, 212YS, 212YT, 212YU, 212YV, 212YW, 212YX, 212YY, 212YZ, 212ZA, 212ZB, 212ZC, 212ZD, 212ZE, 212ZF, 212ZG, 212ZH, 212ZI, 212ZJ, 212ZK, 212ZL, 212ZM, 212ZN, 212ZO, 212ZP, 212ZQ, 212ZR, 212ZS, 212ZT, 212ZU, 212ZV, 212ZW, 212ZX, 212ZY, 212ZZ
- Dotted line easement boundary.
- Star indicates location of monument.
- Faded line points are shown that:

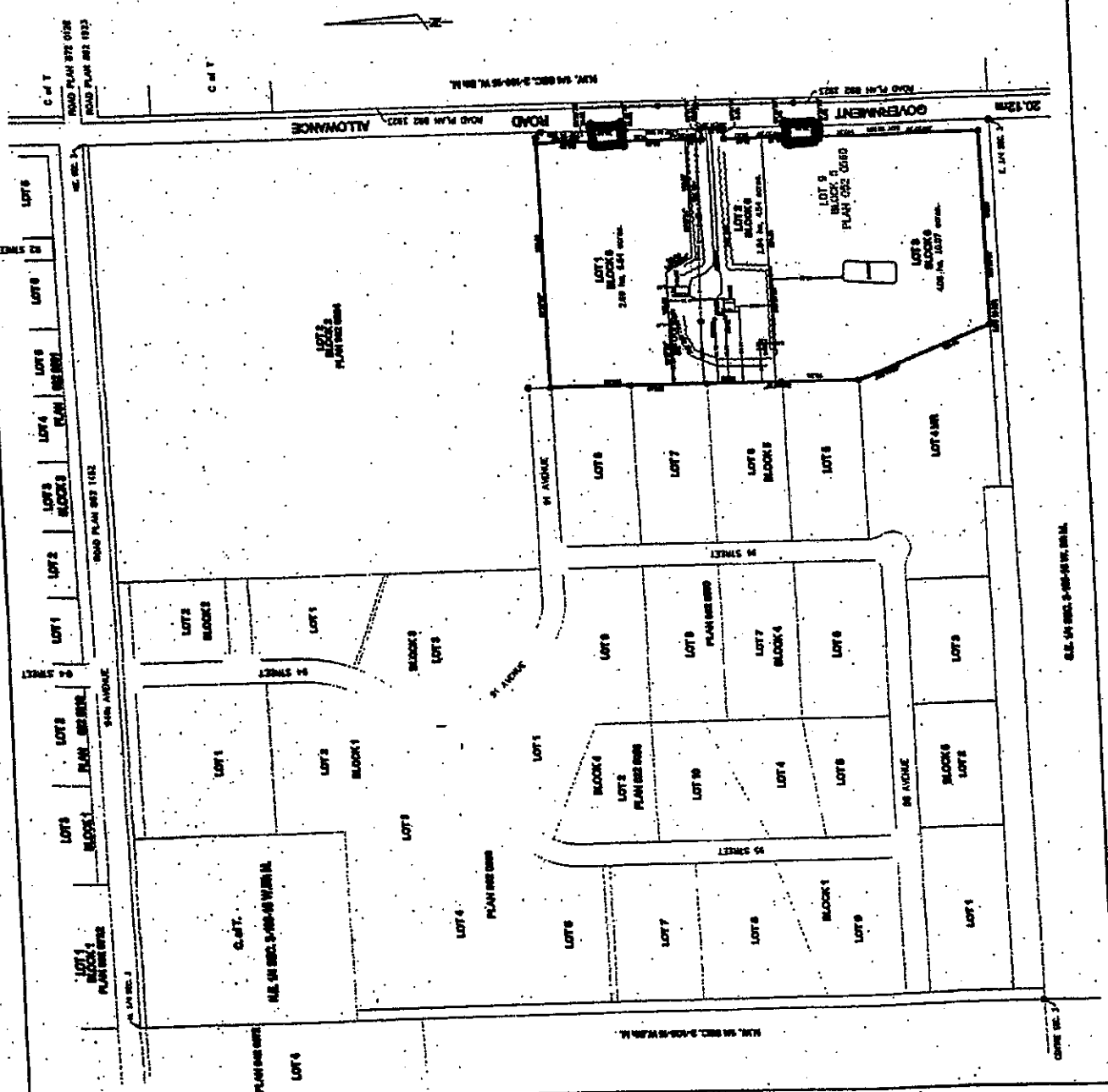
**ADDITIONS:**

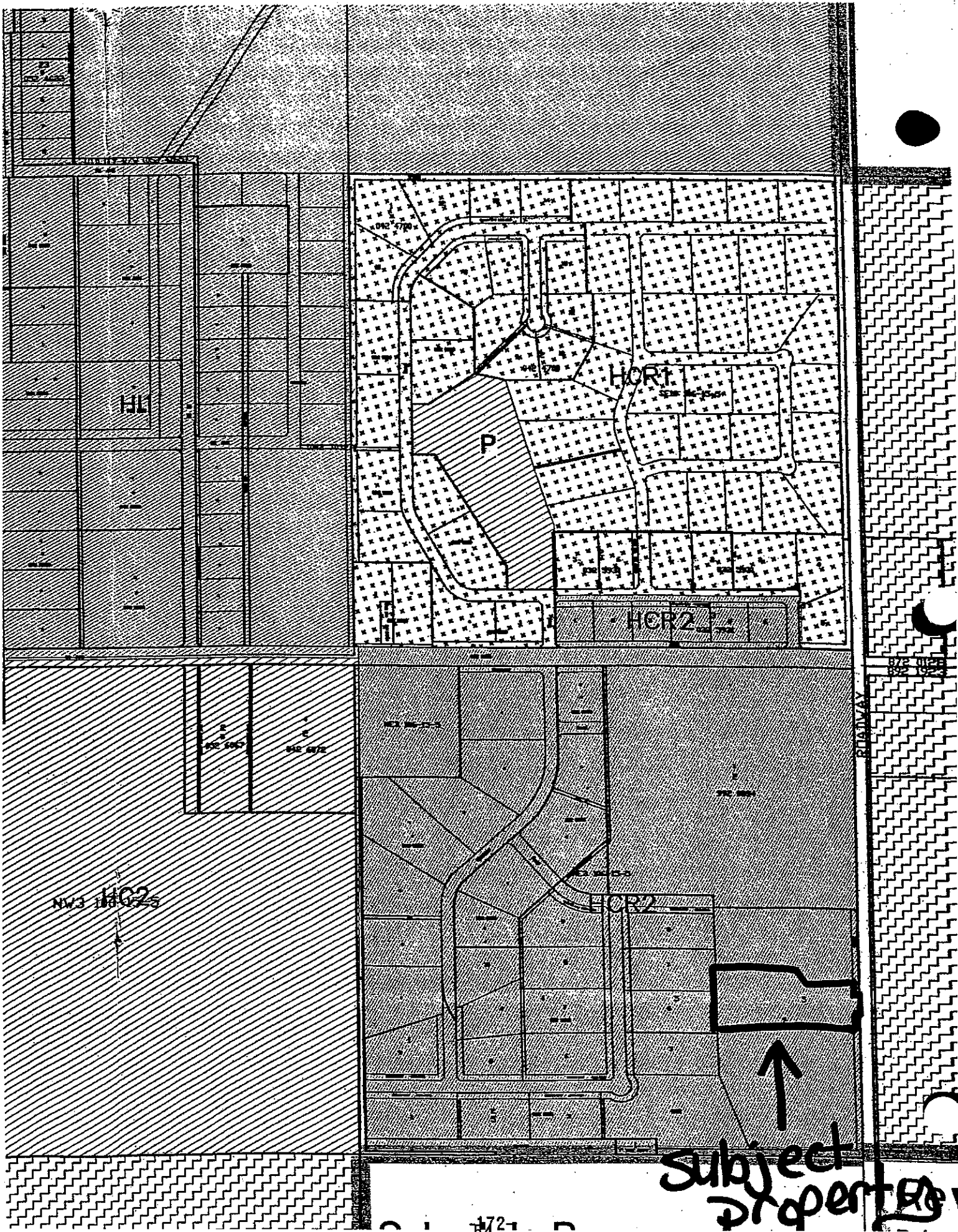
- C. of I. includes Extension of line.
- The boundary between:
- S. E. 1/4, N. 19th, East, South & West.
- The boundary between:
- S. E. 1/4, N. 19th, East, South & West.
- The boundary between:
- S. E. 1/4, N. 19th, East, South & West.

**WARRLOW SURVEYING**

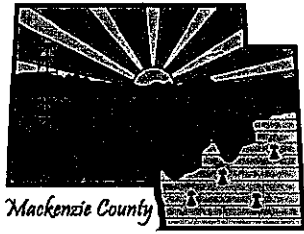
1000 PULAU DRIVE, SUITE 100, HONOLULU, HI 96813  
 (808) 551-1111

ISSUED: 05/15/07  
 CHECKED: 05/15/07  
 DRAWN: 05/15/07





Subject Property



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction</b>

**BACKGROUND / PROPOSAL:**

Council approved postponing the Fort Vermilion River Road from 50<sup>th</sup> Street to Catholic Church to 2008. The funds allotted to this project were transferred to the Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction Project.

**OPTIONS & BENEFITS:**

Project	Grant	Municipal Portion	Total
<b><i>Original budgets</i></b>			
FV River Road from 50 <sup>th</sup> Street to Catholic Church	\$716,480	\$388,520	\$1,105,000
Mackenzie Housing Subdivision and 45 <sup>th</sup> Street Reconstruction	\$0	\$430,000	\$430,000
<b><i>Total</i></b>	<b><i>\$716,480</i></b>	<b><i>\$818,520</i></b>	<b><i>\$1,535,000</i></b>
<b><i>New estimates</i></b>			
Mackenzie Housing Subdivision and 45 <sup>th</sup> Street Reconstruction	<b><i>\$597,039</i></b>	<b><i>\$2,192,961</i></b>	<b><i>\$2,790,000</i></b>
<b><u>Additional municipal funding required</u></b>	<i>Additional grant to be covered from the remaining grant funds from incomplete or under budget projects (Bears paw)</i>	<b><u>(\$1,374,441)</u></b>	

A supplementary AMIP grant application was submitted on November 7, 2007.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

The estimated 2007 Reserves schedule is attached for your information.

**COSTS & SOURCE OF FUNDING:**

NA

**RECOMMENDED ACTION:**

That the 2007 Capital Budget be amended to include the additional \$1,374,441 from the Roads Reserve for completion of the Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction project.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

kenzie County  
RESERVES

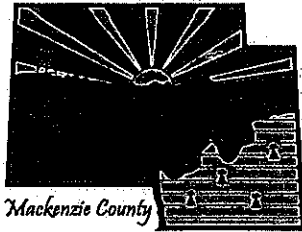
Estimated December 31, 2007 balances

ESTIMATED  
Transfers

Account Name	Beginning				ESTIMATED Transfers		Ending		Target Minimum (based on current policies)
	Balance	Projects	Contribution from/(to) Operating Fund	Contribution from/(to) Capital Fund	Interfund transfers	Balance			
<b>Operating Fund Reserve</b>									
04-711-12 Operating Fund Reserve	\$2,199,846	(\$1,260,155)	(\$52,575)			\$887,116		\$500,000	
04-714-32 Gravel Reclamation Reserves	\$22,377					\$22,377		\$200,000	
04-720-32 Gravel Crushing Reserve	\$787,886		(\$787,886)			\$0			
04-712-41 Reserve-Off Site Levy - Water	\$480,264					\$480,264			
04-712-51 Grants to Other Organizations Reserve	\$58,545		\$25,034			\$87,579			
04-714-72 Municipal Reserve	\$64,971					\$64,971			
04-712-62 Reserve-P.T.O.A.G.	\$0					\$0		\$50,000	
04-712-72 Recreation-Parks Reserve	\$47,893	(\$84,602)	\$50,000		\$7,224	\$20,515		\$100,000	
04-713-72 Subdivisions Reserve	\$134,018		\$3,600			\$137,618			
	\$3,795,800	(\$1,344,757)	(\$757,827)	\$0	\$7,224	\$1,700,439		\$850,000	
<b>Capital Fund Reserve</b>									
04-712-23 Incomplete Capital - Fire Department	\$106,744	(\$91,807)				\$14,937			
04-712-25 Incomplete Capital - Ambulance	\$41,856	\$0				\$41,856			
04-712-24 Incomplete Capital - Enforcement	\$123					\$123			
04-712-43 Incomplete Capital - Sewer	\$146,803				(\$146,803)	(\$0)			
04-712-61 Incomplete Capital - Development	\$45,146	(\$46,946)				(\$1,800)			
04-712-33 Incomplete Capital - Airport	\$77,253	(\$10,000)				\$67,253			
04-712-63 Agriculture - Reserve	\$50,000					\$50,000		NPARA building	
04-712-71 Recreation Reserve - Zama	\$6,757					\$6,757			
04-713-71 Recreation Reserve - Fort Vermilion	\$54,810	(\$29,604)				\$25,206			
04-712-72 Incomplete Capital - Recreation	\$7,224				(\$7,224)	(\$0)			
04-713-32 Reserve-Roads(General)	\$2,642,128	(\$5,661,220)		\$4,960,722	(\$9,802)	\$1,931,827		\$1,000,000	
04-714-37 Drainage Reserve	\$301,471	(\$464,740)		\$250,000		\$86,731		\$500,000	
04-715-32 Walking Trails - Fort Vermillion	\$8,961					\$8,961			
04-716-32 Walking Trails - LaCrete	\$20,000		(\$20,000)			\$0			
04-717-32 Walking Trails - Zama	\$49,502	(\$49,502)				\$0			
04-719-32 Public Works - Incomplete Capital	\$1,475,138	(\$1,484,940)			\$9,802	\$0		\$500,000	
04-761-31 Vehicle Replacement Reserve	\$140,221	(\$1,049,800)		\$963,000		\$46,410			
04-760-41 Reserve - Water Upgrading(incomplete capita	\$46,410					\$214,803		\$500,000	
04-713-41 Water Treatment Plant Reserve	\$814,803	(\$600,000)				\$30,951			
04-760-42 Reserve - Sewer Upgrading	\$85,000	(\$200,852)			\$146,803	\$29,173			
04-760-43 Reserve-Waste	\$29,173					\$277,847		\$500,000	
04-760-97 General Capital Reserve	\$1,445,943	(\$1,156,958)		(\$11,138)		\$8,500			
04-761-43 Reserves - Garbage Projects(incomplete capit	\$8,500					\$464,246		\$300,000	
04-765-23 Emergency Services Reserves	\$238,628	(\$49,382)		\$275,000		\$217,246			
	\$7,842,595	(\$10,866,147)	(\$60,742)	\$6,448,722	(\$7,224)	\$3,357,203		\$3,300,000	
<b>TOTAL RESERVES</b>									
	\$11,638,394	(\$12,210,904)	(\$818,570)	\$6,448,722	\$0	\$5,057,642		\$4,150,000	
		(\$12,210,904)		20% of 2006 debt limit		\$7,717,539			

Please note that due to the delays in some projects approximately \$2,987,000 of what is currently allotted to the projects to be funded from reserves will not be used by the end of the year. In addition, the 2007 year-end reserves balances will be affected by the 2007 operating activity.





**MACKENZIE COUNTY  
REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>FIN023 Local Improvement Charge Cancellation Policy</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County has a policy FIN023 whose purpose is to provide financial relief to non-profit groups, or registered charities that may have a yearly local improvement tax payable to the MD.

**OPTIONS & BENEFITS:**

Water servicing was provided to Believers Christian Fellowship on 94 Ave in La Crete under Bylaw 450/04 at a total cost of \$5,442.00. Believers Christian Fellowship paid the 2006 and 2007 installments of \$714.24 each plus a penalty of \$42.85 for a late payment in 2007. They may not be aware that financial relief is available and have now requested the payout for this Local Improvement to avoid further interest and/or penalties.

It is proposed that the Believers Christian Fellowship annual local improvement payments be added to policy FIN023.

**COSTS & SOURCE OF FUNDING:**

Annual Budget taken from Tax Cancellations/Write-offs

**RECOMMENDED ACTION:**

**Motion 1:** (requires 2/3)

That FIN023 Local Improvement Charge Cancellation Policy be amended as presented.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO 

**Motion 2:** (requires 2/3)

That Believers Christian Fellowship be reimbursed for their 2006 and 2007 installments of \$714.24 each to total \$1,428.48.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## **Municipal District of Mackenzie No. 23 Mackenzie County**

<b>Title</b>	<b>Local Improvement Charge Cancellation</b>	<b>Policy No:</b>	<b>FIN023</b>
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### **Purpose**

To provide financial relief to non-profit groups, or registered charities that may have a yearly local improvement tax payable to the MD County.

### **Policy Statement and Guidelines**

The MD County recognizes the limited financial capacity of selected non-profit groups or registered charities. If Council considers it equitable to do so, it may cancel the yearly local improvement charge in respect to a particular property that is owned by the non-profit group or registered charity.

Under section 397 of the MGA, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.

However, under section 347 of the MGA, Council has the ability to cancel, reduce or refund all or part of a tax.

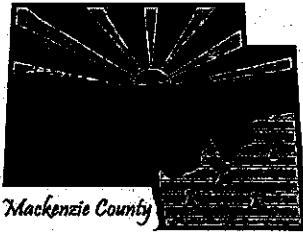
### **Guidelines**

1. Administration will provide Council with a list (Schedule A) of non-profit groups or registered charities properties' that Council will consider for approval whether it is equitable to cancel the yearly local improvement charge. The list will contain the name of the group, roll number of the property and the amount of the local improvement charge and other details that administration may find pertinent.
2. Schedule A may be amended from time to time and will be brought forward for Council approval.
3. This Schedule A will be part of the yearly budget documentation to support the expenditure code 922 – Tax Cancellation/Write Offs.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	May 14, 2003	03-328
<b>Amended</b>	July 8, 2003	03-377
<b>Amended</b>	June 12, 2007	07-06-552

Tax Cancellation/Write Offs  
Schedule A

<b>Name</b>	<b>Roll Number</b>	<b>Details</b>	<b>Amount</b>	<b>Expiry Date</b>
<i>Friends of the Old Bay House Society 4405 River Road Fort Vermilion</i>	076893	<i>Sewer</i>	1,027.51	2019
		<i>Sidewalk</i>	431.38	2016
		<i>Total</i>	1,458.89	
<i>La Crete Senior Inn Society 10014 - 99 Avenue La Crete</i>	076836	<i>Sewer</i>	167.70	2007
		<i>Water</i>	183.18	2007
		<i>C, G, Sidewalk</i>	129.96	2014
		<i>Total</i>	480.84	
<i>La Crete Municipal Nursing Association 9606 - 100 Street La Crete</i>	076829	<i>Sewer</i>	195.00	2007
		<i>Water</i>	213.00	2007
		<i>100<sup>th</sup> Street</i>	143.87	2012
		<i>Total</i>	551.87	
<i>Fort Vermilion Community Library Society 5103 River Road Fort Vermilion</i>	106020	<i>50<sup>th</sup> Ave</i>	197.28	2013
		<i>Total</i>	197.28	
<i>La Crete Chamber of Commerce Box 1088 La Crete</i>	155343	<i>Sewer</i>	259.35	2007
		<i>Water</i>	283.29	2007
			542.64	
<i>Believers Christian Fellowship 9109 94 Street La Crete</i>	076376	<i>Water</i>	714.24	2015
			714.24	



## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Mackenzie Housing Subdivision Local Improvement</b>

#### **BACKGROUND / PROPOSAL:**

The Mackenzie Housing Subdivision upgrade project is estimated to cost \$645,521 for the construction of curb, gutter, and sidewalk along 52<sup>nd</sup> and 50<sup>th</sup> Avenue from 45<sup>th</sup> to 43<sup>rd</sup> Street, 43<sup>rd</sup> Street from 52<sup>nd</sup> to 50<sup>th</sup> Avenue, 44<sup>th</sup> Street north of 50<sup>th</sup> Avenue and 51<sup>st</sup> Avenue northwest of 43<sup>rd</sup> Street in Fort Vermilion (see attached map). The attached local improvement plan and bylaw are in accordance with Policy FIN018.

#### **OPTIONS & BENEFITS:**

Letters will be sent to all affected landowners with an open house scheduled for December 6, 2007 at the Mackenzie County office in Fort Vermilion from 5:00 pm to 8:00 pm to review the plans.

#### **COSTS & SOURCE OF FUNDING:**

The project is estimated to cost \$534,315 for the completion of curb, gutter and sidewalk within Mackenzie Housing with an additional cost of \$112,206 estimated for engineering and contingency. According to Policy DEV001, 30% (or \$193,656) of the total project cost is to be recovered through a frontage charge over 10 years. The remainder \$452,565 is to be recovered through the Alberta Municipal Infrastructure Program.

#### **RECOMMENDED ACTION:**

##### **Motion 1:**

That the attached local improvement plan for curb, gutter, and sidewalk within Mackenzie Housing Subdivision (52<sup>nd</sup> and 50<sup>th</sup> Avenue from 45<sup>th</sup> to 43<sup>rd</sup> Street, 43<sup>rd</sup>

Author: M. Driedger Review By: CAO

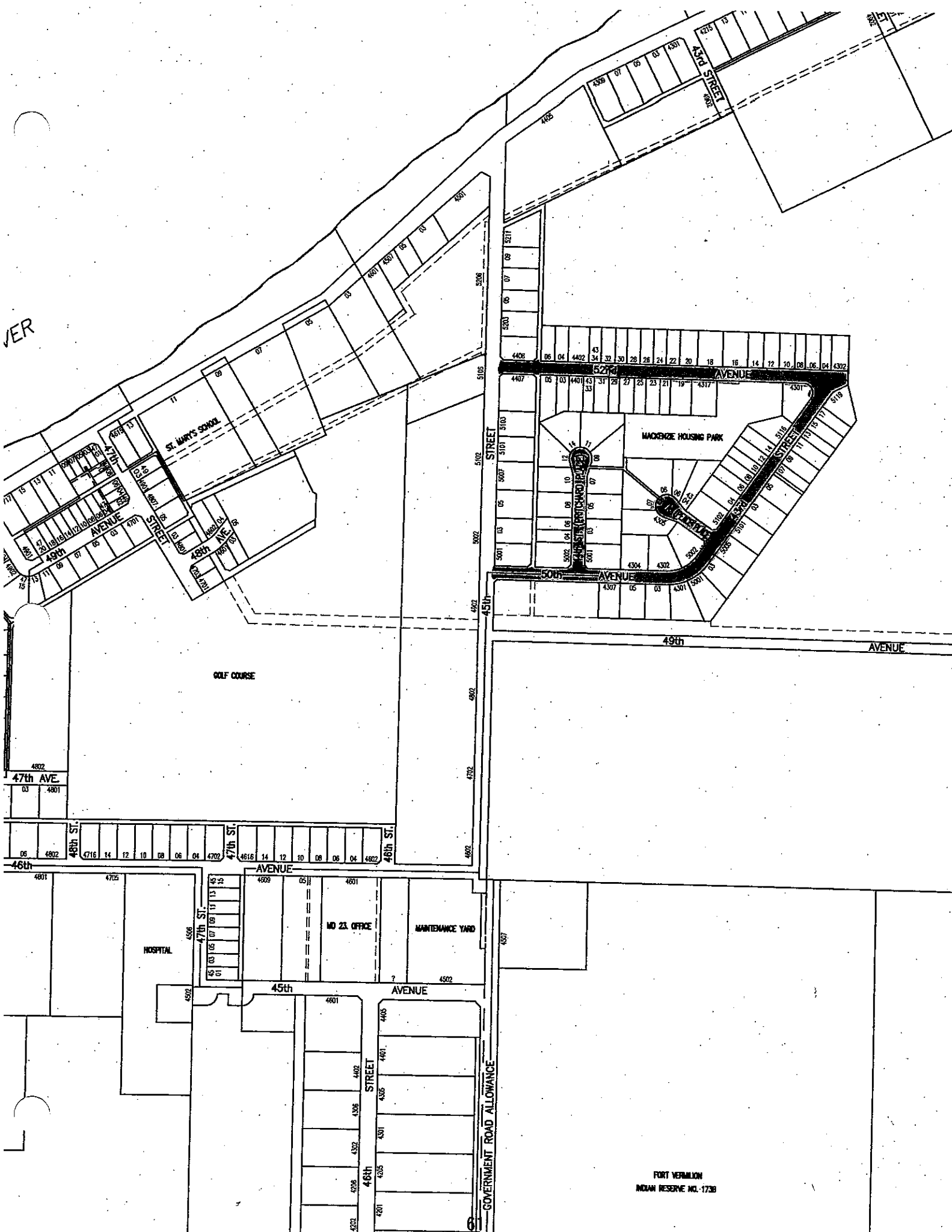
Street from 52<sup>nd</sup> to 50<sup>th</sup> Avenue, 44<sup>th</sup> Street north of 50<sup>th</sup> Avenue and 51<sup>st</sup> Avenue northwest of 43<sup>rd</sup> Street) in the Hamlet of Fort Vermilion be approved.

**Motion 2:** Requires 2/3

That first reading be given to Bylaw 658/07 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk within the Mackenzie Housing Subdivision (52<sup>nd</sup> and 50<sup>th</sup> Avenue from 45<sup>th</sup> to 43<sup>rd</sup> Street, 43<sup>rd</sup> Street from 52<sup>nd</sup> to 50<sup>th</sup> Avenue, 44<sup>th</sup> Street north of 50<sup>th</sup> Avenue and 51<sup>st</sup> Avenue northwest of 43<sup>rd</sup> Street) in the Hamlet of Fort Vermilion.

Author: M. Driedger Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

VER



FORT VERMILION  
 INDIAN RESERVE NO. 173B

**BYLAW NO. 658/07**

**BEING A BYLAW OF MACKENZIE COUNTY,**

(hereinafter referred to as "the County")

**IN THE PROVINCE OF ALBERTA,**

**This bylaw authorizes the Council of MACKENZIE COUNTY to impose a local improvement tax in respect of all lands that directly benefit from the Curb, Gutter and Sidewalk on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion.**

**WHEREAS:**

The Council of Mackenzie County has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy for the construction of Curb, Gutter and Sidewalk on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to Sidewalk, Curb and Gutter on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion local improvement project has been filed with the County's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be Six Hundred Forty Five Thousand Five Hundred Twenty One (\$645,521.00) and the local improvement plan estimates that the following contributions will be applied to the project:

AMIP Funding	\$ 451,864.70
Benefiting Owners	<u>\$ 193,656.30</u>
Total Cost	\$ 645,521.00

The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Twenty Four Thousand Six Hundred Twenty Nine Dollars and Fifty Three Cents (\$24,629.53).

All required approvals for the project have been obtained and the project is in compliance with all *Acts and Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Curb, Gutter and Sidewalk on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion local improvement project, the sum of One Hundred Ninety Three Thousand Six Hundred Fifty Six Dollars and Thirty Cents (\$193,656.30) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
3. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

**Schedule A to Bylaw No. 658/07**

Annual Levy for 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion Local Improvement Project

1. Properties to be assessed:

Plan	Block	Lot	Front	Back	Frontage
4357 MC	4	6		175.00	175.00
4357 MC	5	6	175.00	175.00	175.00
892 1752	4	19	64.72	64.72	64.72
892 1752	4	20	64.72	64.72	64.72
892 1752	4	21	100.28	100.28	100.28
892 1752	4	22	57.09	57.09	57.09
892 1752	4	23	66.57	66.57	66.57
892 1752	4	24	56.04	56.04	56.04
892 1752	4	25	62.60	62.60	62.60
892 1752	4	26	62.60	62.60	62.60
892 1752	4	27	62.60	62.60	62.60
892 1752	4	28	62.60	62.60	62.60
892 1752	4	29	85.24	85.01	85.13
892 1752	4	30	75.00	75.17	75.09
892 1752	4	31	75.00	75.00	75.00
892 1752	4	32	75.00	75.00	75.00
892 1752	4	33	50.00	50.00	50.00
892 1752	4	34	71.74	71.72	71.73
892 1752	4	35	50.00	50.00	50.00
892 1752	4	36	83.22	83.21	83.22
892 1752	6	15	50.00	49.95	49.98
892 1752	6	16	79.07	79.07	79.07
892 1752	6	17	79.07	79.07	79.07
892 1752	6	18	50.00	50.00	50.00
892 1752	6	19	67.16	67.16	67.16
892 1752	6	20	60.00	60.00	60.00
892 1752	6	21	164.21	39.95	102.08
892 1752	5	39	60.03	60.01	60.02
892 1752	5	40	60.03	60.01	60.02
892 1752	5	41	48.05	116.62	82.34
892 1752	5	42	50.00	116.62	83.31
892 1752	5	43	95.00	94.92	94.96



892 1752	5	44	61.16	61.16	61.16
892 1752	5	45	58.25	58.25	58.25
892 1752	5	46	50.00	50.00	50.00
892 1752	5	47	58.80	58.80	58.80
892 1752	5	48	62.01	62.01	62.01
892 1752	5	49	134.90	174.30	154.60
892 1752	5	50	99.92	99.91	99.92
892 1752	5	51	50.00	50.00	50.00
892 1752	5	52	66.64	66.64	66.64
892 1752	5	53	56.11	56.11	56.11
892 1752	5	54	69.89	69.89	69.89
892 1752	5	55	50.00	50.00	50.00
892 1752	5	56	70.25	70.25	70.25
892 1752	5	57	50.86	50.86	50.86
892 1752	5	58	68.57	68.57	68.57
892 1752	5	59	60.01	64.59	62.30
892 1752	5	60	77.83	86.13	81.98
188 TR	4	13	120.00	120.00	120.00
188 TR	4	14	120.00	120.00	120.00
188 TR	6	1	60.00	60.00	60.00
188 TR	6	1	60.00	60.00	60.00
188 TR	6	2	99.32	126.74	113.03
188 TR	6	3	85.00	157.60	121.30
188 TR	6	4	80.00	159.40	119.70
188 TR	6	5	103.75	140.00	121.88
188 TR	6	6	120.00	120.00	120.00
188 TR	6	7	120.00	120.00	120.00
188 TR	6	8	120.00	120.00	120.00
188 TR	6	9	120.00	120.00	120.00
188 TR	5	7		170.00	170.00
188 TR	5	7	120.00	120.00	120.00
188 TR	5	9	120.00	120.00	120.00
188 TR	5	10	121.67	120.00	120.84
188 TR	5	11	70.50	210.00	140.25
188 TR	5	12	55.00	211.00	133.00
188 TR	5	13	55.00	208.00	131.50
188 TR	5	14	170.50	210.00	190.25
188 TR	5	15	91.67	120.00	105.84
188 TR	5	16	120.00	120.00	120.00
188 TR	5	17	120.00	120.00	120.00
188 TR	5	18		120.00	120.00

Local Improvement Bylaw – Curb, Gutter and Sidewalk on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion

188 TR	5	18		170.00	170.00
188 TR	5	19	130.00	130.00	130.00
188 TR	5	20	164.68	89.32	127.00
188 TR	5	21	170.00	80.00	125.00
188 TR	5	21	170.00	170.00	170.00
188 TR	5	22	119.66	120.00	119.83
188 TR	5	23	58.70	190.00	124.35
188 TR	5	24	62.42	220.00	141.21
188 TR	5	26	170.00	170.00	170.00
188 TR	5	26	120.00	120.00	120.00
188 TR	5	31	246.60	157.85	202.23
188 TR	5	31	99.00	63.29	81.15
188 TR	5	R2	316.06		316.06
188 TR	5	32	120.00	120.00	120.00
792 0058	6	14	100.00	100.00	100.00
Fort Ver	2	7a	500.45		500.45
062 6059	5	61		175.00	175.00

- 2. Total Assessable Frontage 9414.16 Feet
- 3. Total Local Improvement Tax \$ 193,656.30
- 3. Total Assessment Per Front Foot Frontage \$ 20.57
- 4. Annual Unit Rate Per Front Foot of Frontage Payable for a Period of Ten (10) years at 4.629%. \$ 2.62
- 5. Total Yearly Assessment Against All Properties To be Assessed \$ 24,629.53

**Schedule B to Bylaw 658/07**

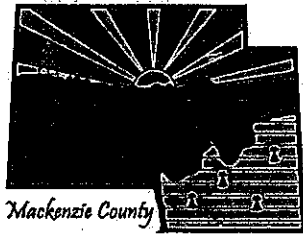
Annual Levy for 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street north of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermilion Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
90	\$20.57	\$24,629.53

- 2. Total number of parcels 90
- 3. Total annual assessments \$ 24,629.53
- 4. Term of annual assessments 10
- 5. Total assessment against all parcels \$193,656.30





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Financial update per October 30, 2007.</b>

### **BACKGROUND / PROPOSAL:**

Attached are three financial schedules, *per October 30, 2007*.

1. capital projects progress report;
2. operating revenues and expenditures in total, and for each of the departments;
3. variances (list of actual expenses/revenues that were not budgeted for);
4. term deposits.

(Capital projects are listed first, because of the financial importance).

### **OPTIONS & BENEFITS:**

Regular reporting increases transparency and accountability, and makes it possible to take action at an earlier stage, when important deviations from the budget occur.

### **COSTS & SOURCE OF FUNDING:**

n/a

### **RECOMMENDED ACTION:**

That operating revenues and expenditures, term deposits and capital projects progress report for the period January 1, 2007, to October 30, 2007, and the variance list be received for information.

Author: Peter Pynacker

Review Date: \_\_\_\_\_

CAO 



Projects approved by Council:	Financial information:			Progress information, provided by the project manager:			
Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date	Additional comments

**Administration Department**  
 Department code: 12  
 Budget holder: Joulia Whittleton

Progress information up to date to: September 30, 2007

Furniture & Equipment	3,460	1,892	1,558	45%	80%	31-Jul-07	Executive Secretary desk was purchased and installed shelving units are being ordered.
NT Servers	9,700	8,898	802	8%	100%		completed
Computer hardware and software	15,000	15,291	-1,291	-9%	100%	31-Dec-07	completed
Records Storage System	26,000	25,910	90	0%	100%	15-Jun-07	Completed
La Crete Office Building	1,600,000	425	1,499,575	100%	1%	?	Engineers reviews and inspections are in progress
FV Office Expansion (engineering)	50,000	3,000	47,000	94%	1%	?	Engineers reviews and inspections are in progress
Xerox for FV Office	89,900	50,975	8,925	15%	100%		Completed
PC's, Peripherals & Equip.	31,000	15,487	15,513	50%	50%	?	In progress
Municipal Heritage Program	60,000	361	59,639	99%	?	?	Grant was approved, project is ongoing
Fixed Asset and Human Resource Modules	21,345	20,225	1,120	5%	100%		Completed
GIS - Land ownership Map/Land Parcel	39,000	40,784	-2,784	-7%	100%		completed
GIS - Utilities, Rural Addressing, Transportation	104,668	3,763	100,905	96%	5%	?	Met with ISL and MIMS, in progress
Zama Office (renovation and engineering of new)	60,000	0	50,000	100%	1%	?	A meeting took place between the local councillor and an architect, in progress
La Crete Office Building Study	46,946	1,686	45,261	96%	1%	?	Engineers reviews and inspections were completed. Building Committee meeting scheduled for November 6, 2007
Project Costing Software	60,000	0	60,000	100%	?	?	Under review
Special Project Development	60,000	16,721	33,279	67%	?	?	Added July 25, 2007 by motion 07-07-706
<b>Total</b>	<b>134,668</b>	<b>2,126,009</b>	<b>1,919,693</b>	<b>90%</b>			

budget

budget left

**Emergency Operations: Fire Department**

Department code: 23

Budget holder: Jason Gabriel

Progress information up to date to: September 30, 2007

Vehicle Extracation Ram - Zama	3,080	3,272	-192	-6%	?	?	being ordered
FV Fire Hall Mezzanine	29,943	18,487	11,456	39%	85%	?	Near Completion
Zama Trailer	103,458	105,107	-1,649	-2%	?	?	in progress
Aerial Fire Apparatus	160,000	205,820	-55,820	-37%	?	?	on hold
Roof Repairs & Painting - Zama	12,000	0	12,000	100%	?	?	Building committee
Zama Fuel Break	60,000	49,567	10,433	17%	?	?	Large portion is complete - Project is ongoing
LCFD Paint MCI Unit	1,864	1,864	0	0%	100%	?	Complete
<b>Total</b>	<b>0</b>	<b>384,117</b>	<b>-23,772</b>	<b>-7%</b>			

budget

budget left

**Capital Projects: Progress Report**

Financial information updated to: October 31, 2007

Projects, approved by Council:	Financial information:				Progress information, provided by the project manager:		
	Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date

**Administration Department**

Department code: 12

Project manager: Joulia Whittleton

Progress information up to date to: September 30, 2007

Furniture & Equipment		3,450	1,892	1,558	45%	80%	31-Jul-07	Executive Secretary desk was purchased and installed shelving units are being ordered.
NT Servers		9,700	8,888	802	8%	100%		completed
Computer hardware and software		16,000	16,291	-1,291	-9%	100%	31-Dec-07	completed
Records Storage System		26,000	25,910	90	0%	100%	15-Jun-07	Completed
La Crete Office Building		1,500,000	425	1,499,575	100%	1%	?	Engineers reviews and inspections are in progress
FV Office Expansion (engineering)		50,000	3,000	47,000	94%	1%	?	Engineers reviews and inspections are in progress
Xerox for FV Office		59,900	50,975	8,925	15%	100%		Completed
PC's, Peripherals & Equip.		31,000	15,487	15,513	50%	50%	?	In progress
Municipal Heritage Program	30,000	60,000	361	59,639	99%	?	?	Grant was approved, project is ongoing
Fixed Asset and Human Resource Modules		21,345	20,225	1,120	5%	100%		Completed
GIS - Land ownership Map/land Parcel		39,000	40,784	-2,784	-7%	100%		completed
GIS - Utilities, Rural Addressing, Transportation		104,668	3,763	100,905	96%	5%	?	Met with ISL and MIMS, in progress
Zama Office (renovation and engineering of new)		50,000	0	50,000	100%	1%	?	A meeting took place between the local councillor and an architect in progress for November 6, 2007
La Crete Office Building Study		46,946	1,686	45,261	95%	1%	?	Under review
Project Costing Software		60,000	0	60,000	100%	?	?	
Special Project Development		50,000	16,721	33,279	67%	?	?	Added July 25, 2007 by motion 07-07-706
<b>Total</b>	<b>134,668</b>	<b>2,126,009</b>	<b>206,417</b>	<b>1,919,593</b>	<b>90%</b>			<b>budget left</b>

**Emergency Operations: Fire Department**

Department code: 23

Project manager: Jason Gabriel

Progress information up to date to: September 30, 2007

Vehicle Extracation Ram - Zama		3,080	3,272	-192	-6%	?	?	being ordered
FV Fire Hall Mezzanine		29,943	18,487	11,456	38%	85%	?	Near Completion
Zama Trailer		103,458	105,107	-1,649	-2%	?	?	in progress
Aerial Fire Apparatus		150,000	205,820	-55,820	-37%	?	?	on hold
Roof Repairs & Painting - Zama		12,000	0	12,000	100%	?	?	Building committee
Zama Fuel Break		60,000	49,567	10,433	17%	?	?	Large portion is complete - Project is ongoing
LCFD Paint MCI Unit		1,864	1,864	0	0%	100%	?	Complete
<b>Total</b>	<b>0</b>	<b>360,345</b>	<b>384,117</b>	<b>-23,772</b>	<b>-7%</b>			<b>budget left</b>



Projects approved by Council:		Financial information:			Progress information, provided by the project manager:		
Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date	Additional comments

**Emergency Operations: Ambulance Department**

Department code: 25

Project manager: Jason Gabriel

Progress information up to date to: September 30, 2007

Ambulance Station Drive-way Paving - HL	10,800	10,800	0	0%	100%	Complete	
Emergency Generators	12,300	11,093	1,207	10%	?		
One Fluid/Medication Infusion Pump - LC	7,300	0	7,300	100%	?	Asking for Quotes	
One Automatic Transport Ventilator - LC	6,440	5,995	444	7%	?	Asking for Quotes	
Disaster Services Radio Broadcasting	0	0	0			cancelled	
Two-way Communications Upgrade	205,000	0	205,000	100%	?	In progress	
Air conditioning units (4 - 12,000 BTU)	1,680	1,486	194	12%	100%	complete	
Ambulance Shop - FV	100,000	38	99,962	100%	?	Building committee	
<b>Total</b>	<b>343,520</b>	<b>29,413</b>	<b>314,107</b>	<b>91%</b>		<b>budget left</b>	

**Enforcement Department**

Department code: 26

Project manager: Ronald Dyck

<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>budget left</b>	
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**Public Works: Transportation Department**

Department code: 32

Project manager: Mark Schonken

Progress information up to date to: October 30, 2007

Street lighting	30,000	0	30,000	100%	2%	2008	Currently investigating options
FV Shop Upgrade	147,700	86,801	60,899	41%	100%	16-Oct-07	Completed
La Crete Shop Upgrade	28,400	10,189	18,211	64%	90%	mid Nov	In progress
La Crete Public Works Yard Sand/Asphalt Pad	22,000	0	22,000	100%	?	?	On hold
Fort Vermilion Shop major tools	7,800	8,134	-334	-4%	100%		Completed
Fort Vermilion sand Sinec (was 350,000) cancelled June 07	0	0	0				Cancelled
Four Graders Replacement	280,000	0	800,000	100%	5%	31-Dec-07	On order
Zama Equipment & Vehicles	42,800	44,794	-2,294	-5%	100%		Completed
Fort Vermilion Equipment & Vehicles	65,000	35,328	29,672	46%	50%	31-Dec-07	One truck is purchased
La Crete Equipment & Vehicles	83,800	41,252	18,548	31%	100%	30-Sep-07	Complete
Zama Access Paving	1,500,000	5,141	2,994,859	100%	?	?	Met with DCL engineers, design is in progress
La Crete South Access Turning Lane	390,000	277,414	112,586	29%	95%	?	Paving complete. Cleanup and signage remaining
Road Construction Requests	260,000	83,347	166,653	67%	75%		3 Roads complete, 4th pending on weather, 5th possibly in 2008
La Crete 100th Street Crosswalk (traffic lights)	172,800	2,855	169,915	98%	30%	30-Nov-07	In progress. Underground is complete.

Projects, approved by Council:		Financial information:				Progress information, provided by the project manager:		
Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date	Additional comments	
	50,000	7,831	42,169	84%	?	?	In progress	
LC 98th Ave - 100th to 108th Street Sidewalk - to do engineering study							CAMRIF approved, met with EXH, the local improvement bylaw received its last reading, open house was held on June 19th in La Crete, tender closing on July 25	
La Crete 102 Street and 92 Avenue curb, gutter and sidewalk	315,000	36,887	413,113	92%	?	?		
FV River Road - 50st to Catholic Church (46th to 50th street) (sidewalk curb, gutter, paving)	0	0	0		?	?	Funds transferred to Mackenzie Housing	
Zama Bearspaw Crescent	778,000	0	820,000	100%	?	?	Awarded to Knelsen's, gravel crushing and stockpiling in progress	
Road Construction Requests	49,992	1,050	48,942	98%	?	?	On hold. DB road	
Paved Accesses on Access Roads (new)	60,000	60,000	0	0%	100%		Complete	
SW 15-104-17-W5M Road Construction	16,138	15,000	1,138	7%	100%		Complete	
La Crete 98th Street Reconstruction	3,300,000	976,384	2,323,616	70%	50%		In progress. Paving along 98th Street is complete.	
John Deere Grader Purchase	324,000	324,000	0	0%	100%	31-Aug-07	Complete	
John Deere Front Mount Mower	8,500	8,500	0	0%	100%		Complete	
John Deere 7630 Tractor	138,800	0	138,800	100%	5%	31-Dec-07	On Order	
Emergency Road Access	55,000	3,246	51,754	94%	100%		Complete	
Foxtner Forest Products	10,000	15	9,985	100%				
GIS Hardware/Software	100,000	51,798	48,202	48%				
Gravel Exploration	15,000	12,647	2,353	16%	85%	31-Dec-07	On going	
Fort Vermilion Minor Small Equipment	15,000	15,680	-580	-4%	100%	15-Oct-07	Complete	
La Crete Minor Small Equipment	150,000	8,062	141,938	95%	?	?	EXH is working on plans	
TWP 106-4 Reconstruction	125,000	67,156	57,844	46%	?	?	Attempted new method of oiling on West LC Road.	
Road Reconstruction	50,000	0	50,000	100%	?	?		
Non-Conforming Roads	400,000	55,431	344,569	86%	100%		Complete	
Prairie Point Culvert Replacement	100,000	0	140,000	100%	?	?	To be included in bridge maintenance project.	
Bridge - BF 72702	10,000	0	10,000	100%	?	31-Dec-07	In progress	
Ditch Clean out								
La Crete 89th Avenue from 101 to 100 Street Cold Mix	22,340	0	35,000	100%	100%		Complete	
La Crete 109 Avenue from 100 to 101 Street Storm Sewer Mains	100,000	1,675	98,325	98%	?	?		
Fort Vermilion 44 Avenue Hot Mix	52,260	55,000	165,000	75%	80%	?	Hot mix paving is complete	
Fort Vermilion 45th Street from River Road to 46 Ave including Mackenzie Housing storm water	716,480	34,100	1,500,900	98%	2%	?	Waiting on tender award	
Shoulders Pulls	100,000	85,960	114,040	57%	100%	15-Oct-07	Complete	
Bridge - BF 76738	0	0	0		?	?	Cancel, \$10,000 transferred to 2007 bridge maintenance program	
Bridge - BF 813388	0	0	0		?	?	Cancel, \$40,000 transferred to 2007 bridge maintenance program	
LC 101 Avenue Accesses from 102 - 107 Street	35,000	21,960	13,040	37%	95%	?	Final Inspection complete. Deficiencies to be addressed.	
Blumenort Road/Intersection Project	300,000	7,780	415,220	98%	40%	2008	Blumenort Road paved to general store. Intersection to be possibly finished in 2008	
<b>Total</b>	<b>6,189,080</b>	<b>2,445,347</b>	<b>11,406,083</b>	<b>82%</b>			<b>budget left</b>	

Projects, approved by Council:		Financial information:			Progress information, provided by the project manager:		
Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date	Additional comments

**Public Works: Airport Department**  
 Department code: 33  
 Project manager: Mark Schonken

Progress information up to date to: September 30, 2007

Fort Vermillion and La Crete Airport lights and landing counter	72,000	67,004	4,956	7%	75%	31-Dec-07	Airport lights are installed. Landing Counter on order
FV Airport Terminal Building and site improvements	40,000	37,736	2,264	6%	?	?	
Airports Planning	100,000	0	100,000	100%	?	?	
REDI	99,032	99,032	0	100%	?	?	
<b>Total</b>	<b>311,032</b>	<b>104,740</b>	<b>206,292</b>	<b>66%</b>			<b>budget left</b>

**Environmental Services: Water Services Department**  
 Department code: 41  
 Project manager: John Klassen

Progress information up to date to: October 30, 2007

Remote Meter Reader	12,500	7,735	4,765	38%	50%	31-Dec-07	In progress
Regional SCADA (was \$562,000 in 2006)	737,000	20,236	716,764	97%	5%	?	In progress. Tender awarded.
Zama Water Treatment System	12,791,729	694,722	12,097,007	95%	5%	?	In progress
La Crete Water Treatment System	172,283	88,627	83,657	49%	50%	?	correcting minor deficiencies
FV WTP & Lift Station - Structures Upgrade	600,000	0	600,000	100%	5%	?	Structural contract for FV WTP awarded
Buffalo Head Water point Upgrade phase 2	27,500	0	27,500	100%	75%	?	Requires fencing, gravel, and landscaping
Fort Vermillion Water line - 50 Street & 43 Avenue - Review and Planning	60,000	0	60,000	100%	?	?	on hold
Hydrant & Valve Repair Program	195,333	37,789	8,211	18%	100%		Complete
High Level Water Well Drilling	140,000	129,512	65,821	34%	75%	31-Dec-07	two weeks left of digging
<b>Total</b>	<b>14,782,345</b>	<b>1,112,247</b>	<b>13,670,098</b>	<b>92%</b>	<b>100%</b>		<b>Complete</b>

**Environmental Services: Sewer Services Department**  
 Department code: 42  
 Project manager: John Klassen

Progress information up to date to: October 30, 2007

Camera & Video Wastewater Collection System	60,000	0	50,000	100%	?	?	In progress
Zama Wastewater Upgrade - Phase II	7,772,982	10,116	7,762,866	100%	10%	?	In progress.
Zama Wastewater System Repair	85,000	7,724	77,276	91%	10%	?	In progress
FV Main Lift Station Upgrade	353,782	7,715	346,067	98%	5%	?	Contract has been awarded
La Crete Lagoon Study	22,225	0	22,225	100%	?	?	Contacting Engineer
<b>Total</b>	<b>8,283,989</b>	<b>25,655</b>	<b>8,258,434</b>	<b>100%</b>			<b>budget left</b>

Projects, approved by Council:	Financial information:				Progress information, provided by the project manager:		
	Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date

**Environmental Services: Solid Waste Disposal Department**

Department code: 43  
Project manager: John Klassen

The Bunkers	20,000	20,000	0	20,000	100%	5%	?	Pending grant approval
Total	20,000	20,000	0	20,000	100%			

Progress information up to date to: September 30, 2007

**Planning & Development Department**

Department code: 61  
Project manager: Eva Schmidt

Country Residential Study		20,700	0	20,700	100%	?	?	To be done by Urban Systems
IDP Plan - High Level area		60,000	0	60,000	100%	?	?	On hold
Municipal Development Plan Update		44,400	3,000	41,400	93%	?	?	In progress - Urban Systems
Zama Subdivision Development		50,000	2,050	47,951	96%	?	?	In progress - Urban Systems
LiDAR Imaging		100,000	0	100,000	100%	?	?	In progress
Total	0	275,100	5,050	270,051	98%			

Progress information up to date to: September 30, 2007

**Public Works: Agriculture Department**

Department code: 63  
Project manager: Mark Schonken

Rosenburger Drainage Lines 3 & 7	27,439	27,439	0	27,439	100%	?	?	Administration is currently assessing the scope of project
Blue Hills West - Phase 2		100,000	0	100,000	100%	?	?	In progress
Fort Vermilion South Drainage Phase 2		140,000	0	140,000	100%	?	June 30, 2008	The scope of project has changed until further notice
Blue Hills Drainage Study		20,000	1,545	18,455	92%	?	?	This project may be tendered in 2008
FV South Drainage		141,878	7,673	134,206	95%	?	?	
Rosenburger Drainage Lines 4 & 8		22,862	101,520	-78,658	-344%	?	?	
Hugh Flett Drainage		40,000	0	40,000	100%	?	October 15th	
Zama Surface Water Drainage Management Study		120,000	0	120,000	100%	?	?	amended May 8, 2007 by motion 07-440
High Level Drainage Project		50,000	0	50,000	100%	?	?	added May 8, 2007 by motion 07-440
Blue Hills Drainage		172,745	0	172,745	100%	?	?	added October 10, 2007 by motion 07-10-878
Total	27,439	834,924	110,737	724,187	87%			

Progress information up to date to: September 30, 2007

Projects approved by Council:	Financial information:			Progress information, provided by the project manager:				
	Grant eligible amount	Approved budget	Actual costs to date	Budget left	Budget left (%)	% of completion	Estimated completion date	Additional comments

**Environmental Services: Parks & Playgrounds Department**

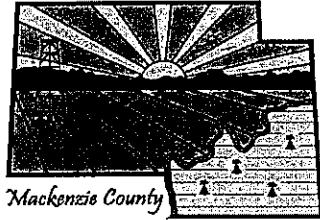
Department code: 72

Project manager: John Klassen

Progress information up to date to: October 30, 2007

Tourangeau Lake Boat Launch		21,000	17,628	3,372	16%	100%	15-Sep-07	Complete
Shelter Areas		45,000	27,245	17,755	39%	65%	?	2 shelters complete. cf money to 2008 for Zama shelter
Parks Improvements		50,000	2,572	47,428	95%	100%		Complete
108th Street Park Playground		5,335	0	5,335	100%	?	?	cf to 2008
Washrooms at FV parks		38,267	0	38,267	100%	100%		Complete
Zama Beautification Program		49,502	24,658	24,845	50%			Met with Zama Rec. Board - in progress. cf to 2008
<b>Total</b>	<b>0</b>	<b>209,104</b>	<b>72,102</b>	<b>137,002</b>	<b>66%</b>			

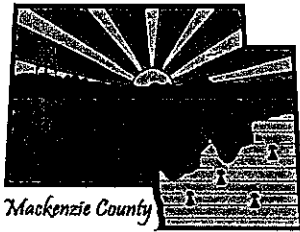
<b>TOTAL FOR ALL DEPARTMENTS</b>	<b>22,888,036</b>	<b>41,397,798</b>	<b>4,495,724</b>	<b>36,902,074</b>	<b>89%</b>			
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**Mackenzie County**

**Term Deposits  
November 16, 2007:**

Amount	Term	Maturity date	Interest Rate
3,000,000	30 days	Nov. 24	4.60%
5,000,000	30 days	Dec. 16	4.52%
5,000,000	30 days	Dec. 16	4.52%
5,000,000	30 days	Dec. 16	4.52%
3,000,000	30 days	Dec. 16	4.52%
<b>21,000,000</b>			



## Mackenzie County

### Variance report: List of unbudgeted expenses

Updated to: October 31, 2007

Reason for presenting this information:

Section 248 of the Municipal Government Act states expenditures may only be made if they are budgeted for (or are for emergencies or are legally required to be paid). Article 248.2 further states that "each council must establish procedures to authorize and verify expenditures that are not included in a budget."

*This report provides a list of expenses that were made that were not budgeted for. It is presented to Council for information and (retroactive) approval.*

The new additions to the list are marked. (the unmarked lines were already presented earlier).

#### Operational budget: list of unbudgeted expenses, by budget line (object code):

Note	Concerns budget line (by "object code")	Responsible department & description	Date of note addition
1	1.**.**-560 "Rental & Lease Revenue"	Airport department - received \$500 for hay lease.	Apr 30/07
2	1.**.**-570 "Insurance Proceeds"	Administration department - Paid autobody shop for CAO truck repairs \$10,354.74 and was reimbursed from insurance company.	May 31/07
		Transportation department - Paid autobody shop for truck repairs \$3,024.50 and was reimbursed from insurance company.	May 31/07
3	1.**.**-597 "Other Revenue"	Transportation department - we invoiced \$100,000 for the ice bridge to AIT.	Apr 30/07
		Administration department - Received \$22,424.56 special dividend from WCB Alberta	May 31/07
		Administration department - Received \$ 9,496.93 from AAMD&C - dividends	May 31/07
4	2.**.**-150 "Isolation costs"	Administration Department - did not budget for isolation costs	May 31/07
		Transportation Department - did not budget enough for isolation costs	May 31/07
		Administration Department - costs were for p/t utilities employee-costs moved to Utilities	July 31/07
		Administration Department - hired Public Works Admin Officer in Zama - not budgeted for in Admin	Sept 30/07
		Water Services Department - did not budget enough for isolation costs	Sept 30/07
		Planning department - hired Public Works Admin Officer in Zama - not budgeted for	Oct 31/07
		Parks & Playgrounds - hired Public Works Admin Officer in Zama - not budgeted for	Oct 31/07
5	2.**.**-217 "Telephone"	Enforcement Department - recoded cell phone and mike phone charges to this account to be consistent with other departments within the county.	Oct 31/07
		Transportation department - phone for Ice Bridge \$1,845	Oct 31/07

6	2-**-**-235 "Professional fees"	<b>Planning department</b> - to correct 2006 error - set up as an Accounts Payable at year end and expensed.	May 31/07
		<b>Administration Department</b> - Paid over \$11,000 to date for fees regarding Town of High Level negotiations. Paid Activation analysis \$8,181 and Noralta Aviation \$10,028 to charter plan to bring representatives from Activation Analysis to the county.	Sept 30/07
		<b>Planning department</b> - paid \$4,138 to Barlow Surveys to survey county buildings.	Oct31/07
7	2-**-**-252 "Building & Land Rental"	<b>Enforcement department</b> - EMS office rent is split between Ambulance, Fire & Enforcement. There was not enough budgeted in Enforcement for 1/3 of rent.	Sept 30/07
8	2-**-**-253 "Equipment Repair"	<b>Administration department</b> - paid \$1,104.25 to Peak Technologies for repairing the envelopes sealing unit.	Apr 30/07
		<b>Ambulance department</b> - inspections and repairs used to be done by County staff. This year the inspections and repairs have been outsourced.	Sept 30/07
		<b>Transportation department</b> replace tires on Grader unit # 2116 and tandem truck unit # 2007.	Sept 30/07
9	2-**-**-255 "Vehicle Repair"	<b>Administration department</b> - \$10,354.74 expense to repair CAO truck is offset by insurance proceeds for the same amount.	May 31/07
		<b>Family &amp; Community Services</b> - repaired steering box on Handicap Van.	May 31/07
		<b>Transportation department</b> - Replaced engine and transmission in unit # 1842.	Sept 30/07
		<b>Parks &amp; Playground department</b> -expenditures previously budgeted for in Transportation department.	Sept 30/07
10	2-**-**-262 "Building & Land Rental"	<b>Enforcement department</b> - did not budget enough.	Oct 31/07
		<b>Transportation department</b> - lease old municipal offices - not budgeted for.	Oct 31/07
11	2-**-**-263 "Vehicle & Equipment Lease or Rental"	<b>Transportation department</b> - did not budget for vehicle expenses for lead hand	May 31/07
		<b>Transportation department</b> - Rented Bomag Packer for Zama - not budgeted for	July 31/07
		<b>Water Services department</b> - moved lease costs for fax machine at Zama WTP from administration.	Sept 30/07
		<b>Ambulance department</b> - moved cost of Xerox lease from Administration Department. This lease was not budgeted for in 2007.	Oct 31/07
		<b>Water Services department</b> - started paying vehicle allowance to employee in LC WTP - not budgeted for.	Oct 31/07
12	2-**-**-266 "Communications"	<b>Administration department</b> - Installed new phone system in FV Office - PhoneCo costs \$15,450.	Oct 31/07
13	2-**-**-273 "Taxes"	<b>Administration department</b> - did not budget for Local improvements on property in Zama or for taxes on CAO house.	June 30/07
14	2-**-**-512 "Medical Supplies"	<b>Ambulance department</b> - supplies are stocked at the same level at each EMS station and a central supply room is also stocked.	Sept 30/07
15	2-**-**-521 Fuel & Oil	<b>Administration department</b> - only budgeted for 3 vehicles and at budgeting time did not know the extent of fuel use for CAO truck (unit #1647)	May 31/07
16	2-**-**-532 Dust Control	<b>Transportation</b> - Only budgeted for Calcium applications - not for DL 10-40.	July 31/07
17	2-**-**-710 Grants to Local Governments	<b>Fire Department</b> - Change to fire services agreement for High Level - budget does not reflect the change.	Oct 31/07
18	2-**-**-735 Grants to other organizations	<b>Enforcement Department</b> - Rainbow Lake Fines Revenue paid out.	Oct 31/07
19	2-**-**-810 Interest Expense	<b>Administration Department</b> - started accepting Credit Cards for payment of taxes & services. Credit card companies charge a % of transaction \$\$ as fees for the service.	Sept 30/07



MD of Mackenzie  
Summary of All Units  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
100-TAXATION	\$26,283,796	\$30,407,628	\$30,295,779	\$111,849	0%
124-FRONTAGE	\$242,967	\$329,485	\$296,070	\$33,415	11%
420-SALES OF GOODS & SERVICES	\$418,563	\$426,404	\$457,265	(\$30,861)	-7%
421-SALE OF WATER -METERED	\$1,223,528	\$1,064,408	\$1,250,594	(\$186,186)	-15%
422-SALE OF WATER-BULK	\$381,937	\$286,696	\$409,335	(\$122,639)	-30%
424-SALE OF LAND	\$66,880	\$28,982	\$19,100	\$9,882	52%
510-PENALTIES & COSTS ON TAXES	\$110,565	\$93,232	\$100,000	(\$6,768)	-7%
511-PENALTIES ON AR & UTILITIES	\$36,330	\$32,911	\$25,000	\$7,911	32%
520-LICENSES & PERMITS	\$10,720	\$10,415	\$10,500	(\$85)	-1%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$18,334	\$0	\$18,334	0%
526-SAFETY CODE PERMITS	\$73,338	\$58,245	\$30,000	\$28,245	94%
525-SUBDIVISION FEES	\$52,097	\$50,010	\$60,000	(\$9,990)	-17%
530-FINES	\$30,119	\$7,051	\$10,000	(\$2,949)	-29%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0	0%
550-INTEREST REVENUE	\$588,519	\$714,554	\$200,000	\$514,554	257%
<i>note 1</i> 560-RENTAL & LEASE REVENUE	\$42,990	\$33,131	\$39,000	(\$5,869)	-15%
<i>note 2</i> 570-INSURANCE PROCEEDS	\$12,350	\$13,379	\$0	\$13,379	0%
<i>note 3</i> 592-OIL WELL DRILLING	\$60,282	\$31,971	\$75,000	(\$43,029)	-57%
597-OTHER REVENUE	\$204,566	\$153,149	\$115,000	\$38,149	33%
598-COMMUNITY AGGREGATE PAYMENT	\$0	\$78,249	\$0	\$78,249	0%
840-PROVINCIAL GRANTS	\$1,044,449	\$998,655	\$963,895	\$34,760	4%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$40,000	(\$40,000)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$806,886	(\$806,886)	-100%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$86,068	(\$86,068)	-100%
<b>TOTAL REVENUE</b>	<b>\$30,896,339</b>	<b>\$34,836,887</b>	<b>\$35,289,492</b>	<b>(\$452,605)</b>	<b>-1%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$4,168,035	\$3,605,537	\$4,892,104	\$1,286,567	26%
132-BENEFITS	\$623,863	\$661,360	\$747,045	\$85,685	11%
136-WCB CONTRIBUTIONS	\$76,846	\$68,422	\$82,927	\$14,505	17%
142-RECRUITING	\$28,614	\$3,021	\$20,000	\$16,979	85%
<i>note 4</i> 150-ISOLATION COSTS	\$27,764	\$29,108	\$21,600	(\$7,508)	-35%
151-HONORARIA	\$357,675	\$215,912	\$383,425	\$167,513	44%
211-TRAVEL & SUBSISTENCE	\$239,880	\$196,219	\$266,820	\$70,601	26%
212-PROMOTIONAL EXPENDITURE	\$33,847	\$13,490	\$30,500	\$17,010	56%
214-MEMBERSHIP/CONFERENCE FEES	\$62,833	\$58,979	\$78,620	\$19,641	25%
215-FREIGHT	\$64,462	\$57,410	\$72,375	\$14,965	21%
216-POSTAGE	\$33,000	\$21,168	\$29,000	\$7,832	27%
<i>note 5</i> 217-TELEPHONE	\$196,631	\$123,867	\$159,527	\$35,660	22%
221-ADVERTISING	\$44,523	\$37,111	\$50,325	\$13,214	26%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,375	\$2,631	\$3,950	\$1,319	33%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000	100%
232-LEGAL	\$56,500	\$19,489	\$35,000	\$15,511	44%
<i>note 6</i> 233-ENGINEERING CONSULTING	\$100,867	\$111,841	\$116,500	\$4,659	4%
235-PROFESSIONAL FEES	\$1,368,436	\$1,166,735	\$1,209,360	\$42,625	4%
236-ENHANCED POLICING	\$115,040	\$35,479	\$125,500	\$90,021	72%
239-TRAINING & EDUCATION	\$82,565	\$76,797	\$143,215	\$66,418	46%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$2,007	\$43,000	\$40,993	95%
<i>note 7</i> 251-BRIDGE REPAIR & MAINTENANCE	\$6,832	\$2,486	\$49,000	\$46,514	95%
<i>note 8</i> 252-BUILDING REPAIRS & MAINTENANCE	\$120,486	\$89,519	\$135,200	\$45,681	34%
<i>note 9</i> 253-EQUIPMENT REPAIR	\$147,186	\$183,506	\$160,750	(\$22,756)	-14%
<i>note 9</i> 255-VEHICLE REPAIR	\$93,135	\$98,490	\$96,650	(\$1,840)	-2%
<i>note 10</i> 259-STRUCTURAL R&M (ROADS, SEWERS, W	\$917,173	\$873,989	\$996,750	\$122,761	12%
<i>note 11</i> 262-BUILDING & LAND RENTAL	\$31,189	\$38,560	\$43,400	\$4,840	11%
<i>note 12</i> 263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$75,503	\$67,031	\$81,590	\$14,559	18%
266-COMMUNICATIONS	\$92,408	\$116,045	\$114,860	(\$1,185)	-1%
267-AVL MAINTENANCE	\$95,722	\$39,412	\$89,050	\$49,638	56%
271-LICENSES & PERMITS	\$4,467	\$3,480	\$4,380	\$900	21%
272-DAMAGE CLAIMS	\$1,000	\$3,375	\$15,000	\$11,625	78%
<i>note 13</i> 273-TAXES	\$8,823	\$23,519	\$8,900	(\$14,619)	-164%
274-INSURANCE	\$210,037	\$167,380	\$281,345	\$113,965	41%
342-ASSESSOR FEES	\$197,331	\$132,375	\$216,500	\$84,125	39%
290-ELECTION COSTS	\$0	\$1,633	\$7,500	\$5,867	78%
511-GOODS AND SUPPLIES	\$446,601	\$390,157	\$471,095	\$80,938	17%
<i>note 14</i> 512-MEDICAL SUPPLIES	\$34,975	\$29,304	\$20,000	(\$9,304)	-47%
<i>note 15</i> 521-FUEL & OIL	\$415,361	\$341,414	\$437,900	\$96,486	22%
<i>note 16</i> 531-CHEMICALS/SALT	\$187,046	\$200,580	\$232,500	\$31,920	14%
532-DUST CONTROL	\$192,064	\$479,209	\$202,680	(\$276,529)	-136%
533-GRADER BLADES	\$105,544	\$39,728	\$105,000	\$65,272	62%
534-GRAVEL	\$1,004,929	\$2,218,436	\$2,687,886	\$469,450	17%
535-GRAVEL RECLAMATION COST	\$15,279	\$0	\$50,000	\$50,000	100%
543-NATURAL GAS	\$111,079	\$69,966	\$118,690	\$48,724	41%
544-ELECTRICAL POWER	\$293,075	\$228,711	\$296,760	\$68,049	23%
<i>note 17</i> 710-GRANTS TO LOCAL GOVERNMENTS	\$1,265,299	\$1,086,540	\$708,859	(\$377,681)	-53%
<i>2 10</i> 735-GRANTS TO OTHER ORGANIZATIONS	\$1,173,636	\$1,159,457	\$1,233,912	\$74,455	6%
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$5,220,158	\$7,008,894	\$1,788,736	26%

MD of Mackenzie  
Summary of All Units  
October 31, 2007

note 19

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
750-SENIORS FOUNDATION	\$436,896	\$612,105	\$612,105	\$1	0%
762-CONTRIBUTED TO CAPITAL	\$1,023,647	\$0	\$1,957,788	\$1,957,788	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$4,751,160	\$0	\$5,970,721	\$5,970,721	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$1,535,934	\$0	\$890,807	\$890,807	100%
765-CONTRIBUTED TO GRAVEL RESERVE	\$10,000	\$0	\$0	\$0	0%
810-INTEREST & SERVICE CHARGES	\$4,573	\$6,491	\$4,500	(\$1,991)	-44%
831-INTEREST-LONG TERM DEBT	\$368,130	\$160,122	\$349,806	\$189,684	54%
832-PRINCIPAL - LONG TERM DEBT	\$886,343	\$461,870	\$958,221	\$496,351	52%
921-BAD DEBT EXPENSE	\$9,029	(\$845)	\$40,700	\$41,545	102%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	\$7,907	\$60,000	\$52,093	87%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000	100%
TOTAL EXPENDITURES	\$30,846,339	\$21,058,691	\$35,289,492	\$14,230,801	40%
SURPLUS	\$50,000	\$13,778,196	\$0	\$13,778,196	0%

MD of Mackenzie  
00-Taxes  
October 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$26,283,796	\$30,407,628	\$30,295,779	\$111,849	0%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$86,068	(\$86,068)	-100%
TOTAL REVENUE	\$26,234,805	\$30,407,628	\$30,381,847	\$25,781	0%
EXPENDITURE					
SURPLUS	\$26,234,805	\$30,407,628	\$30,381,847	\$25,781	0%

MD of Mackenzie  
11-Council  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
EXPENDITURE					
132-BENEFITS	\$4,837	\$3,599	\$7,560	\$3,961	52%
151-HONORARIA	\$253,125	\$196,000	\$257,500	\$61,500	24%
211-TRAVEL & SUBSISTENCE	\$87,543	\$85,830	\$96,750	\$10,920	11%
214-MEMBERSHIP/CONFERENCE FEES	\$11,711	\$4,739	\$12,000	\$7,261	61%
217-TELEPHONE	\$13,981	\$10,911	\$14,100	\$3,189	23%
290-ELECTION COSTS	\$0	\$1,633	\$7,500	\$5,867	78%
511-GOODS AND SUPPLIES	\$13,074	\$15,327	\$15,325	(\$2)	0%
TOTAL EXPENDITURES	\$384,271	\$318,039	\$410,735	\$92,696	23%
SURPLUS	(\$384,271)	(\$318,039)	(\$410,735)	\$92,696	-23%

MD of Mackenzie  
12-Administration  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$19,772	\$26,390	\$20,000	\$6,390	32%
510-PENALTIES & COSTS ON TAXES	\$110,585	\$93,232	\$100,000	(\$6,768)	-7%
550-INTEREST REVENUE	\$588,519	\$714,554	\$200,000	\$514,554	257%
note 2 570-INSURANCE PROCEEDS	\$0	\$10,355	\$0	\$10,355	0%
592-OIL WELL DRILLING	\$60,282	\$31,971	\$75,000	(\$43,029)	-57%
note 3 597-OTHER REVENUE	\$53,153	\$28,887	\$15,000	\$13,887	93%
598-COMMUNITY AGGREGATE PAYMENT	\$0	\$78,249	\$0	\$78,249	0%
840-PROVINCIAL GRANTS	\$32,555	\$23,178	\$32,378	(\$9,200)	-28%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$10,000	(\$10,000)	-100%
<b>TOTAL REVENUE</b>	<b>\$864,846</b>	<b>\$1,006,816</b>	<b>\$452,378</b>	<b>\$554,438</b>	<b>123%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$778,778	\$635,524	\$931,892	\$296,368	32%
132-BENEFITS	\$124,730	\$139,679	\$142,964	\$3,285	2%
136-WCB CONTRIBUTIONS	\$14,412	\$13,780	\$16,701	\$2,921	17%
note 4 142-RECRUITING	\$28,614	\$3,021	\$20,000	\$16,979	85%
150-ISOLATION COSTS	\$6,133	\$675	\$0	(\$675)	0%
211-TRAVEL & SUBSISTENCE	\$58,810	\$40,316	\$60,000	\$19,684	33%
212-PROMOTIONAL EXPENDITURE	\$33,847	\$13,490	\$30,500	\$17,010	56%
214-MEMBERSHIP/CONFERENCE FEES	\$24,803	\$26,314	\$28,900	\$2,586	9%
215-FREIGHT	\$8,882	\$4,468	\$6,500	\$2,032	31%
216-POSTAGE	\$33,000	\$21,168	\$29,000	\$7,832	27%
217-TELEPHONE	\$56,704	\$36,042	\$59,760	\$23,718	40%
221-ADVERTISING	\$10,621	\$7,034	\$10,000	\$2,966	30%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,021	\$1,850	\$3,000	\$1,150	38%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000	100%
note 6 232-LEGAL	\$26,769	\$10,605	\$17,000	\$6,395	38%
235-PROFESSIONAL FEES	\$54,759	\$92,082	\$75,000	(\$17,082)	-23%
239-TRAINING & EDUCATION	\$16,398	\$8,463	\$22,300	\$13,837	62%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$2,007	\$43,000	\$40,993	95%
252-BUILDING REPAIRS & MAINTENANCE	\$42,155	\$37,928	\$48,000	\$10,072	21%
note 8 253-EQUIPMENT REPAIR	\$881	\$1,654	\$3,000	\$1,346	45%
note 9 255-VEHICLE REPAIR	\$4,401	\$19,469	\$2,000	(\$17,469)	-873%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$58,238	\$42,186	\$61,600	\$19,414	32%
266-COMMUNICATIONS	\$17,872	\$27,863	\$15,000	(\$12,863)	-86%
note 12 272-DAMAGE CLAIMS	\$0	\$1,000	\$5,000	\$4,000	80%
note 13 273-TAXES	\$8,823	\$23,519	\$8,900	(\$14,619)	-164%
274-INSURANCE	\$39,691	\$31,852	\$47,450	\$15,598	33%
342-ASSESSOR FEES	\$197,331	\$132,375	\$216,500	\$84,125	39%
511-GOODS AND SUPPLIES	\$62,778	\$50,540	\$64,000	\$13,460	21%
note 15 521-FUEL & OIL	\$11,817	\$10,729	\$9,500	(\$1,229)	-13%
543-NATURAL GAS	\$9,353	\$4,760	\$9,200	\$4,441	48%
544-ELECTRICAL POWER	\$19,130	\$12,541	\$20,300	\$7,759	38%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,013,847	\$986,216	\$612,712	(\$373,504)	-61%
762-CONTRIBUTED TO CAPITAL	\$141,754	\$0	\$340,895	\$340,895	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$0	\$0	\$790,457	\$790,457	100%
note 19 810-INTEREST & SERVICE CHARGES	\$4,573	\$6,491	\$4,500	(\$1,991)	-44%
921-BAD DEBT EXPENSE	\$0	\$0	\$5,000	\$5,000	100%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	\$7,907	\$60,000	\$52,093	87%
<b>TOTAL EXPENDITURES</b>	<b>\$3,008,794</b>	<b>\$2,453,549</b>	<b>\$3,867,531</b>	<b>\$1,413,982</b>	<b>37%</b>
<b>SURPLUS</b>	<b>(\$2,143,949)</b>	<b>(\$1,446,733)</b>	<b>(\$3,415,153)</b>	<b>\$1,968,420</b>	<b>-58%</b>

MD of Mackenzie  
23-Fire Department  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$96,669	\$62,174	\$100,000	(\$37,826)	-38%
597-OTHER REVENUE	\$150	\$450	\$0	\$450	0%
840-PROVINCIAL GRANTS	\$12,230	\$0	\$0	\$0	0%
<b>TOTAL REVENUE</b>	<b>\$109,049</b>	<b>\$62,624</b>	<b>\$100,000</b>	<b>(\$37,376)</b>	<b>-37%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$69,832	\$64,311	\$73,168	\$8,857	12%
132-BENEFITS	\$12,933	\$10,634	\$11,306	\$672	6%
136-WCB CONTRIBUTIONS	\$1,159	\$1,068	\$1,295	\$227	18%
151-HONORARIA	\$92,150	\$9,412	\$102,000	\$92,588	91%
211-TRAVEL & SUBSISTENCE	\$14,496	\$11,324	\$18,000	\$6,676	37%
214-MEMBERSHIP/CONFERENCE FEES	\$3,444	\$1,358	\$4,150	\$2,793	67%
215-FREIGHT	\$1,062	\$888	\$1,500	\$612	41%
217-TELEPHONE	\$28,602	\$11,560	\$15,000	\$3,440	23%
221-ADVERTISING	\$1,481	\$912	\$1,000	\$88	9%
223-SUBSCRIPTIONS & PUBLICATIONS	\$0	\$61	\$500	\$439	88%
232-LEGAL	\$1,125	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$48,821	\$36,254	\$40,500	\$4,246	10%
239-TRAINING & EDUCATION	\$25,678	\$13,644	\$47,750	\$34,106	71%
252-BUILDING REPAIRS & MAINTENANCE	\$15,488	\$6,740	\$22,500	\$15,760	70%
253-EQUIPMENT REPAIR	\$7,735	\$18,221	\$22,500	\$4,279	19%
255-VEHICLE REPAIR	\$13,583	\$12,540	\$18,000	\$5,460	30%
262-BUILDING & LAND RENTAL	\$13,980	\$14,420	\$17,200	\$2,780	16%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$10,303	\$8,489	\$11,000	\$2,511	23%
266-COMMUNICATIONS	\$37,628	\$36,366	\$45,420	\$9,054	20%
267-AVL MAINTENANCE	\$41,032	\$2,616	\$34,675	\$32,059	92%
274-INSURANCE	\$23,758	\$20,847	\$29,700	\$8,853	30%
511-GOODS AND SUPPLIES	\$65,996	\$40,928	\$43,000	\$2,072	5%
521-FUEL & OIL	\$5,626	\$2,023	\$8,200	\$6,177	75%
531-CHEMICALS/SALT	\$4,244	\$0	\$5,500	\$5,500	100%
543-NATURAL GAS	\$10,191	\$6,725	\$11,180	\$4,455	40%
544-ELECTRICAL POWER	\$12,055	\$9,399	\$14,580	\$5,181	36%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$84,824	\$80,647	(\$4,177)	-5%
762-CONTRIBUTED TO CAPITAL	\$65,057	\$0	\$15,080	\$15,080	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000	\$0	\$200,000	\$200,000	100%
765-CONTRIBUTED TO GRAVEL RESERVE	\$10,000	\$0	\$0	\$0	0%
921-BAD DEBT EXPENSE	(\$2,528)	\$0	\$20,000	\$20,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$865,579</b>	<b>\$425,564</b>	<b>\$916,351</b>	<b>\$490,787</b>	<b>54%</b>
<b>SURPLUS</b>	<b>(\$756,530)</b>	<b>(\$362,940)</b>	<b>(\$816,351)</b>	<b>\$453,411</b>	<b>-56%</b>

note 10

MD of Mackenzie  
25-Ambulance/Municipal Emergency  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$143,277	\$200,723	\$200,000	\$723	0%
597-OTHER REVENUE	\$8,266	\$21,230	\$0	\$21,230	0%
840-PROVINCIAL GRANTS	<u>\$231,720</u>	<u>\$226,672</u>	<u>\$226,672</u>	<u>\$0</u>	<u>0%</u>
<b>TOTAL REVENUE</b>	<u>\$383,262</u>	<u>\$448,625</u>	<u>\$426,672</u>	<u>\$21,953</u>	<u>5%</u>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$1,092,189	\$914,064	\$1,318,590	\$404,526	31%
132-BENEFITS	\$104,602	\$146,478	\$193,018	\$46,540	24%
136-WCB CONTRIBUTIONS	\$19,867	\$17,509	\$21,221	\$3,712	17%
211-TRAVEL & SUBSISTENCE	\$12,613	\$8,419	\$10,000	\$1,581	16%
214-MEMBERSHIP/CONFERENCE FEES	\$2,422	\$4,893	\$8,300	\$3,407	41%
215-FREIGHT	\$2,628	\$1,072	\$2,500	\$1,428	57%
217-TELEPHONE	\$27,704	\$11,864	\$12,500	\$636	5%
221-ADVERTISING	\$2,484	\$1,041	\$1,500	\$459	31%
223-SUBSCRIPTIONS & PUBLICATIONS	\$27	\$186	\$250	\$64	26%
232-LEGAL	\$7,578	\$882	\$1,000	\$118	12%
235-PROFESSIONAL FEES	\$25,257	\$27,476	\$37,000	\$9,524	26%
239-TRAINING & EDUCATION	\$14,195	\$45,425	\$42,000	(\$3,425)	-8%
252-BUILDING REPAIRS & MAINTENANCE	\$30,377	\$15,830	\$25,000	\$9,170	37%
note 8 253-EQUIPMENT REPAIR	\$3,067	\$5,495	\$2,000	(\$3,495)	-175%
255-VEHICLE REPAIR	\$11,851	\$14,081	\$15,500	\$1,419	9%
note 11 262-BUILDING & LAND RENTAL	\$14,548	\$10,820	\$17,200	\$6,380	37%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$0	\$4,506	\$0	(\$4,506)	0%
266-COMMUNICATIONS	\$16,687	\$30,294	\$36,000	\$5,706	16%
267-AVL MAINTENANCE	\$6,478	\$730	\$9,125	\$8,395	92%
274-INSURANCE	\$15,952	\$11,163	\$17,600	\$6,437	37%
note 14 511-GOODS AND SUPPLIES	\$34,959	\$18,472	\$24,500	\$6,028	25%
512-MEDICAL SUPPLIES	\$34,975	\$29,304	\$20,000	(\$9,304)	-47%
521-FUEL & OIL	\$30,761	\$22,140	\$30,000	\$7,860	26%
543-NATURAL GAS	\$5,149	\$3,740	\$10,100	\$6,360	63%
544-ELECTRICAL POWER	\$7,476	\$7,321	\$9,180	\$1,859	20%
762-CONTRIBUTED TO CAPITAL	\$364,091	\$0	\$112,480	\$112,480	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$75,000	\$0	\$75,000	\$75,000	100%
921-BAD DEBT EXPENSE	\$9,941	(\$1,090)	\$13,200	\$14,290	108%
<b>TOTAL EXPENDITURES</b>	<u>\$1,972,877</u>	<u>\$1,352,116</u>	<u>\$2,064,764</u>	<u>\$712,648</u>	<u>35%</u>
<b>SURPLUS</b>	<u>(\$1,589,614)</u>	<u>(\$903,491)</u>	<u>(\$1,638,092)</u>	<u>\$734,601</u>	<u>-45%</u>

MD of Mackenzie  
26-Enforcement Services  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
<b>REVENUE</b>					
520-LICENSES & PERMITS	\$680	\$535	\$500	\$35	7%
530-FINES	\$30,119	\$7,051	\$10,000	(\$2,949)	-29%
560-RENTAL & LEASE REVENUE	\$18,500	\$6,500	\$18,000	(\$11,500)	-64%
597-OTHER REVENUE	\$142,097	\$0	\$0	\$0	0%
<b>TOTAL REVENUE</b>	<b>\$191,396</b>	<b>\$14,086</b>	<b>\$28,500</b>	<b>(\$14,414)</b>	<b>-51%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$215,363	\$68,684	\$76,013	\$7,329	10%
132-BENEFITS	\$34,736	\$15,807	\$12,277	(\$3,530)	-29%
136-WCB CONTRIBUTIONS	\$4,549	\$1,151	\$1,395	\$244	18%
211-TRAVEL & SUBSISTENCE	\$3,466	\$3,310	\$4,500	\$1,190	26%
note 5 214-MEMBERSHIP/CONFERENCE FEES	\$1,540	\$1,365	\$1,000	(\$365)	-37%
217-TELEPHONE	\$13,859	\$6,305	\$1,900	(\$4,405)	-232%
221-ADVERTISING	\$1,745	\$392	\$500	\$108	22%
223-SUBSCRIPTIONS & PUBLICATIONS	\$327	\$534	\$200	(\$334)	-167%
232-LEGAL	\$306	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$18,894	\$3,353	\$4,000	\$647	16%
236-ENHANCED POLICING	\$115,040	\$35,479	\$125,500	\$90,021	72%
note 7 239-TRAINING & EDUCATION	\$5,662	\$110	\$5,000	\$4,890	98%
252-BUILDING REPAIRS & MAINTENANCE	\$735	\$35	\$500	\$465	93%
253-EQUIPMENT REPAIR	\$583	\$40	\$1,000	\$960	96%
note 10 255-VEHICLE REPAIR	\$5,441	\$521	\$2,500	\$1,979	79%
262-BUILDING & LAND RENTAL	\$2,436	\$10,820	\$8,500	(\$2,320)	-27%
266-COMMUNICATIONS	\$6,554	\$4,997	\$2,840	(\$2,157)	-76%
267-AVL MAINTENANCE	\$4,315	\$243	\$1,825	\$1,582	87%
274-INSURANCE	\$3,375	\$2,503	\$5,690	\$3,187	56%
511-GOODS AND SUPPLIES	\$14,291	\$3,686	\$3,000	(\$686)	-23%
521-FUEL & OIL	\$11,581	\$3,294	\$5,000	\$1,706	34%
543-NATURAL GAS	\$1,946	\$405	\$910	\$505	56%
note 18 544-ELECTRICAL POWER	\$4,341	\$1,283	\$3,960	\$2,677	68%
735-GRANTS TO OTHER ORGANIZATIONS	\$0	\$9,544	\$0	(\$9,544)	0%
<b>TOTAL EXPENDITURES</b>	<b>\$471,083</b>	<b>\$173,858</b>	<b>\$269,010</b>	<b>\$95,152</b>	<b>35%</b>
<b>SURPLUS</b>	<b>(\$279,687)</b>	<b>(\$159,773)</b>	<b>(\$240,510)</b>	<b>\$60,737</b>	<b>-34%</b>



MD of Mackenzie  
32-Transportation  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
124-FRONTAGE	\$53,808	\$138,520	\$80,070	\$58,450	73%
420-SALES OF GOODS & SERVICES	\$55,427	\$68,996	\$60,000	\$8,996	15%
570-INSURANCE PROCEEDS	\$12,350	\$3,025	\$0	\$3,025	0%
597-OTHER REVENUE	\$36	\$101,522	\$100,000	\$1,522	2%
840-PROVINCIAL GRANTS	\$423,714	\$437,907	\$423,714	\$14,193	3%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$0	\$0	\$40,000	(\$40,000)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$787,886	(\$787,886)	-100%
<b>TOTAL REVENUE</b>	<b>\$545,335</b>	<b>\$749,970</b>	<b>\$1,491,670</b>	<b>(\$741,700)</b>	<b>-50%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$1,136,366	\$1,115,940	\$1,367,569	\$251,629	18%
132-BENEFITS	\$193,942	\$201,403	\$227,836	\$26,433	12%
136-WCB CONTRIBUTIONS	\$20,604	\$20,088	\$24,346	\$4,258	17%
150-ISOLATION COSTS	\$21,631	\$21,827	\$16,800	(\$5,027)	-30%
211-TRAVEL & SUBSISTENCE	\$18,111	\$11,681	\$16,600	\$4,919	30%
214-MEMBERSHIP/CONFERENCE FEES	\$635	\$599	\$1,700	\$1,102	65%
215-FREIGHT	\$9,750	\$10,841	\$18,375	\$7,534	41%
217-TELEPHONE	\$28,669	\$21,521	\$32,172	\$10,651	33%
221-ADVERTISING	\$9,250	\$6,770	\$8,500	\$1,730	20%
232-LEGAL	\$5,403	\$1,789	\$5,000	\$3,211	64%
233-ENGINEERING CONSULTING	\$54,955	\$55,465	\$50,000	(\$5,465)	-11%
235-PROFESSIONAL FEES	\$732,933	\$606,097	\$575,000	(\$31,097)	-5%
239-TRAINING & EDUCATION	\$6,742	\$1,434	\$6,560	\$5,127	78%
251-BRIDGE REPAIR & MAINTENANCE	\$6,832	\$2,486	\$49,000	\$46,514	95%
252-BUILDING REPAIRS & MAINTENANCE	\$15,623	\$12,133	\$11,950	(\$183)	-2%
253-EQUIPMENT REPAIR	\$104,394	\$122,345	\$86,000	(\$36,345)	-42%
255-VEHICLE REPAIR	\$39,269	\$39,029	\$29,900	(\$9,129)	-31%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$232,758	\$403,315	\$429,500	\$26,185	6%
262-BUILDING & LAND RENTAL	\$0	\$2,500	\$0	(\$2,500)	0%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,271	\$7,639	\$3,000	(\$4,639)	-155%
266-COMMUNICATIONS	\$8,718	\$12,611	\$10,700	(\$1,911)	-18%
267-AVL MAINTENANCE	\$37,413	\$35,822	\$43,425	\$7,603	18%
271-LICENSES & PERMITS	\$4,467	\$3,430	\$4,180	\$750	18%
272-DAMAGE CLAIMS	\$1,000	\$2,375	\$5,000	\$2,625	53%
274-INSURANCE	\$70,169	\$55,258	\$109,755	\$54,497	50%
511-GOODS AND SUPPLIES	\$143,084	\$152,977	\$197,000	\$44,023	22%
521-FUEL & OIL	\$308,948	\$263,579	\$320,000	\$56,421	18%
531-CHEMICALS/SALT	\$65,071	\$68,315	\$83,500	\$15,185	18%
532-DUST CONTROL	\$192,064	\$479,209	\$202,680	(\$276,529)	-136%
533-GRADER BLADES	\$105,544	\$39,728	\$105,000	\$65,272	62%
534-GRAVEL	\$1,004,929	\$2,214,356	\$2,687,886	\$473,530	18%
535-GRAVEL RECLAMATION COST	\$15,279	\$0	\$50,000	\$50,000	100%
543-NATURAL GAS	\$14,017	\$9,401	\$13,680	\$4,279	31%
544-ELECTRICAL POWER	\$105,750	\$76,621	\$100,200	\$23,579	24%
762-CONTRIBUTED TO CAPITAL	\$88,554	\$0	\$445,900	\$445,900	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,410,988	\$0	\$5,445,721	\$5,445,721	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$536,071	\$0	\$0	\$0	0%
831-INTEREST-LONG TERM DEBT	\$139,700	\$3,178	\$123,353	\$120,175	97%
832-PRINCIPAL - LONG TERM DEBT	\$317,176	\$5,974	\$334,225	\$328,251	98%
<b>TOTAL EXPENDITURES</b>	<b>\$9,209,078</b>	<b>\$6,087,733</b>	<b>\$13,242,013</b>	<b>\$7,154,280</b>	<b>54%</b>
<b>SURPLUS</b>	<b>(\$8,663,744)</b>	<b>(\$5,337,762)</b>	<b>(\$11,750,343)</b>	<b>\$6,412,581</b>	<b>-55%</b>

MD of Mackenzie  
33-Airport  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$37,505	\$22,352	\$28,130	(\$5,778)	-21%
560-RENTAL & LEASE REVENUE	\$1,325	\$500	\$0	\$500	0%
<b>TOTAL REVENUE</b>	<b>\$38,830</b>	<b>\$22,852</b>	<b>\$28,130</b>	<b>(\$5,278)</b>	<b>-19%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$0	\$792	\$0	(\$792)	0%
132-BENEFITS	\$0	\$55	\$0	(\$55)	0%
211-TRAVEL & SUBSISTENCE	\$62	\$0	\$1,000	\$1,000	100%
214-MEMBERSHIP/CONFERENCE FEES	\$0	\$1,200	\$1,400	\$200	14%
217-TELEPHONE	\$63	\$0	\$0	\$0	0%
239-TRAINING & EDUCATION	\$0	\$0	\$500	\$500	100%
252-BUILDING REPAIRS & MAINTENANCE	\$0	\$0	\$1,000	\$1,000	100%
253-EQUIPMENT REPAIR	\$3,727	\$2,620	\$4,000	\$1,380	34%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$8,161	\$10,333	\$7,100	(\$3,233)	-46%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,429	\$1,680	\$3,240	\$1,560	48%
274-INSURANCE	\$14,744	\$13,730	\$15,750	\$2,020	13%
511-GOODS AND SUPPLIES	\$2,954	\$542	\$1,000	\$458	46%
531-CHEMICALS/SALT	\$0	\$3,150	\$3,000	(\$150)	-5%
543-NATURAL GAS	\$3,657	\$2,289	\$4,600	\$2,311	50%
544-ELECTRICAL POWER	\$3,758	\$2,851	\$4,260	\$1,409	33%
710-GRANTS TO LOCAL GOVERNMENTS	\$33,000	\$0	\$0	\$0	0%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$202,000	\$202,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$72,555</b>	<b>\$39,242</b>	<b>\$248,850</b>	<b>\$209,608</b>	<b>84%</b>
<b>SURPLUS</b>	<b>(\$33,725)</b>	<b>(\$16,390)</b>	<b>(\$220,720)</b>	<b>\$204,330</b>	<b>-93%</b>

MD of Mackenzie  
41-Water Services  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
124-FRONTAGE	\$141,983	\$102,855	\$153,000	(\$50,145)	-33%
420-SALES OF GOODS & SERVICES	\$35,885	\$27,410	\$24,935	\$2,475	10%
421-SALE OF WATER -METERED	\$930,451	\$806,916	\$952,496	(\$145,581)	-15%
422-SALE OF WATER-BULK	\$381,937	\$286,696	\$409,335	(\$122,639)	-30%
511-PENALTIES ON AR & UTILITIES	\$36,330	\$32,911	\$25,000	\$7,911	32%
597-OTHER REVENUE	\$0	\$1,000	\$0	\$1,000	0%
<b>TOTAL REVENUE</b>	<b>\$1,526,587</b>	<b>\$1,257,787</b>	<b>\$1,564,766</b>	<b>(\$306,979)</b>	<b>-20%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$296,244	\$285,708	\$307,684	\$21,976	7%
132-BENEFITS	\$48,308	\$45,926	\$47,189	\$1,263	3%
136-WCB CONTRIBUTIONS	\$5,095	\$4,408	\$5,343	\$935	17%
note * 150-ISOLATION COSTS	\$0	\$6,231	\$4,800	(\$1,431)	-30%
211-TRAVEL & SUBSISTENCE	\$25,113	\$24,252	\$30,370	\$6,118	20%
214-MEMBERSHIP/CONFERENCE FEES	\$423	\$432	\$1,750	\$1,318	75%
215-FREIGHT	\$42,142	\$40,142	\$43,500	\$3,358	8%
217-TELEPHONE	\$22,773	\$19,893	\$19,520	(\$373)	-2%
221-ADVERTISING	\$1,756	\$911	\$1,800	\$889	49%
232-LEGAL	\$4,006	\$771	\$1,000	\$229	23%
233-ENGINEERING CONSULTING	\$1,966	\$2,358	\$6,500	\$4,143	64%
235-PROFESSIONAL FEES	\$23,277	\$21,772	\$39,360	\$17,588	45%
239-TRAINING & EDUCATION	\$5,518	\$2,120	\$8,105	\$5,985	74%
252-BUILDING REPAIRS & MAINTENANCE	\$13,004	\$8,569	\$14,750	\$6,181	42%
253-EQUIPMENT REPAIR	\$21,947	\$28,489	\$31,250	\$2,761	9%
255-VEHICLE REPAIR	\$10,246	\$6,475	\$7,500	\$1,025	14%
note ** 259-STRUCTURAL R&M (ROADS, SEWERS, W	\$112,931	\$45,719	\$59,000	\$13,281	23%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$0	\$2,532	\$0	(\$2,532)	0%
266-COMMUNICATIONS	\$3,982	\$3,398	\$3,900	\$502	13%
271-LICENSES & PERMITS	\$0	\$50	\$200	\$150	75%
272-DAMAGE CLAIMS	\$0	\$0	\$5,000	\$5,000	100%
274-INSURANCE	\$23,773	\$17,718	\$30,990	\$13,273	43%
511-GOODS AND SUPPLIES	\$72,744	\$77,994	\$72,150	(\$5,844)	-8%
521-FUEL & OIL	\$28,704	\$24,415	\$34,700	\$10,285	30%
531-CHEMICALS/SALT	\$112,702	\$95,321	\$96,500	\$1,179	1%
534-GRAVEL	\$0	\$4,080	\$0	(\$4,080)	0%
543-NATURAL GAS	\$62,879	\$39,917	\$64,360	\$24,443	38%
544-ELECTRICAL POWER	\$119,173	\$103,560	\$123,000	\$19,440	16%
762-CONTRIBUTED TO CAPITAL	\$190,691	\$0	\$401,333	\$401,333	100%
831-INTEREST-LONG TERM DEBT	\$197,340	\$120,130	\$188,950	\$68,820	36%
832-PRINCIPAL - LONG TERM DEBT	\$485,003	\$382,220	\$502,178	\$119,958	24%
921-BAD DEBT EXPENSE	\$1,614	\$245	\$2,500	\$2,255	90%
<b>TOTAL EXPENDITURES</b>	<b>\$1,933,352</b>	<b>\$1,415,758</b>	<b>\$2,155,182</b>	<b>\$739,424</b>	<b>34%</b>
<b>SURPLUS</b>	<b>(\$406,765)</b>	<b>(\$157,971)</b>	<b>(\$590,416)</b>	<b>\$432,445</b>	<b>-73%</b>

MD of Mackenzie  
42-Sewer Services  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
<b>REVENUE</b>					
124-FRONTAGE	\$47,175	\$88,109	\$63,000	\$25,109	40%
421-SALE OF WATER -METERED	\$293,077	\$257,493	\$298,098	(\$40,605)	-14%
597-OTHER REVENUE	\$0	\$60	\$0	\$60	0%
<b>TOTAL REVENUE</b>	<b>\$340,252</b>	<b>\$345,662</b>	<b>\$361,098</b>	<b>(\$15,436)</b>	<b>-4%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$167,163	\$147,162	\$195,482	\$48,320	25%
132-BENEFITS	\$30,069	\$29,598	\$31,447	\$1,849	6%
136-WCB CONTRIBUTIONS	\$3,212	\$2,873	\$3,482	\$609	18%
217-TELEPHONE	\$1,512	\$1,085	\$1,495	\$410	27%
232-LEGAL	\$0	\$0	\$1,500	\$1,500	100%
233-ENGINEERING CONSULTING	\$2,833	\$0	\$5,000	\$5,000	100%
235-PROFESSIONAL FEES	\$3,060	\$784	\$300	(\$484)	-161%
252-BUILDING REPAIRS & MAINTENANCE	\$2,048	\$1,254	\$3,500	\$2,246	64%
253-EQUIPMENT REPAIR	\$2,063	\$3,704	\$7,000	\$3,296	47%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$186,347	\$33,326	\$53,000	\$19,674	37%
274-INSURANCE	\$5,469	\$4,359	\$6,325	\$1,966	31%
511-GOODS AND SUPPLIES	\$4,882	\$3,571	\$10,370	\$6,799	66%
531-CHEMICALS/SALT	\$4,876	\$33,356	\$29,000	(\$4,356)	-15%
543-NATURAL GAS	\$3,887	\$2,729	\$4,660	\$1,931	41%
544-ELECTRICAL POWER	\$16,153	\$11,415	\$15,480	\$4,065	26%
762-CONTRIBUTED TO CAPITAL	\$173,500	\$0	\$50,000	\$50,000	100%
831-INTEREST-LONG TERM DEBT	\$31,090	\$36,813	\$37,503	\$690	2%
832-PRINCIPAL - LONG TERM DEBT	\$84,163	\$73,676	\$121,818	\$48,143	40%
<b>TOTAL EXPENDITURES</b>	<b>\$722,330</b>	<b>\$385,705</b>	<b>\$577,362</b>	<b>\$191,657</b>	<b>33%</b>
<b>SURPLUS</b>	<b>(\$382,079)</b>	<b>(\$40,043)</b>	<b>(\$216,264)</b>	<b>\$176,221</b>	<b>-81%</b>

MD of Mackenzie  
43-Solid Waste Disposal  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$12,404	\$7,160	\$9,600	(\$2,440)	-25%
<b>TOTAL REVENUE</b>	<b>\$12,404</b>	<b>\$7,160</b>	<b>\$9,600</b>	<b>(\$2,440)</b>	<b>-25%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$1,005	\$0	\$0	\$0	0%
132-BENEFITS	\$238	\$0	\$0	\$0	0%
136-WCB CONTRIBUTIONS	\$25	\$0	\$0	\$0	0%
211-TRAVEL & SUBSISTENCE	\$0	\$600	\$0	(\$600)	0%
221-ADVERTISING	\$0	\$302	\$600	\$298	50%
232-LEGAL	\$0	\$0	\$500	\$500	100%
235-PROFESSIONAL FEES	\$256,197	\$262,049	\$230,700	(\$31,349)	-14%
239-TRAINING & EDUCATION	\$0	\$600	\$500	(\$100)	-20%
252-BUILDING REPAIRS & MAINTENANCE	\$219	\$1,958	\$2,000	\$42	2%
253-EQUIPMENT REPAIR	\$545	\$140	\$1,500	\$1,360	91%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$4,228	\$16,829	\$16,000	(\$829)	-5%
511-GOODS AND SUPPLIES	\$1,642	\$3,189	\$1,700	(\$1,489)	-88%
544-ELECTRICAL POWER	\$5,238	\$3,719	\$5,800	\$2,081	36%
<b>TOTAL EXPENDITURES</b>	<b>\$269,337</b>	<b>\$289,385</b>	<b>\$259,300</b>	<b>(\$30,085)</b>	<b>-12%</b>
<b>SURPLUS</b>	<b>(\$256,933)</b>	<b>(\$282,225)</b>	<b>(\$249,700)</b>	<b>(\$32,525)</b>	<b>13%</b>

MD of Mackenzie  
51-Family & Community Services  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
840-PROVINCIAL GRANTS	\$218,240	\$221,131	\$221,131	\$0	0%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$9,000	(\$9,000)	-100%
<b>TOTAL REVENUE</b>	<b>\$218,240</b>	<b>\$221,131</b>	<b>\$230,131</b>	<b>(\$9,000)</b>	<b>-4%</b>
EXPENDITURE					
255-VEHICLE REPAIR	\$114	\$1,364	\$750	(\$614)	-82%
274-INSURANCE	\$1,251	\$1,042	\$1,150	\$108	9%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,901	\$0	\$0	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$406,555	\$487,108	\$452,164	(\$34,944)	-8%
763-CONTRIBUTED TO CAPITAL RESERVE	\$20,000	\$0	\$0	\$0	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$58,545	\$0	\$46,750	\$46,750	100%
<b>TOTAL EXPENDITURES</b>	<b>\$509,366</b>	<b>\$489,514</b>	<b>\$500,814</b>	<b>\$11,300</b>	<b>2%</b>
<b>SURPLUS</b>	<b>(\$291,126)</b>	<b>(\$268,383)</b>	<b>(\$270,683)</b>	<b>\$2,300</b>	<b>-1%</b>

note g

MD of Mackenzie  
61-Planning & Development  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$1,870	\$2,690	\$2,000	\$690	35%
520-LICENSES & PERMITS	\$10,040	\$9,880	\$10,000	(\$120)	-1%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$18,334	\$0	\$18,334	0%
526-SAFETY CODE PERMITS	\$73,338	\$58,245	\$30,000	\$28,245	94%
525-SUBDIVISION FEES	\$52,097	\$50,010	\$60,000	(\$9,990)	-17%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0	0%
560-RENTAL & LEASE REVENUE	\$19,527	\$21,871	\$16,500	\$5,371	33%
<b>TOTAL REVENUE</b>	<b>\$185,986</b>	<b>\$161,030</b>	<b>\$118,500</b>	<b>\$42,530</b>	<b>36%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$273,968	\$229,768	\$340,913	\$111,145	33%
132-BENEFITS	\$52,727	\$49,938	\$53,417	\$3,479	7%
136-WCB CONTRIBUTIONS	\$5,014	\$4,879	\$5,913	\$1,034	17%
150-ISOLATION COSTS	\$0	\$175	\$0	(\$175)	0%
151-HONORARIA	\$6,725	\$6,600	\$16,050	\$9,450	59%
211-TRAVEL & SUBSISTENCE	\$12,252	\$5,816	\$20,000	\$14,184	71%
214-MEMBERSHIP/CONFERENCE FEES	\$1,940	\$2,840	\$2,500	(\$340)	-14%
217-TELEPHONE	\$1,661	\$3,675	\$2,000	(\$1,675)	-84%
221-ADVERTISING	\$12,924	\$12,392	\$20,000	\$7,608	38%
232-LEGAL	\$11,314	\$5,442	\$7,000	\$1,558	22%
235-PROFESSIONAL FEES	\$119,205	\$8,367	\$60,000	\$51,633	86%
239-TRAINING & EDUCATION	\$8,371	\$5,002	\$6,500	\$1,498	23%
255-VEHICLE REPAIR	\$2,554	\$529	\$2,000	\$1,471	74%
267-AVL MAINTENANCE	\$6,484	\$0	\$0	\$0	0%
274-INSURANCE	\$3,313	\$2,320	\$5,550	\$3,230	58%
511-GOODS AND SUPPLIES	\$8,024	\$3,687	\$7,500	\$3,813	51%
521-FUEL & OIL	\$5,656	\$2,626	\$10,000	\$7,374	74%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$145,100	\$145,100	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$28,702	\$0	\$0	\$0	0%
<b>TOTAL EXPENDITURES</b>	<b>\$560,835</b>	<b>\$344,056</b>	<b>\$704,443</b>	<b>\$360,387</b>	<b>51%</b>
<b>SURPLUS</b>	<b>(\$374,849)</b>	<b>(\$183,026)</b>	<b>(\$585,943)</b>	<b>\$402,917</b>	<b>-69%</b>

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MD of Mackenzie  
63-Agriculture  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$5,435	\$0	\$2,600	(\$2,600)	-100%
560-RENTAL & LEASE REVENUE	\$3,638	\$4,260	\$4,500	(\$240)	-5%
840-PROVINCIAL GRANTS	\$125,990	\$69,766	\$60,000	\$29,766	50%
<b>TOTAL REVENUE</b>	<b>\$135,063</b>	<b>\$94,026</b>	<b>\$67,100</b>	<b>\$26,926</b>	<b>40%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$77,065	\$64,896	\$113,745	\$48,849	43%
132-BENEFITS	\$12,733	\$12,511	\$15,070	\$2,559	17%
136-WCB CONTRIBUTIONS	\$1,468	\$1,575	\$1,908	\$333	17%
151-HONORARIA	\$5,675	\$3,900	\$7,125	\$3,225	45%
211-TRAVEL & SUBSISTENCE	\$6,843	\$4,570	\$9,300	\$4,730	51%
214-MEMBERSHIP/CONFERENCE FEES	\$3,057	\$3,132	\$3,170	\$38	1%
217-TELEPHONE	\$1,103	\$1,012	\$1,080	\$68	6%
221-ADVERTISING	\$2,060	\$1,675	\$2,000	\$325	16%
233-ENGINEERING CONSULTING	\$41,113	\$54,019	\$55,000	\$981	2%
235-PROFESSIONAL FEES	\$0	\$863	\$20,000	\$19,137	96%
239-TRAINING & EDUCATION	\$0	\$0	\$4,000	\$4,000	100%
253-EQUIPMENT REPAIR	\$2,245	\$797	\$2,500	\$1,703	68%
255-VEHICLE REPAIR	\$5,677	\$4,482	\$18,500	\$14,018	76%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$354,231	\$341,164	\$395,000	\$53,836	14%
262-BUILDING & LAND RENTAL	\$225	\$0	\$500	\$500	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,262	\$0	\$2,750	\$2,750	100%
266-COMMUNICATIONS	\$967	\$515	\$1,000	\$485	48%
274-INSURANCE	\$8,541	\$6,588	\$11,385	\$4,797	42%
511-GOODS AND SUPPLIES	\$2,986	\$2,013	\$8,000	\$5,987	75%
521-FUEL & OIL	\$11,206	\$7,808	\$15,500	\$7,692	50%
531-CHEMICALS/SALT	\$153	\$437	\$15,000	\$14,563	97%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,000	\$35,000	\$35,000	\$0	0%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$170,000	\$170,000	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000	\$0	\$250,000	\$250,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$819,608</b>	<b>\$546,958</b>	<b>\$1,157,533</b>	<b>\$610,575</b>	<b>53%</b>
<b>SURPLUS</b>	<b>(\$684,545)</b>	<b>(\$452,931)</b>	<b>(\$1,090,433)</b>	<b>\$637,502</b>	<b>-58%</b>



MD of Mackenzie  
64-Veterinary Services  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
EXPENDITURE					
151-HONORARIA	\$0	\$0	\$750	\$750	100%
211-TRAVEL & SUBSISTENCE	\$572	\$101	\$300	\$199	66%
235-PROFESSIONAL FEES	\$45,819	\$67,500	\$75,000	\$7,500	10%
TOTAL EXPENDITURES	\$46,391	\$67,601	\$76,050	\$8,449	11%
SURPLUS	(\$46,391)	(\$67,601)	(\$76,050)	\$8,449	-11%

MD of Mackenzie  
66-Subdivision  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
424-SALE OF LAND	\$66,880	\$28,982	\$19,100	\$9,882	52%
597-OTHER REVENUE	\$864	\$0	\$0	\$0	0%
<b>TOTAL REVENUE</b>	<b>\$67,744</b>	<b>\$28,982</b>	<b>\$19,100</b>	<b>\$9,882</b>	<b>52%</b>
EXPENDITURE					
221-ADVERTISING	\$0	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$0	\$4,138	\$2,500	(\$1,638)	-66%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,488	\$0	\$3,600	\$3,600	100%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$67,745</b>	<b>\$4,138</b>	<b>\$19,100</b>	<b>\$14,963</b>	<b>78%</b>
<b>SURPLUS</b>	<b>(\$1)</b>	<b>\$24,844</b>	<b>\$0</b>	<b>\$24,844</b>	<b>0%</b>

MD of Mackenzie  
71-Recreation Department  
October 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
<b>REVENUE</b>					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$0	\$0	0%
<b>TOTAL REVENUE</b>	<b>\$32,221</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>EXPENDITURE</b>					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$0	\$0	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$606,786	\$493,600	\$612,544	\$118,944	19%
763-CONTRIBUTED TO CAPITAL RESERVE	\$33,044	\$0	\$0	\$0	0%
<b>TOTAL EXPENDITURES</b>	<b>\$739,734</b>	<b>\$493,600</b>	<b>\$612,544</b>	<b>\$118,944</b>	<b>19%</b>
<b>SURPLUS</b>	<b>(\$707,513)</b>	<b>(\$493,600)</b>	<b>(\$612,544)</b>	<b>\$118,944</b>	<b>-19%</b>

MD of Mackenzie  
72-Parks & Playgrounds  
October 31, 2007

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	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$10,320	\$8,509	\$10,000	(\$1,491)	-15%
<b>TOTAL REVENUE</b>	<b>\$10,320</b>	<b>\$8,509</b>	<b>\$10,000</b>	<b>(\$1,491)</b>	<b>-15%</b>
EXPENDITURE					
110-WAGES & SALARIES	\$60,061	\$78,689	\$167,048	\$88,359	53%
132-BENEFITS	\$4,007	\$5,732	\$4,961	(\$771)	-16%
136-WCB CONTRIBUTIONS	\$1,442	\$1,092	\$1,323	\$231	17%
150-ISOLATION COSTS	\$0	\$200	\$0	(\$200)	0%
214-MEMBERSHIP/CONFERENCE FEES	\$0	\$0	\$500	\$500	100%
221-ADVERTISING	\$597	\$2,016	\$1,300	(\$716)	-55%
235-PROFESSIONAL FEES	\$40,215	\$36,000	\$50,000	\$14,000	28%
252-BUILDING REPAIRS & MAINTENANCE	\$836	\$5,071	\$6,000	\$929	15%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$18,515	\$23,304	\$37,150	\$13,846	37%
511-GOODS AND SUPPLIES	\$12,215	\$11,299	\$16,450	\$5,151	31%
521-FUEL & OIL	\$1,061	\$4,799	\$5,000	\$201	4%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$75,000	\$75,000	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,000	\$0	\$50,000	\$50,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$188,950</b>	<b>\$168,202</b>	<b>\$414,732</b>	<b>\$246,530</b>	<b>59%</b>
<b>SURPLUS</b>	<b>(\$178,630)</b>	<b>(\$159,693)</b>	<b>(\$404,732)</b>	<b>\$245,039</b>	<b>-61%</b>

MD of Mackenzie  
73-Tourism  
October 31, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$12,859	\$12,109	\$13,250	\$1,141	9%
221-ADVERTISING	\$1,605	\$3,665	\$2,125	(\$1,540)	-72%
511-GOODS AND SUPPLIES	\$6,975	\$5,934	\$7,100	\$1,166	16%
TOTAL EXPENDITURES	\$21,439	\$21,708	\$22,475	\$767	3%
SURPLUS	(\$21,439)	(\$21,708)	(\$22,475)	\$767	-3%

MD of Mackenzie  
 74-Library Services  
 October 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$15,000	\$15,500	\$15,500	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$130,295	\$134,204	\$134,204	\$0	0%
TOTAL EXPENDITURES	\$145,295	\$149,704	\$149,704	\$0	0%
SURPLUS	(\$145,295)	(\$149,704)	(\$149,704)	\$0	0%

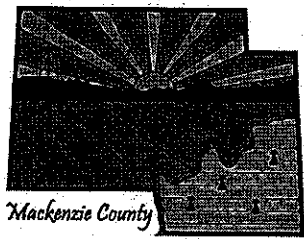
MD of Mackenzie  
85-Requisitions  
October 31, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$5,220,158	\$7,008,894	\$1,788,736	26%
750-SENIORS FOUNDATION	\$436,896	\$612,105	\$612,105	\$1	0%
TOTAL EXPENDITURES	\$7,213,464	\$5,832,263	\$7,620,999	\$1,788,736	23%
SURPLUS	(\$7,213,464)	(\$5,832,263)	(\$7,620,999)	\$1,788,736	-23%

MD of Mackenzie  
97-Other Transfers  
October 31, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$812,128	\$0	\$0	\$0	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$812,128	\$0	\$0	\$0	0%
TOTAL EXPENDITURES	\$1,624,255	\$0	\$0	\$0	0%
SURPLUS	(\$1,624,255)	\$0	\$0	\$0	0%





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Action Plan</b>

**BACKGROUND / PROPOSAL:**

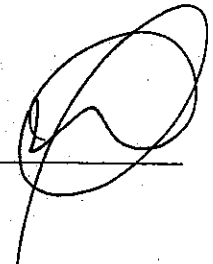
See attached action plan from Activation Analysis.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the action plan prepared by Activation Analysis be approved as presented.

**Author:** W. Kostiw      **Review By:** \_\_\_\_\_ **CAO** 



*Next agenda*



**From Desk of John Szumlas**

Suite 107, 4990 - 92 Ave, Edmonton, AB T6B 2V4

☎(780)415-5163

Email: john.szumlas@aagi.ca

**DATE:** Sunday November 4, 2007

**To:** William (Bill) Kostiw

**Subject:** Mackenzie County Project Update

As a follow-up to our session with Council on October 29 and 30, 2007, we would like to provide an update on the projects that we have completed and a critical path for the those projects that are at various stages of development.

***Projects that have been completed and reported:***

1. CAO Evaluation – the 2007 CAO evaluation has been completed and reported.
2. County Investment Policy – an updated Investment Policy has been completed and submitted to the CFO who will be presenting it to you and Council during the upcoming Budget deliberations.
3. Three Year Business Plan – based on the discussions with Council on October 30, 2007 a revised Business Plan has been submitted to your office on November 3, 2007. Following your review and comments it is likely ready for final submission to Council at their next regular meeting.
4. Council Orientation Session – this was completed on October 29 and 30, 2007 and based on the discussions, we believe that we have achieved the key outcomes.

***Projects that continue:***

1. Relationships with municipal neighbors – we are pleased that we have been able to provide some strategic advise and welcome the opportunity to assist you and Council in achieving success. Given our experience in successfully concluding intermunicipal agreements between rural and urban neighbors we would welcome an opportunity to assist in concluding this critical component.
2. Updated Council Procedure ByLaw – we have noted the comments from Council raised during our October 29 & 30, 2007 session and will be submitting a revised draft shortly.
3. Highway 88 Project – this is a critical ongoing project and we welcome the opportunity to review correspondence and provide strategic comments.
4. County Recreation Master Plan – we will be meeting with your officials to confirm the details of the next steps. We would recommend that consideration be given to tasking the oversight of this project to the Council Committee responsible for recreation. By directly involving a Council Committee as this project evolves, significant enhancements in project development are achieved.
5. Updated Communication Plan – once the Business Plan and 2008 Budgets are adopted we will submit an updated plan to ensure an efficient communication's program to apprise both internal and external stakeholders of the County's direction.

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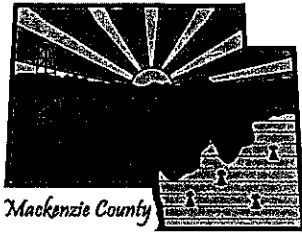
*Projects awaiting direction:*

1. Organizational Alignment – Staff Planning Session – we believe a directed session with Staff is critical as it is important to underscore that *“if everyone is in charge – nobody is in charge”*. This session is designed to focus the direction of staff to ensuring the Business Plan is implemented, on time and on budget. We recognize that Council is in the middle of budget deliberations, however this is a good thing as Council's direction is current and action plans to implement these directions are critical. (As aside, we sense a level of frustration on the part of Council who believe that they have issued direction to complete certain tasks, however they wonder why they are not being accomplished in a timely fashion. Understandably, a series of emergent issues like staff changes, Intermunicipal Agreements with High Level and Highway 88, have dominated the organization's attention. With the use of a structured Staff Planning Session these and other emergent issues can be incorporated into the staff work plan ensuring a clear understanding by staff of their roles and responsibilities. With clarity, the organization to stay focused on the tasks at hand, even if yourself and Council are called upon to address any new issues that may arise.)
2. First Nations Protocol – we would strongly encourage you to proceed with development of this protocol so that Council and the municipality has a confirmed policy that sets out the framework for relationships.
3. Updating Mackenzie County's Economic Strategy – the discussions as they relate to fire service around the Town of High Level revealed that vulnerability that the County faces with respect to major tax generators. An updating of your Economic Strategy will outline a program to ensure that risks are identified and mitigation measures put in place.
4. County Crime Prevention Program – with 45% of the County's population below the age of 20 coupled with a significant population of residents of First Nation members located within the County's boundaries, a structured Crime Prevention program is critical. We await direction from you as to the next steps on this project.
5. We would welcome an opportunity to share with you our thoughts with respect to realigning and renewing the mandate of a number of the Council Committees – (at this time we are not referencing committees to which Council is asked to make appointments). Our initial thoughts are that a Council of 10, governing a municipality that is larger then the size of Prince Edward Island, it is likely possible to take a look at the development of a series of Councillor Portfolios. This really is a matter that the Reeve will need to be comfortable with as a concept. However, if there is an interest we could outline a model that the Reeve and you could consider and if the two of you agree we would prepare a discussion paper for Council's consideration

In summary, we are most encouraged by the commitment that Council and the organization has with respect to moving forward. We are confident that the County is well on the way of ensuring a positive quality of life for its residents.

Again thank you for the opportunity to provide the County with our services.

*John Szumilas*



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Land public auction</b>

**BACKGROUND / PROPOSAL:**

Section 418(1) of the Municipal Government Act states that "Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid."

Council set the reserve bid on properties listed for sale at the September 11, 2007 meeting. The auction was published in the September 30/07 issue of the Alberta Gazette, and in the October 31 and November 7 issue of the Echo and Northern Pioneer. There were originally six (6) parcels offered for sale, with taxes either paid or arrangements made to pay on five (5) parcels.

Plan 98022917, Block 2A, Lot 24 located in Meander River was put up for public auction on November 14, 2007 with a reserve bid of \$15,610. There were no bids received.

Notices were sent out regularly advising of the current taxes due as well as arrears. There was no response to any letters or notices sent out, and the last registered letter sent out advising of the auction was returned "Unclaimed".

**OPTIONS & BENEFITS:**

Section 424(1) states:

*"The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction."*

**Author:** \_\_\_\_\_ **Review By:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Option 1:**

That Mackenzie County request the Registrar to cancel the existing certificate of title for the parcel of land and issue a certificate of title in the name of Mackenzie County.

**Option 2:**

That Mackenzie County leave the property in the current owners name and continue to attempt to collect taxes.

**COSTS & SOURCE OF FUNDING:**

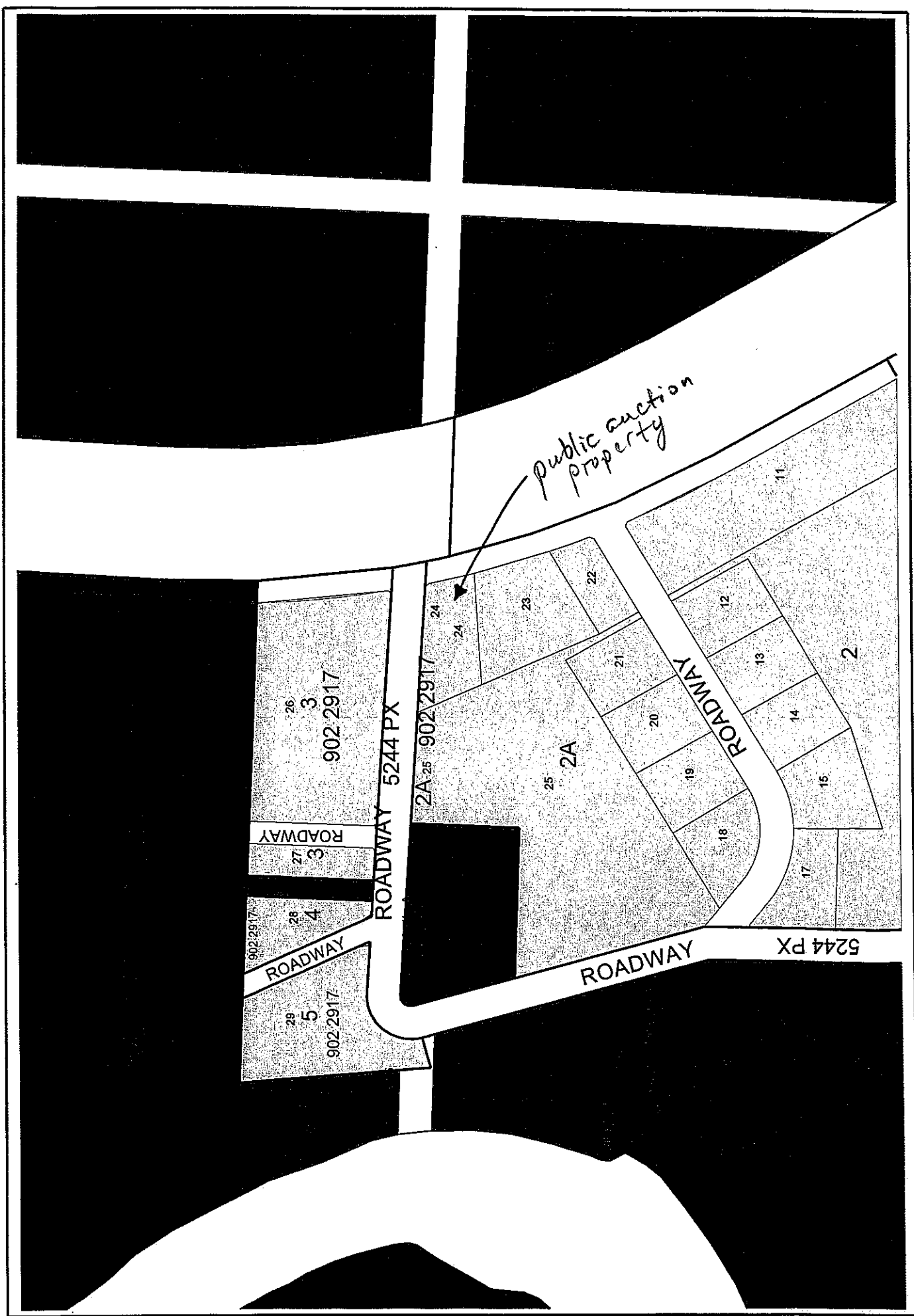
Total outstanding taxes: \$1,003.83

**RECOMMENDED ACTION:**

For discussion.












# Summary Report

As of: 11/14/2007

**Roll: 300574**  
**Legal: 9022917 2A 24 SE-5-116-22-5**  
**& Pt.NE-32-115-22**

Description:  
 Address: \_\_\_\_\_ Subdivision: MEANDER RIVER  
 Zoning: 00  
 Actual Use: Primary: R10100 Secondary: C10000  
 Market Loc: 7005 Meander River Assbl. Land Area: 1.38 Acres  
 Econ.Zone: Economic Zone 70  
 Assbl.Party: I Individual  
 Owner: \_\_\_\_\_



### Market Value Land

LandID	Base Code	Site Area	Services	Location Adj.	Asmt Code	Reg	Assessment
205008276	1 Residential	1.38 Acres	0%	100%	102 90%		1,440
					202 10%		160

### Improvements

ImprID	MT- Qu- St	Area (Ft2)	Eff. Year	RCN	BYM	BYRCN	-- Depreciation --				Asmt Code	Reg	Assessment
							Phys	Func	Loc	Mrkt			
205002523	001-02-01	1,601	1947	52,593	1.6900	88,882	23%	90%	100%	70%	202 50%	100.0	6,440
											102 50%	100.0	6,440
205002524	030-00-27	600	1947	4,667	1.6900	7,887	23%	100%	100%	62%	102 100%	100.0	1,130

### Assessment Totals

Tax Status	Code	Description	Land	Impr.	Other	Assessment
T	102	Residential Imp/Site	1,440	7,570	0	9,010
	202	* Comm'l Imp/Site	160	6,440	0	6,600
		Totals: Taxable	<b>1,600</b>	<b>14,010</b>	<b>0</b>	<b>15,610</b>
		Grand Totals:	<b>1,600</b>	<b>14,010</b>	<b>0</b>	<b>15,610</b>

### Inspections

Property	02/05/2004	MATTHEWS, Ben	Transferred blds from lease onto this property
Property	10/18/2000	CHOMIAK, Don	
Property	01/06/1999	CHOMIAK, Don	nothing has been done here

### Sales

Date	Price	Adj. Price	Sale Code	Type	Ratio	CoIT
06/01/2002	\$1,518	\$1,518	11 Owner(Prev.Interest)	Vacant	105%	022234589





# Improvement Details

Roll: 300574  
 Legal: 9022917 2A 24 SE-5-116-22-5  
 & Pt.NE-32-115-22  
 Econ. Zone: Economic Zone 70  
 Address:

Building #: 205002523 001-02-01  
 Built: 1947 Life: 45  
 Renovated: CDU: Fair  
 Effective: 1947  
 Store

Classification	Year Built	Dimensions (m)	Area Adj.(m2)	Area	Rate / Area	Constant	Adj. %	Total
001-02-01 1 Storey Basementless	1947	6.10 x 17.07 +	0.00 =	104.13 x	256.00	11380		38,037
001-02-01 1 Storey Basementless	1947	3.05 x 7.32 +	0.00 =	22.33 x	256.00	0 x		5,716
001-02-01 1 Storey Basementless	1947	3.05 x 7.32 +	0.00 =	22.33 x	256.00	0 x		5,716

Building Areas			
Total Floor:	148.78 m2	Int. Finish:	148.78 m2
Heat:	148.78 m2	Roof:	148.78 m2
Basement:	0.00 m2	Window:	14.88 m2

Structure Total: 49,469  
 Quality Adjustment ( 100% ): 49,469  
 Progressive ( 100% ): 49,469

Category	Detail	QU	Area (%)	Quantity	Rate	Constant	Market Adj.	Total
101	Roof Type	1	Gable	2	100	148.78 m2		
102	Roof Finish	7	Metal Roofing	2	100	148.78 m2		
105	Framing/Arch	2	2 x 4	2	100	148.78 m2		
109	Exterior Finish	4	Vinyl Sdg.	2	100	148.78 m2		
114	Exterior Doors	1	Single	2		2		
115	Windows	1	Exterior	2	100	14.88 m2		
119	Substructure	1	Concrete	2	100	148.78 m2		
121	Floor Finish	9	Lino/Bdlm 30/70	2	100	148.78 m2		
122	Interior Finish	9	Gyp/Trim/Doors	2	100	148.78 m2		
127	Cabinets	0	Prog. / Nil	99		0 m		
130	Heat	1	Forced Air	3	100	148.78 m2	21	3,124
152	Plumbing Main	0	Prog. / Nil	99		1		
160	Electrical	2	Incl. Fixtures	2	100	148.78 m2		

Variation Total: 3,124  
 Replacement Cost New (RCN) : 52,593

Assessment/Tax Coding	
202 * Comm'l Imp/Site	50 %
102 Residential Imp/Site	50 %

Inspection History			
Property	02/05/2004	MATTHEWS, Ben	Transferred bids from lease onto this property
Property	10/18/2000	CHOMIAK, Don	
Property	01/06/1999	CHOMIAK, Don	nothing has been done here





# Improvement Details

<b>Roll:</b> 300574 <b>Legal:</b> 9022917 2A 24 SE-5-116-22-5  <b>&amp; PL.NE-32-115-22</b> <b>Econ. Zone:</b> Economic Zone 70 <b>Address:</b>	<b>Building #:</b> 205002524 030-00-27  <b>Built:</b> 1947 <b>Life:</b> 30 <b>Renovated:</b> <b>CDU:</b> Fair <b>Effective:</b> 1947 <b>Garage</b>
--	---

Classification	Year Built	Dimensions (m)	Area Adj.(m2)	Area	Rate / Area	Constant	Adj. %	Total
030-00-27 Detached	1947	6.10 x 9.14 +	0.00 =	55.75 x 49.00	1210 x			3,942

Building Areas		Total Floor:	55.75 m2	Int. Finish:	55.75 m2
	Heat:	55.75 m2		Roof:	55.75 m2
	Basement:	0.00 m2		Window:	0.00 m2

Structure Total:	3,942
Quality Adjustment ( 100% ):	3,942
Progressive ( 100% ):	3,942

Category	Detail	QU	Area (%)	Quantity	Rate	Constant	Market Adj.	Total
101	Roof Type	1	Gable	0	100	55.75 m2		
102	Roof Finish	1	Comp Shingles	0	100	55.75 m2		
105	Framing/Arch	2	2 x 4	0	100	55.75 m2		
109	Exterior Finish	2	Wood Sdg.	0	100	55.75 m2		
114	Exterior Doors	1	Single	0		1		
117	Base Floor	4	Wood	0	100	55.75 m2	13	725
119	Substructure	7	Wood Sills	0	100	55.75 m2		
160	Electrical	0	Prog. / Nil	99	100	55.75 m2		

Variation Total: 725

Replacement Cost New (RCN) : 4,667

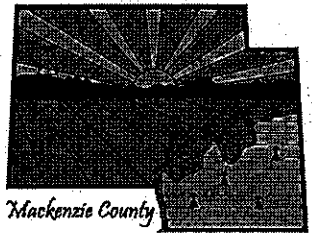
Assessment/Tax Coding	
102 Residential Imp/Site	100 %

### Inspection History

Property	02/05/2004	MATTHEWS, Ben	Transferred bids from lease onto this property
Property	10/18/2000	CHOMIAK, Don	
Property	01/06/1999	CHOMIAK, Don	nothing has been done here







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

### BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

	Page
• Action List	111
• Resource Road Program Funding – La Crete 99 <sup>th</sup> Street	115
• Alberta Agriculture & Food	117
• Northern Lakes College	119
• 2007-08 Municipal Financial Assistance Handbook	121
• High Level Chamber of Commerce – Small Business of the Year Award	123
•	
•	
•	

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO



**Mackenzie County  
Action List as of November 13, 2007**

***Council Meeting Motions Requiring Action***

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
<b>October 10, 2006 Council Meeting</b>			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John Ed/John W. Eva	In progress (Nov. 07)
<b>November 9, 2006 Council Meeting</b>			
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with the storm water master plan.	Eva John Joulia Lisa	In progress
<b>January 24, 2007 Council Meeting</b>			
07-076	That the purchasing and tendering policy be moved to the Finance Committee for review.	Joulia	Finance Committee
07-080	That administration look at options for the La Crete and Zama airports.	Lisa, Peter Bill N., Bill K. John, Mark	In progress
<b>July 10, 2007 Council Meeting</b>			
07-07-673	That administration set up a meeting with the Town of Rainbow Lake regarding shared services.	Bill K. Greg N.	In progress
07-07-675	That the Reeve and Chief Administrative Officer be authorized to negotiate with Alberta Transportation for paving of Highway 88 as soon as possible.	Bill K. Bill N. Greg N. Walter S.	In progress
<b>July 25, 2007 Council Meeting</b>			
07-07-690	That the review of hamlet boundaries be tabled for further information.	Bill K., Mark Joulia, Eva	In progress
07-07-720	That Council proceed with tasks 1, 2, 3, 6, 7, and 9 as indicated on the proposed Action Plan prepared by Activation Analysis.	Management Committee Joulia	In progress

Motion	Action Required	Action By	Status
<b>August 14, 2007 Council Meeting</b>			
07-08-731	That first reading to Bylaw 644/07, being the Off-Highway Vehicles Bylaw be tabled for a period of two months.	Jason, John Ron, Peter	In progress (Jan. 8/08)
<b>September 26, 2007 Council Meeting</b>			
07-09-842	That administration investigate obtaining the lease of the Hutch Lake Campground and day use area as the Province is in the process of deregulating this park.	John Mark Eva	In progress
<b>October 10, 2007 Council Meeting</b>			
	Mackenzie County School Zone Review and Encroachments to be brought back at a later date.	Ron, Peter John, Eva	In progress (Jan. 8/08)
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Management Committee	In progress
<b>October 24, 2007 Organizational Council Meeting</b>			
07-10-909	That a Parks and Recreation Committee be established, including four members of Council, and that a Terms of Reference be developed.	Bill K. Greg N. John K. Joulia	
07-10-911	That a First Nations Consultation Committee be established, including four members of Council, and that a Terms of Reference be developed.	Bill K. Greg N.	In progress
<b>October 25, 2007 Council Meeting</b>			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Jason, Ron John, Mark Joulia, Julius	In progress Nov. 16/07
07-10-984	That all County building inspections be completed before the end of the year.	Bill K. Greg N. Joulia, Mark, John	In progress
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K.	In progress

Motion	Action Required	Action By	Status
<b>November 13, 2007 Council Meeting</b>			
07-11-1009	That the proposed golf course/condominium development on NE 15-109-19-W5M be received for information and that administration be instructed to prepare draft land use bylaw amendments.	Eva Ryan	
07-11-1021	That policy FIN024 Electronic Signatures be referred to the Finance Committee.	Joulia	Nov. 28/07
07-11-1025	That administration send a letter to Husky confirming previously committed funds for Husky Road to be available in 2008.	Bill K. Joulia Greg	
07-11-1027	That the capital budget amendment for the Mackenzie Housing subdivision and 45 <sup>th</sup> street reconstruction project in Fort Vermilion be tabled to after the tender opening.	Joulia	Nov. 28/07
07-11-1029	That the County assist Canada Post in facilitating an open house in Zama in the new year.	Joulia	
07-11-1030	That administration look at options for the continuation of postal service in Zama.	Joulia	
07-11-1039	That the draft inter-municipal Negotiating Committee Terms of Reference be referred to the Municipal Services Agreement Committee for ratification.	Bill K.	
07-11-1043	That the organizational chart be tabled to January 2008.	Bill K.	Jan. 2008
07-11-1045	That Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information.	Eva Ryan	
07-11-1049	That a letter be sent to Alberta Sustainable Resource Development requesting to enter into a lease agreement for waterfront cottage development at Wadlin Lake.	Joulia	In progress

Motion	Action Required	Action By	Status
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Joulia	In progress
07-11-1052	That the Municipal Parks Bylaw be referred to the Parks & Recreation Committee.	John Joulia	
07-11-1053	That the Zama Fuel Break project be tabled to the next meeting for more information.	Jason	Nov. 28/07
07-11-1055	That Council approve the request from Beaver First Nation and their joint venture partners to install a four inch gas line on a County right-of-way at no cost to the County, subject to the signing of a development agreement with all parties.	Bill K. John	
07-11-1057	That a yield sign be placed at the Fort Vermilion Airport intersection and that engine brake signs be placed at the major entrances to Fort Vermilion.	Mark	
07-11-1061	That administration advise Alberta Infrastructure and Transportation that Mackenzie County is not interested at this time in operating the Tompkins Ferry.	Bill K.	

*Info. N.C.*

Room 301, Provincial Building  
Bag 900-29, 9621-96 Avenue  
Peace River, Alberta, Canada T8S 1T4  
Telephone (780) 624 6280 Fax (780) 624 2440

November 7, 2007

Our File: 1560-RRP-MACK

Mr. Gregory Alan Newman, Reeve  
Mackenzie County No. 23  
Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Dear Reeve Newman:

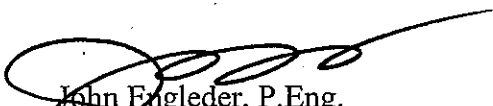
**Re: Resource Road Program**

On behalf of the Government of Alberta, I am pleased to advise that a grant in the amount of \$1,200,000 is being electronically transferred to Mackenzie County. This amount represents an advance payment under the Resource Road Program and is intended to assist with the La Crete 99 Street Grade/Pave Project.

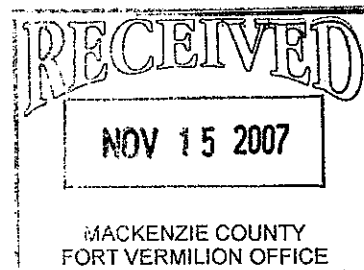
Mr. Frank Oberle, MLA for Peace River, and I are very supportive of the Resource Road Program and the funding provided for priority upgrading of roads within the municipality.

We look forward to working with the municipality in continuing to meet your transportation needs.

Yours truly,

  
John Engleder, P.Eng.  
Regional Director

cc: Mr. Frank Oberle, MLA, Peace River  
Mr. Wayne Franklin, Infrastructure Manager, Alberta Infrastructure and Transportation







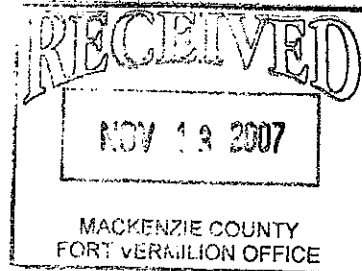


ALBERTA  
AGRICULTURE AND FOOD

*Honourable George Groeneveld  
MLA, Highwood*

BR-13581

November 6, 2007



Mr. Greg Newman, ASB Chairman  
M.D. of MacKenzie No. 23  
Box 640  
Fort Vermilion AB T0H 1N0

Dear Mr. Newman:

Thank you for your interest in the future of Alberta's Post-Registration Regional Variety Testing Program (RVT) for cereals, pulses, and flax. This is an important issue and many stakeholders have shared their concerns with me.

The two most common stakeholder concerns were access to Alberta Agriculture and Food's (AF) expertise for an unbiased assessment of information developed by the testing system, and the apparent lack of funding required. In response, I have recently re-evaluated previous decisions related to continued provincial government involvement in the RVT system.

AF remains committed to providing in-kind contributions of technical specialists, thereby providing third party, unbiased assessment of test protocols, designs, and results. AF staff will continue to be involved in the various RVT crop advisory committees with some of them serving as crop coordinators. In addition, AF will continue to provide in-kind communication and extension resources for the publication and distribution of the Agri-Facts publications "Varieties of Pulse Crops for Alberta" and "Varieties of Cereal and Oilseed Crops for Alberta".

AF continues to provide annual grants to Alberta Applied Research Associations (ARA) through the Agriculture Opportunity Fund. In fiscal 2007-08, \$517,810 was allocated to support the various ARA Crop Programs. A portion of this funding was committed to implementing regional variety tests.

.../2

Mr. Newman  
November 6, 2007  
Page 2

AF will continue to invest in crop improvement programs and work with industry and research partners to further develop new varieties. AF will participate in the Western Canadian Cooperative system of pre-registration testing of newly developed cereal grains and pulses. This system tests the performance of new cultivars and the resulting information is used by plant breeders in their bid to register new varieties. In many cases, the Western Coop trial data is used in developing RVT performance comparisons of newer varieties.

AF will not be providing ongoing annual grants to pay for coordinating the RVT tests. AF continues to maintain that industry is best suited, and the most appropriate vehicle, to provide the RVT Program for registered cereals, oilseeds, pulses, and forages. These are registered products that have met a standard of performance assessed through the publicly-funded Western Cooperative trials described above. Licensed for sale in the market place, the buyer and the seller both benefit from the additional regional information developed through post-registration RVT. AF will continue to work with the Agriculture Research and Extension Council of Alberta and various stakeholders to develop a new cost recovery model for RVT that can continue to deliver quality information to the crops industry.

Thank you again for sharing your concerns with me. If you require additional information, please contact Dr. Cornelia Kreplin, Director, Agriculture Research Division. Dr. Kreplin would be pleased to discuss future initiatives as they arise, and can be reached by e-mail at [cornelia.kreplin@gov.ab.ca](mailto:cornelia.kreplin@gov.ab.ca) or toll free by dialing 310-0000, then (780) 422-7948.

Sincerely,



George Groeneveld  
Minister

cc: Dr. Cornelia Kreplin, Agriculture and Food

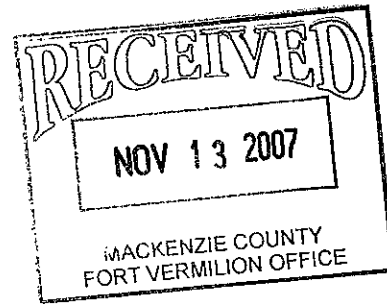


# Northern Lakes College

*The Board of Governors  
Bag 3000  
Grouard, Alberta T0G1C0*

October 25, 2007

The Reeve,  
Mackenzie County  
PO Box 640,  
Fort Vermilion, AB T0H 1N0



Dear Reeve:

On behalf of the Board of Governors of Northern Lakes College, I wish to congratulate you and the members of your council on your recent success at the polls.

May you have many positive and productive experiences throughout your term of office!

Yours sincerely,

Trevor Gladue  
Chair, The Board of Governors





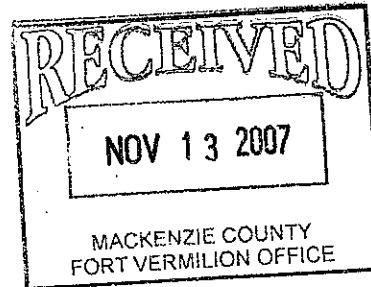
ALBERTA  
MUNICIPAL AFFAIRS AND HOUSING

Office of the Minister  
MLA, Lac La Biche - St. Paul

AR34858

November 6, 2007

Reeve Gregory Alan Newman  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0



Dear Reeve Newman:

I am writing to let you know of the publication of the *2007/2008 Municipal Financial Assistance Handbook*. Municipal Affairs and Housing, with support from various provincial government departments, has developed this updated version of the *Municipal Financial Assistance Handbook* originally released in September 2006.

This publication was developed to improve access to information about provincial financial assistance programs available to municipalities and municipal service delivery organizations. It contains basic information on more than 60 municipal grant and cost-sharing programs, eligibility criteria, program timelines, application deadlines, contact details, and supporting information. This publication is being distributed to municipalities across the province and will be updated as required.

New for 2007/08 is the development of an online, searchable database available to municipalities, which will contain all information found in the handbook and will be available on the Municipal Affairs and Housing public website in the fall of 2007.

Extra copies of the handbook can be obtained by calling the Grants and Administration Unit of Municipal Affairs and Housing toll-free by dialing 310 000, then (780) 427 2225. The electronic document is also available online at [www.municipalaffairs.gov.ab.ca](http://www.municipalaffairs.gov.ab.ca).

I trust you will find this updated information useful.

Sincerely,

Ray Danlyluk  
Minister

cc: William (Bill) Kostiw, Chief Administrative Officer, Mackenzie County





### How would you like to sponsor the "Small Business of the Year" Award?

COST - \$500 annually

INCLUDES - The plaque (with your name on it as well as the recipient's) and 3 tickets to the Annual President's Ball for the top three nominees.

As there is a waiting list for sponsorship of the Annual Awards, the only fair way to find a new sponsor of this award is for all interested parties to complete the form below and fax it to the Chamber office at # 926-4017. We have a deadline of Friday, November 23rd. On Monday, November 26, 2007 we plan to draw the name of the recipient. The draw will be made at 12:00 (noon).

If you have any questions, please don't hesitate to call Sylvia at 926-4883 or Laurie at 926-2470.

We thank you for your interest and continued support of the Chamber.

---

#### SMALL BUSINESS OF THE YEAR AWARD SPONSORSHIP DRAW

Name \_\_\_\_\_

Name of the Business \_\_\_\_\_

Daytime Phone number \_\_\_\_\_ Evening Phone number \_\_\_\_\_

Type of Payment:

Cheque # _____	Send Invoice _____
Visa # _____	Name: _____ Signature: _____
Master Card # _____	Name: _____ Signature: _____

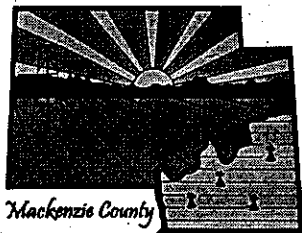
NOTE: I agree that the winner of this sponsorship will be by a random draw of all those who have entered. I have the privilege of being present at the draw should I wish to observe. By entering my name, I agree to sponsor this award on an annual basis.

\_\_\_\_\_  
Signature

\*\* We hope you are able to attend The Chamber of Commerce 2008 Board of Directors Election taking place this Thursday, Nov. 15<sup>th</sup> 7 p.m. at The Mackenzie Crossroads Museum.







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, CAO</b>
<b>Title:</b>	<b>Bylaw 657/07 Fee Schedule</b>

**BACKGROUND / PROPOSAL:**

Bylaw 657/07 was drafted in response to Council's request that the Fee Schedule Bylaw be amended to allow for higher development permit application fees be charged to developers who commence development without an approved development permit. At the November 13<sup>th</sup>, 2007 Council meeting the bylaw was amended to charge 1% market value, to a development permit application made after construction has commenced, and the bylaw received first and second reading.

**OPTIONS & BENEFITS:**

Without an appraisal, it is difficult to determine what market value will be on a building. Therefore, I would recommend that the percentage be based on construction value rather than market value. The developer is required to provide the construction value on the application.

**Option 1:**

That third reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value.

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed By:** \_\_\_\_\_

**CAO** \_\_\_\_\_



**Option 2:**

That third reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of construction value.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1**

**Option 2:**

That third reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of construction value.

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed By:** \_\_\_\_\_

**CAO**



**BYLAW NO. 657/07**

**BEING A BY-LAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet -Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Municipal Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A



Item	Amount	GST
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Commencement of Construction	1% of construction value	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable





2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
4. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

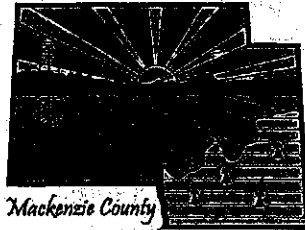
\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw 394/03 West La Crete Closed Road</b>

**BACKGROUND / PROPOSAL:**

On November 25, 2003 Council approved Bylaw 394/03 which amended Bylaw 348/03 being a Road Closure Bylaw which closed four and a half miles between the south boundary of Section 13-105-16-W5M and the South boundary of Sections 18, 17, 16 & SW 15-105-15-W5M in west La Crete.

**OPTIONS & BENEFITS:**

A forced road was developed along a trail used when the area was first settled. Half of the forced road allowance was taken from the quarters north of the forced road and half from the quarters south of the forced road.

In accordance with Bylaw 348/03, the north half of the closed road allowance adjacent to the south boundary of section 13-105-16-W5M and sections 18, 17, 16 & SW 15-105-15-W5M will be given to the adjacent property owners north of the subject road allowance in exchange for property previously provided for the existing road, and further, that the south half of the closed road allowance adjacent to the south boundary of section 13-105-16-W5M and sections 18, 17, 16 & SW 15-105-15-W5M be sold to the adjacent property owners to the north of the subject road allowance at assessed market value of the property north of the subject road allowance.

On April 11, 2006 Bylaw 394/03 was registered at Alberta Land Titles. All land owners north of the subject road allowance have paid in full their portions of the southern half of the road allowance. Midwest Surveying was hired to draft the descriptive plans to complete the consolidation. Over the past year numerous phone calls have been made to Midwest for the remaining descriptive plans and corrections. To date, Mackenzie

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_

County can not get a confirmation or a response from Midwest as to whether they intend to complete the consolidations, nor has the County received an invoice for the work that was started.

When Bylaw 348/03 was initially approved, the landowners were not told that they would be responsible for the consolidation fees. They were only informed that if they wanted the entire closed road they would have to pay the assessed value for the southern half of the closed road. On the Request for Decision to approve Bylaw 348/03 Road closure costs were noted under the Cost/Sources for Funding section, however it was not clarified as to 'who' would pay for the consolidation costs.

Options

**Option 1**

That administration notifies all adjacent land owners who have paid for their portion of closed road allowance that they are required to complete the consolidation and are responsible for all expenses.

**Option 2**

That administration continues with the consolidation process through an alternative surveyor and negotiates with the landowners to pay for half of the consolidation fees; the County will cover the remainder of the fee.

**Option 3**

That administration continues with the consolidation process through an alternative surveyor, and the County shall pay the consolidation fees.

**COSTS & SOURCE OF FUNDING:**

Barlow Surveying charges approximately \$1000.00 plus GST for each descriptive plan. Land Titles fees are included with their price quote at cost. There are ten land owners who are entitled to the north half of the road and who have paid for the southern half as well.

Approximate cost for consolidation would be \$10,600.00.

Author: Eva Schmidt,  
Planning Supervisor

Reviewed by: \_\_\_\_\_

CAO \_\_\_\_\_

**RECOMMENDED ACTION:**

**Option 3**

**MOTION**

That administration continues with the consolidation process through an alternative surveyor, and the County shall pay the consolidation fees.

**Author:** Eva Schmidt,  
Planning Supervisor

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_



# M.D. of Mackenzie No. 23

## Request For Decision

Meeting:	<b>Regular Council</b>
Meeting Date:	September 9, 2003
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	<b>PUBLIC HEARING</b> <b>Bylaw 348/03 - Road Closure</b> <b>South Boundary of Section 13-105-16-W5M and the</b> <b>South Boundary of Sections 18, 17, 16 &amp; SW 15-105-15-W5M</b>
Agenda Item No:	6b

### BACKGROUND / PROPOSAL:

Bylaw 348/03 for a road closure between the north and south quarters of sections 18, 17, 16 and W 15-105-15-W5M of section 13-105-16-W5M, was given first reading at the April 8, 2003 Council meeting. Alberta Transportation has now returned the bylaw with the Minister's signature.

Proposed Bylaw 342/03 for a road closure along the south boundary of section 13-105-16-W5M passed first reading at the April 8, 2003 Council meeting. The reason for closing this portion of road allowance is that there is already a forced road a half mile to the north, making it highly unlikely that the subject road allowance will ever be developed. Closing the entire portion now would ensure that a uniform boundary is kept.

The forced road was developed along a trail used when the area was first settled. Half of the forced road allowance was taken from the north quarters and half from the south quarters.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Since there is a forced road between the north and south quarters of section 13-105-16-W5M as well as between the north and south quarters of sections 18, 17, 16 and W 15-105-15-W5M, it is not likely that a road will be developed along the designated road allowance in the foreseeable future. The Planning and Development department recommends that Council approve Bylaw 348/03 to close and sell to adjacent landowners all that section of Government Road Allowance between the north and south quarters of section 13-105-16-W5M as well as between the north and south quarters of sections 18, 17, 16 and W 15-105-15-W5M.

Review: 

Dept. PLANNING

C.A.O. 

COSTS / SOURCE OF FUNDING:

Road closure costs.

RECOMMENDED ACTION (by originator):

**MOTION**


That second reading be given to Bylaw 348/03 being a road closure bylaw to close for lease all that portion of Government Road Allowance along the south boundary of section 13-105-16-W5M and sections 18, 17, 16 and W 15-105-15-W5M.

CARLTON

**MOTION**

That third reading be given to Bylaw 348/03 being a road closure bylaw to close for lease all that portion of Government Road Allowance along the south boundary of section 13-105-16-W5M and sections 18, 17, 16 and W 15-105-15-W5M.

CARLTON

Review: 	Dept. <i>PLANNING</i>	C.A.O.
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**BYLAW NO. 348/03**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF AN UNDEVELOPED  
ROAD ALLOWANCE IN ACCORDANCE WITH SECTIONS 22 AND 606 OF  
THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, the lands hereafter described are no longer required for public travel, and

**WHEREAS**, application has been made to Council to have those lands closed, and

**WHEREAS**, Council has deemed it desirable to close those lands to consolidate road allowance to the adjacent property owners to the north.

**WHEREAS**, a notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

**WHEREAS**, Council was not petitioned for an opportunity to be heard by any persons prejudicially affected by the bylaw, and a public hearing was held in accordance with the Municipal Government Act where all parties claiming to be affected were present and were heard by Council.

**NOW THEREFORE**, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close the road allowance to sell, subject to rights of access granted by other legislation or regulations, as described as follows:

1. Meridian 5 Range 16 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Section 13, which lies east of Road Widening Plan 1190PX, a total length of 1584.68 metres (5199.1 feet), a width of 20.1 metres (66 feet), a total area of 3.19 Hectares (7.88 acres) excepting thereout all mines and minerals.

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 18, a total length of 1587.88 metres (5209.58 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals.


Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 17, a total length of 1587.9 metres (5209.65 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals.

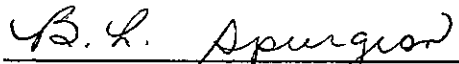
Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 16, a total length of 1608.02 metres (5275.66 feet), a width of 20.12 metres (66.01 feet), a total area of 3.24 hectares (8.0 acres) excepting thereout all mines and minerals.

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southwest quarter section of Section 15, which lies west of Road Widening Plan 1862LZ, a total length of 793.95 metres (2601.71 feet), a width of 20.1 metres (66 feet), a total area of 1.6 Hectares (3.95 acres) excepting thereout all mines and minerals.


2. That this Bylaw shall come into effect upon the passing of the third and final reading of this Bylaw.

First Reading given on the 8<sup>th</sup> day of April, 2003.

  
\_\_\_\_\_  
Bill Neufeld, Reeve

  
\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Approved this 30<sup>th</sup> day of July, 2003

  
\_\_\_\_\_  
for Minister of Alberta Transportation

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

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**SCHEDULE "A"**

**BYLAW No. 348/03**

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1. That the land use designation of the following properties known as:

Meridian 5 Range 16 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Section 13, which lies east of Road Widening Plan 1190PX, a total length of 1584.68 metres (5199.1 feet), a width of 20.1 metres (66 feet), a total area of 3.19 Hectares (7.88 acres) excepting thereout all mines and minerals,

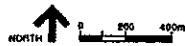
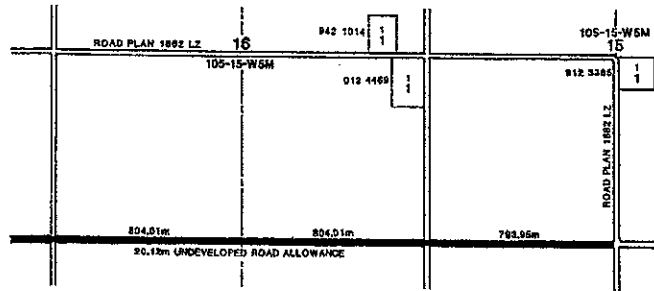
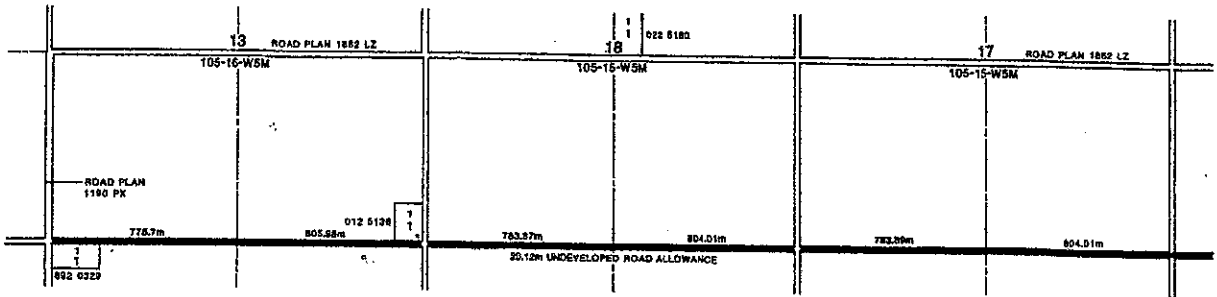
Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 18, a total length of 1587.88 metres (5209.58 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals,

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 17, a total length of 1587.9 metres (5209.65 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals,

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 16, a total length of 1608.02 metres (5275.66 feet), a width of 20.12 metres (66.01 feet), a total area of 3.24 hectares (8.0 acres) excepting thereout all mines and minerals, and

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southwest quarter section of Section 15, which lies west of Road Widening Plan 1862LZ, a total length of 793.95 metres (2601.71 feet), a width of 20.1 metres (66 feet), a total area of 1.6 Hectares (3.95 acres) excepting thereout all mines and minerals,

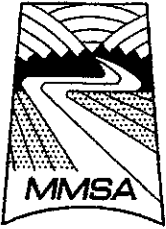
be subject to a road closure for lease.



Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003.



## *Mackenzie Municipal Services Agency*

---

P.O. Box 450, Berwyn AB T0H 0E0

August 26, 2003

Municipal District of Mackenzie No. 23  
Box 1690  
La Crete AB T0H 2H0

Attention: Paul Driedger, Director  
Planning and Emergency Services

Dear Paul;

RE: **Comments on Bylaw 348/03**

---

Thank you for your inquiry, we are pleased to provide our comments and recommendations on Bylaw 348/03. Attached please find a context map.

### **A) Background**

Bylaw 348/03 proposes to close a portion of undeveloped government road allowance as described below, for a total area of 14.43 hectares (35.65 acres). The purpose of the road closure is to remove unnecessary transportation corridors and to consolidate those lands to the adjacent properties to the north.

The property subject to road closure is legally known as:

Meridian 5 Range 16 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Section 13, which lies east of Road Widening Plan 1190PX, a total length of 1584.68 metres (5199.1 feet), a width of 20.1 metres (66 feet), a total area of 3.19 Hectares (7.88 acres) excepting thereout all mines and minerals,

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 18, a total length of 1587.88 metres (5209.58 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals,

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of

Sections 17, a total length of 1587.9 metres (5209.65 feet), a width of 20.12 metres (66.01 feet), a total area of 3.2 hectares (7.91 acres) excepting thereout all mines and minerals,

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southeast and Southwest quarter sections of Sections 16, a total length of 1608.02 metres (5275.66 feet), a width of 20.12 metres (66.01 feet), a total area of 3.24 hectares (8.0 acres) excepting thereout all mines and minerals, and

Meridian 5 Range 15 Township 105 - All that portion of Government Road Allowance adjoining the South boundary of the Southwest quarter section of Section 15, which lies west of Road Widening Plan 1862LZ, a total length of 793.95 metres (2601.71 feet), a width of 20.1 metres (66 feet), a total area of 1.6 Hectares (3.95 acres) excepting thereout all mines and minerals.

The subject property is located approximately 2.1 kilometres (1.3 miles) east of the Peace River and is approximately 8.0 kilometres (5.0 miles) south of the Hamlet of La Crete.

## B) Legislation

Section 22(3) of The **Municipal Government Act** States:

*"A bylaw closing a road made by the council of a municipality that is not a city has no effect unless it is approved by the Minister of Infrastructure before the bylaw receives second reading."*

The Municipal Development Plan strongly supports maintaining the integrity of the road network to protect opportunities for future development within the Municipal District.

The Land Use Bylaw designates the properties adjacent to the road closure as Agricultural District (A1). It is assumed that the subject lands would be zoned A1 prior to amalgamation to reflect the surrounding land use designations pursuant to section 4.30 of the Land Use Bylaw, which reads as follows:

*"Land which is transferred from the Crown of Alberta to private ownership shall be immediately considered to be Agricultural District (A1) unless otherwise zoned by the Municipal District, and not require a formal amendment to this Bylaw provided that the development on the subject property or proposed development meets the spirit and intent of the Agricultural Land Use District."*

**C) Discussion**

According to available data sources, it appears as though the subject road allowance is unnecessary owing to an alternative access road to the north serving all of the adjacent quarter sections. Therefore, there should be no major negative impacts on the transportation system. In addition to the above and based on the above rationale, it is deemed appropriate to close the said portion of undeveloped road allowance and to amalgamate the subject lands with the adjacent quarter sections to the north.

**D) Recommendation**

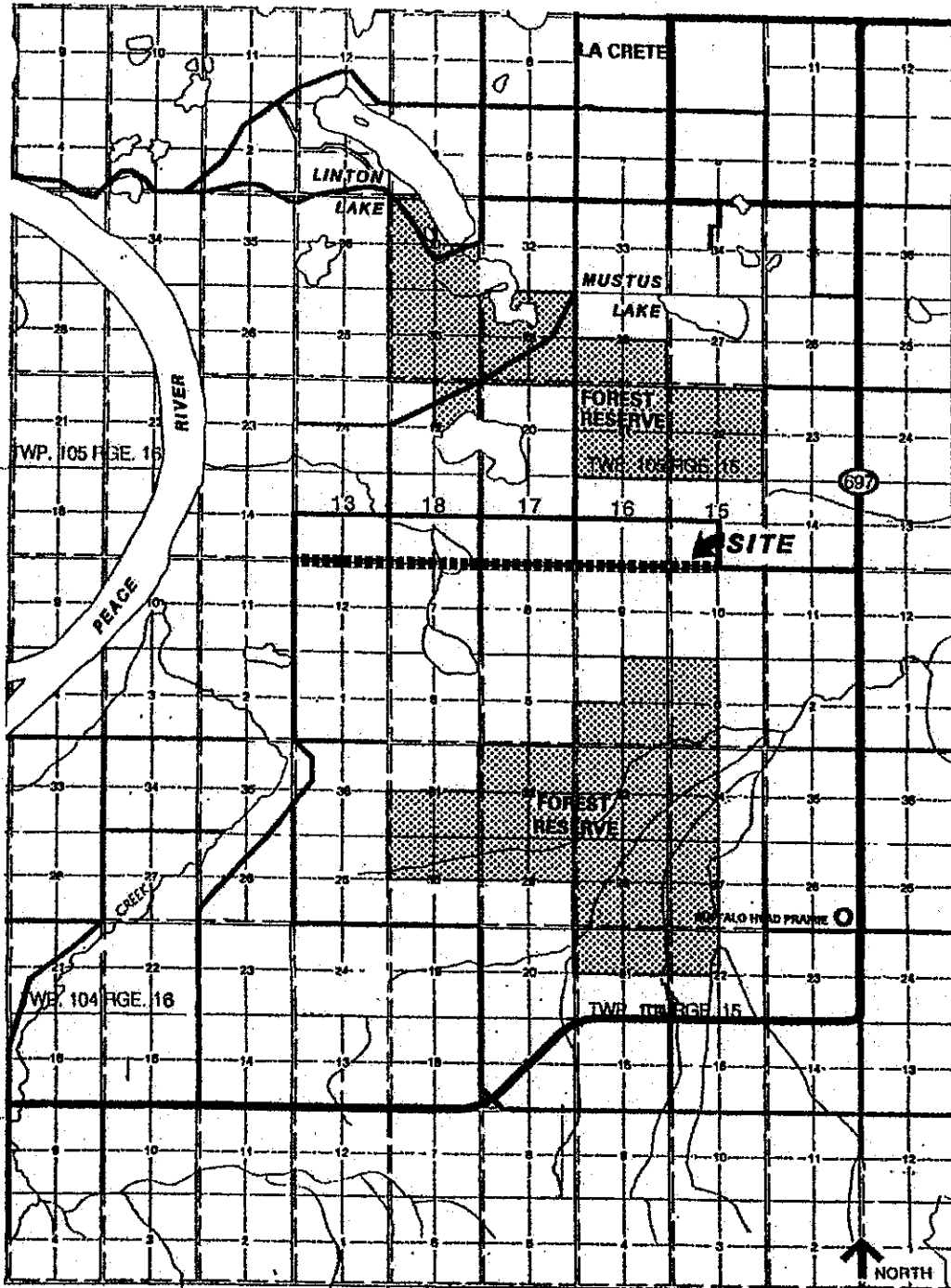
- 1) That the Municipal District of Mackenzie No. 23 **APPROVE** Bylaw 348/03 as drafted to close the said portion of undeveloped road allowance.

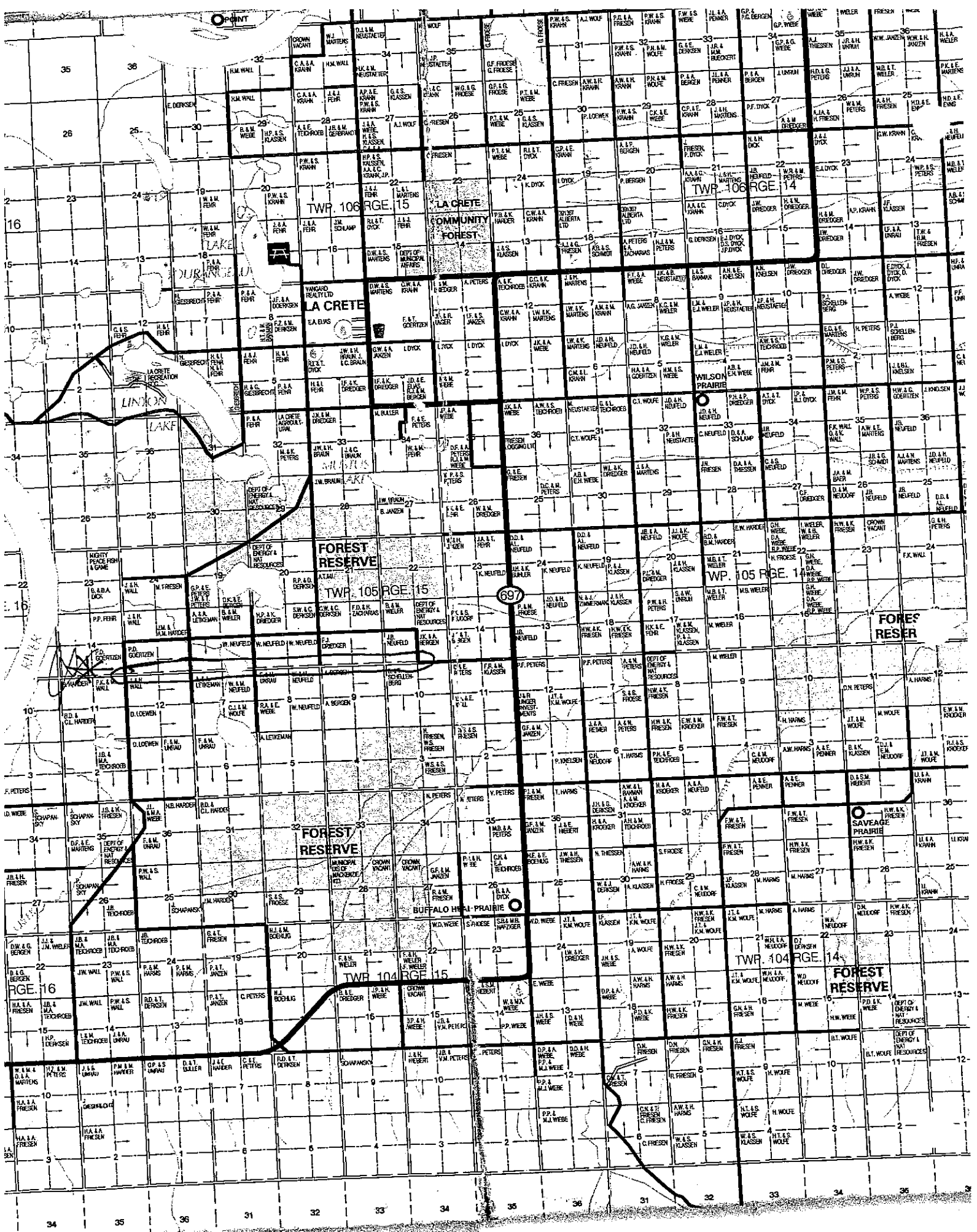
Regards,

**Greg Keller, B.Sc.**  
**Municipal Planner**  
**Mackenzie Municipal Services Agency**



Context Map







- 2005 Subdivisions 45 applications
- 2006 Subdivisions 28 applications
- 2007 Subdivisions 54 applications

(See Attached Breakdown)

**COSTS & SOURCE OF FUNDING:**

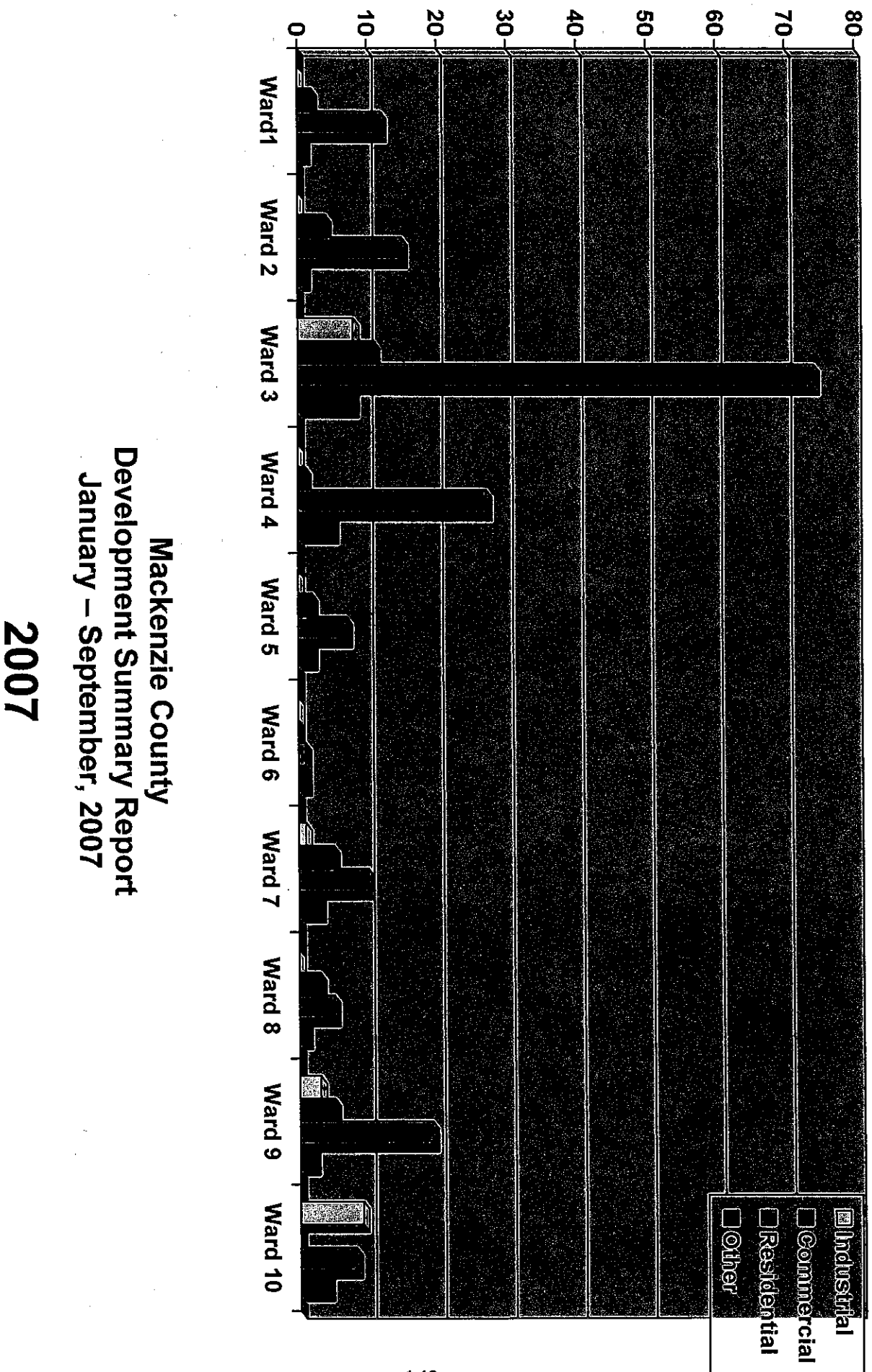
N/A

**RECOMMENDED ACTION:**

For Information

**Author:** Eva Schmidt  
Planning Supervisor

**Reviewed By:** \_\_\_\_\_ **CAO**



**Mackenzie County**  
**Development Summary Report**  
**January – September, 2007**

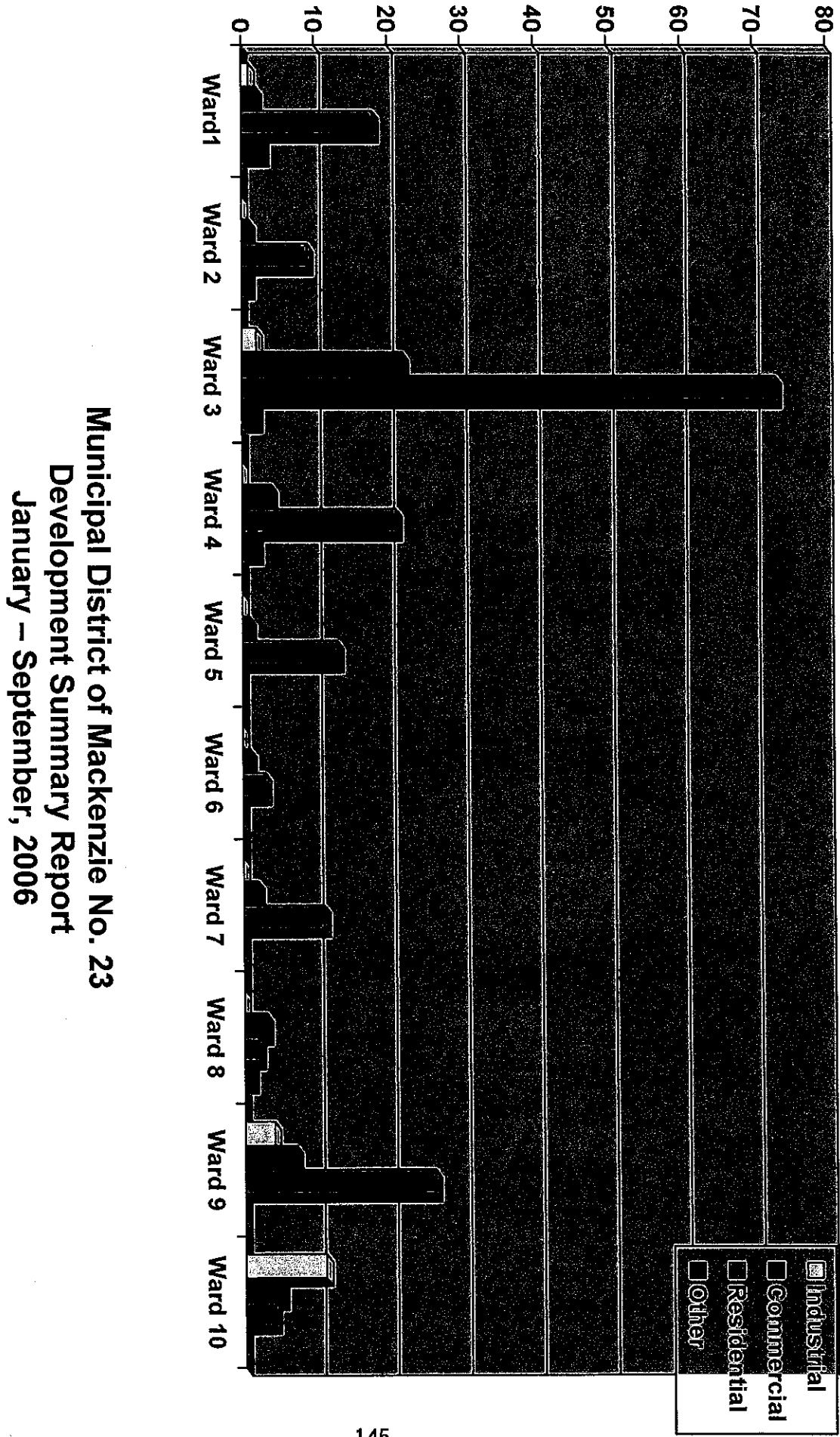
**2007**

**Mackenzie County  
Development Summary  
January 1, 2007 to September 30, 2007**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	8	0	0	0	1	0	3	9	21
Commercial	2	4	11	1	2	0	5	3	5	0	33
Residential	12	15	74	27	7	1	10	5	19	8	178
Other	1	1	8	5	2	1	3	1	2	4	28
<b>Total</b>	<b>15</b>	<b>20</b>	<b>101</b>	<b>33</b>	<b>11</b>	<b>2</b>	<b>19</b>	<b>9</b>	<b>29</b>	<b>21</b>	<b>260</b>

Development	Permits	Construction Cost
Industrial	21	\$5,047,300.00
Commercial	33	\$4,295,500.00
Residential	178	\$14,874,063.00
Other	28	\$1,314,660.00
<b>TOTALS</b>	<b>260</b>	<b>\$25,531,523.00</b>

Wards	Construction Cost
Ward 1	\$787,200.00
Ward 2	\$1,435,712.00
Ward 3	\$8,831,290.00
Ward 4	\$3,668,000.00
Ward 5	\$750,000.00
Ward 6	\$390,000.00
Ward 7	\$623,050.00
Ward 8	\$383,000.00
Ward 9	\$4,315,000.00
Ward 10	\$4,384,271.00
<b>TOTAL</b>	<b>\$25,531,523.00</b>



**Municipal District of Mackenzie No. 23**  
**Development Summary Report**  
**January – September, 2006**  
**2006**

**Municipal District of Mackenzie No. 23**  
**Development Summary**  
**January 1, 2006 to September 30, 2006**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	1	0	2	0	0	0	0	0	4	11	18
Commercial	2	1	22	4	1	1	2	3	7	5	48
Residential	18	9	73	21	13	3	11	2	26	4	180
Other	3	1	2	2	0	0	0	1	0	0	9
<b>Total</b>	<b>24</b>	<b>11</b>	<b>99</b>	<b>27</b>	<b>14</b>	<b>4</b>	<b>13</b>	<b>6</b>	<b>37</b>	<b>20</b>	<b>255</b>

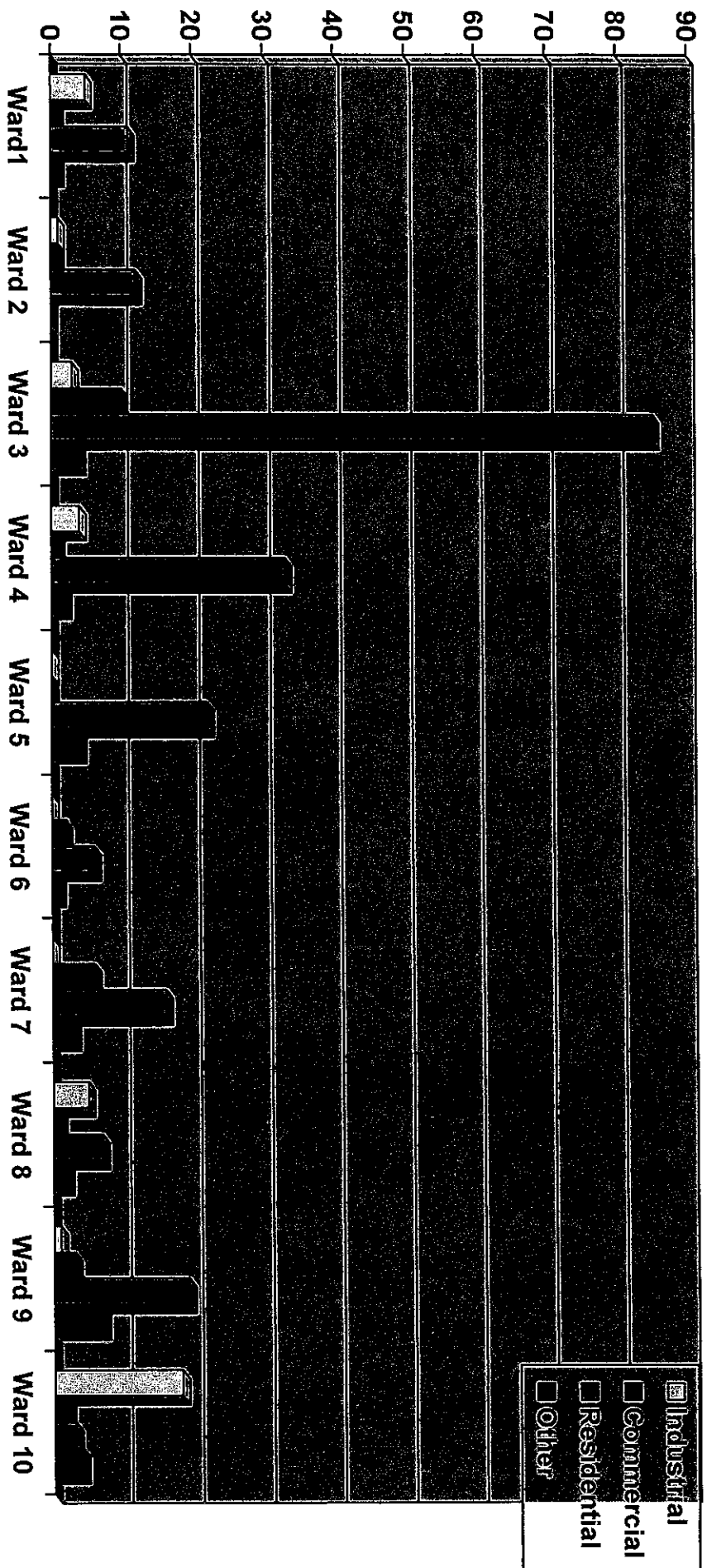
Development	Permits	Construction Cost
Industrial	18	\$7,286,000.00
Commercial	48	\$10,031,900.00
Residential	180	\$24,933,381.85
Other	9	\$2,905,500.00
<b>TOTALS</b>	<b>255</b>	<b>\$45,156,781.85</b>

Wards	Construction Cost
Ward 1	\$1,070,500.00
Ward 2	\$983,500.00
Ward 3	\$16,289,300.00
Ward 4	\$2,786,500.00
Ward 5	\$1,380,000.00
Ward 6	\$330,000.00
Ward 7	\$730,500.00
Ward 8	\$355,000.00
Ward 9	\$14,995,481.85
Ward 10	\$6,236,000.00
<b>TOTAL</b>	<b>\$45,156,781.85</b>



**Municipal District of Mackenzie No. 23**  
**Development Summary Report**  
**January – September, 2005**

**2005**

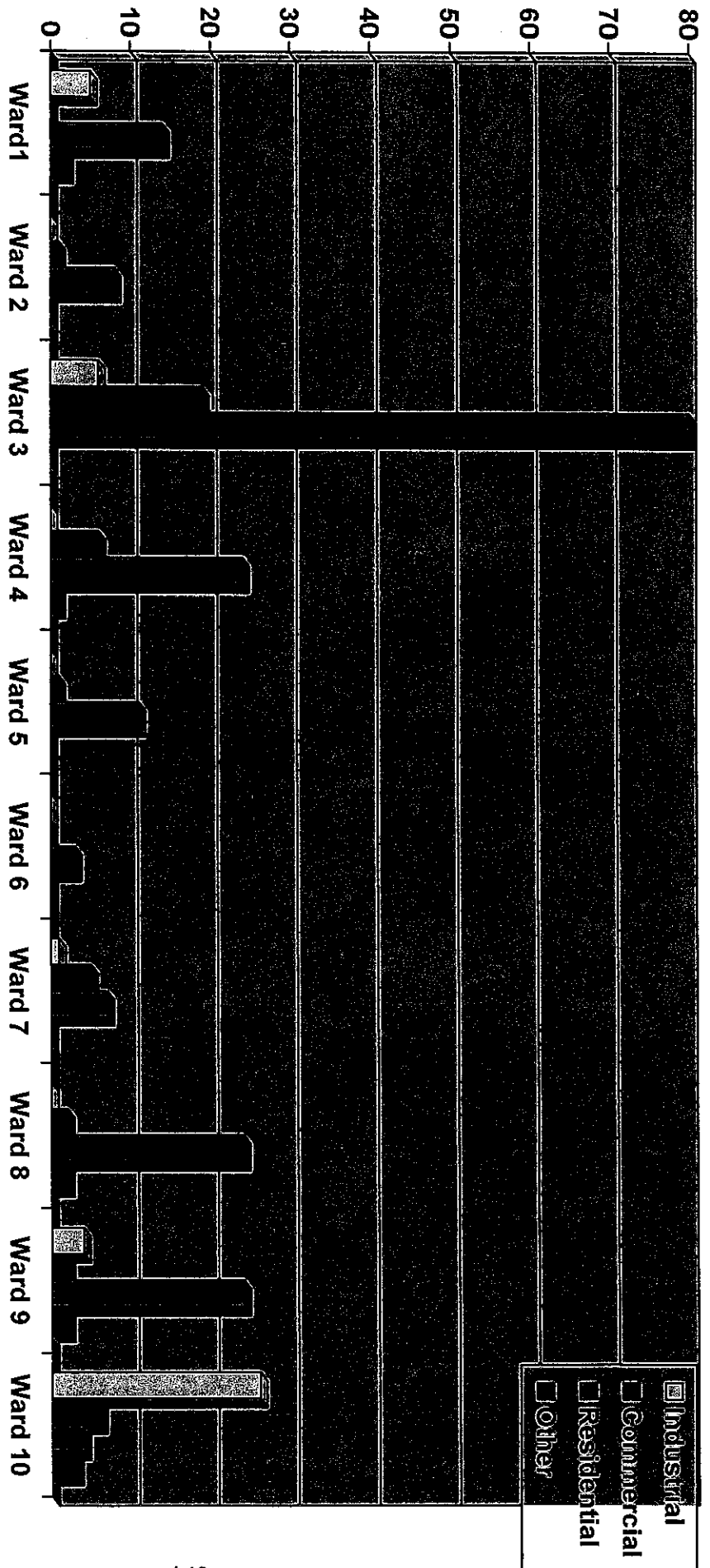


**Municipal District of Mackenzie No. 23**  
**Development Summary**  
**January 1, 2005 to September 30, 2005**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	5	1	3	4	0	0	0	5	1	18	37
Commercial	1	1	10	1	0	2	6	1	3	2	27
Residential	11	12	85	33	22	6	16	7	19	3	214
Other	1	0	4	2	4	1	3	2	7	4	28
<b>Total</b>	<b>18</b>	<b>14</b>	<b>102</b>	<b>40</b>	<b>26</b>	<b>9</b>	<b>25</b>	<b>15</b>	<b>30</b>	<b>27</b>	<b>306</b>

Development	Permits	Construction Cost
Industrial	37	\$11,755,576.00
Commercial	27	\$3,447,000.00
Residential	214	\$14,282,830.60
Other	28	\$3,883,105.88
<b>TOTALS</b>	<b>306</b>	<b>\$33,368,512.48</b>

Wards	Construction Cost
Ward 1	\$1,198,171.00
Ward 2	\$973,500.00
Ward 3	\$11,005,105.00
Ward 4	\$4,063,500.00
Ward 5	\$1,109,105.00
Ward 6	\$382,000.00
Ward 7	\$2,869,500.00
Ward 8	\$655,920.00
Ward 9	\$1,843,200.00
Ward 10	\$9,268,510.88
<b>TOTAL</b>	<b>\$33,368,512.48</b>



**Municipal District of Mackenzie No. 23**  
**Development Summary Report**  
**January – September, 2004**

**2004**

**Municipal District of Mackenzie No. 23**  
**Development Summary**  
**January 1, 2004 to September 30, 2004**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	5	0	6	0	0	0	1	0	4	26	42
Commercial	0	1	19	6	1	0	5	2	2	6	42
Residential	14	8	80	24	11	3	7	8	24	4	183
Other	2		0	1				1	2	3	9
<b>Total</b>	<b>21</b>	<b>9</b>	<b>105</b>	<b>31</b>	<b>12</b>	<b>3</b>	<b>13</b>	<b>11</b>	<b>32</b>	<b>39</b>	<b>276</b>

Development	Permits	Construction Cost
Industrial	42	\$17,245,149.00
Commercial	42	\$2,498,442.00
Residential	183	\$12,583,612.68
Other	9	\$7,169,200.00
<b>TOTALS</b>	<b>276</b>	<b>\$39,496,403.68</b>

Wards	Construction Cost
Ward 1	\$5,877,700.00
Ward 2	\$211,400.00
Ward 3	\$13,272,292.00
Ward 4	\$3,658,300.00
Ward 5	\$908,000.00
Ward 6	\$210,000.00
Ward 7	\$544,832.00
Ward 8	\$527,000.00
Ward 9	\$3,011,230.68
Ward 10	\$11,275,649.00
<b>TOTAL</b>	<b>\$39,496,403.68</b>

Mackenzie County  
 Residential Building Activity Report  
 January – September, 2007

2007



**Mackenzie County  
Residential Building Activity Report  
January – September, 2007**

Development	Ward										Total
	1	2	3	4	5	6	7	8	9	10	
Multi-Family Dwelling	0	0	1	0	0	0	0	0	0	0	1
Single Family Dwelling	4	7	28	15	2	0	2	3	12	0	73
Mobile homes	6	5	20	10	2	1	0	1	3	6	54
<b>Total</b>	<b>10</b>	<b>12</b>	<b>49</b>	<b>25</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>15</b>	<b>6</b>	<b>128</b>

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	190,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>1</b>	<b>190,000.00</b>

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	4	\$229,000.00
Ward 2	7	\$918,870.00
Ward 3	28	\$4,426,000.00
Ward 4	15	\$2,709,000.00
Ward 5	2	\$235,000.00
Ward 6	0	\$0.00
Ward 7	2	\$230,000.00
Ward 8	3	\$330,000.00
Ward 9	12	\$1,959,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>73</b>	<b>\$11,036,870.00</b>

Wards	Permits	Mobile Home Construction Cost
Ward 1	6	\$411,000.00
Ward 2	5	\$202,200.00
Ward 3	20	\$901,000.00
Ward 4	10	\$380,000.00
Ward 5	2	\$172,000.00
Ward 6	1	\$0.00
Ward 7	0	\$0.00
Ward 8	1	\$10,000.00
Ward 9	3	\$406,000.00
Ward 10	6	\$690,771.00
<b>TOTAL</b>	<b>54</b>	<b>\$3,172,971.00</b>

Wards	Permits	TOTAL Residential Building Activity
Ward 1	10	\$640,000.00
Ward 2	12	\$1,121,070.00
Ward 3	49	\$5,517,000.00
Ward 4	25	\$3,089,000.00
Ward 5	4	\$407,000.00
Ward 6	1	\$000
Ward 7	2	\$230,000.00
Ward 8	4	\$340,000.00
Ward 9	15	\$2,365,000.00
Ward 10	6	\$690,771.00
<b>TOTAL</b>	<b>128</b>	<b>\$14,399,841.00</b>

**Municipal District of Mackenzie No. 23  
 Residential Building Activity Report  
 January – September, 2006**

**2006**



**Municipal District of Mackenzie No. 23  
Residential Building Activity Report  
January – September, 2006**

	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
<b>Development</b>											
Multi-Family Dwelling	1	0	2	0	0	0	0	0	0	0	2
Single Family Dwelling	5	5	29	11	8	2	0	2	8	0	70
Mobile homes	6	0	26	4	2	1	6	0	11	3	59
<b>Total</b>	<b>11</b>	<b>5</b>	<b>57</b>	<b>15</b>	<b>10</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>19</b>	<b>3</b>	<b>131</b>

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	2	\$3,200,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>2</b>	<b>\$3,200,000.00</b>

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	5	\$580,000.00
Ward 2	5	\$805,000.00
Ward 3	29	\$4,225,600.00
Ward 4	11	\$2,003,000.00
Ward 5	8	\$1,015,000.00
Ward 6	2	\$290,000.00
Ward 7	0	\$0.00
Ward 8	2	\$295,000.00
Ward 9	8	\$9,525,360.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>49</b>	<b>\$18,738,960.00</b>

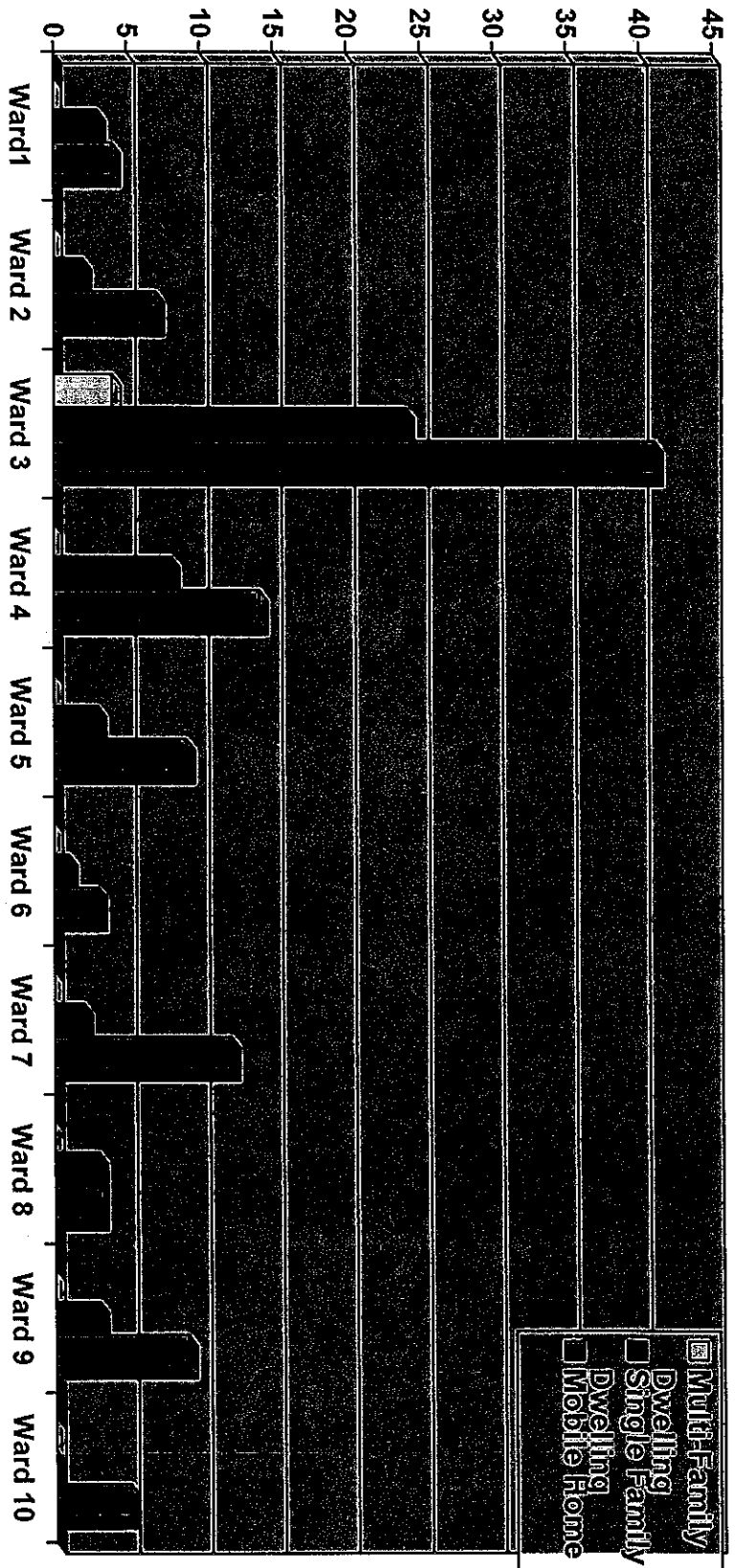
Wards	Permits	Mobile Home Construction Cost
Ward 1	6	\$378,000.00
Ward 2	0	\$0.00
Ward 3	26	\$2,195,000.00
Ward 4	4	\$238,500.00
Ward 5	2	\$105,000.00
Ward 6	1	\$40,000.00
Ward 7	6	\$455,000.00
Ward 8	0	\$0.00
Ward 9	11	\$1,103,121.85
Ward 10	3	\$90,000.00
<b>TOTAL</b>	<b>107</b>	<b>\$4,604,621.85</b>

Wards	Permits	TOTAL Residential Building Activity
Ward 1	11	\$958,000.00
Ward 2	5	\$805,000.00
Ward 3	57	\$9,620,600.00
Ward 4	15	\$2,241,500.00
Ward 5	10	\$1,120,000.00
Ward 6	3	\$330,000.00
Ward 7	6	\$455,000.00
Ward 8	2	\$455,000.00
Ward 9	19	\$10,628,481.85
Ward 10	3	\$90,000.00
<b>TOTAL</b>	<b>131</b>	<b>\$26,543,581.85</b>



Municipal District of Mackenzie No. 23  
 Residential Building Activity Report  
 January – September, 2005

2005



**Municipal District of Mackenzie No. 23**  
**Residential Building Activity Report**  
**January – September, 2005**

	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
<b>Development</b>											
Multi-Family Dwelling	1	0	4	0	0	0	0	0	0	0	4
Single Family Dwelling	3	2	24	8	3	1	2	3	3	0	49
Mobile homes	4	7	41	14	9	3	12	3	9	5	107
<b>Total</b>	<b>7</b>	<b>9</b>	<b>69</b>	<b>22</b>	<b>12</b>	<b>4</b>	<b>14</b>	<b>6</b>	<b>12</b>	<b>5</b>	<b>160</b>

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	4	\$1,321,940.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>4</b>	<b>\$1,321,940.00</b>

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	3	\$435,000.00
Ward 2	2	\$258,000.00
Ward 3	24	\$3,115,000.00
Ward 4	8	\$1,103,000.00
Ward 5	3	\$224,000.00
Ward 6	1	\$160,000.00
Ward 7	2	\$130,000.00
Ward 8	3	\$257,920.00
Ward 9	3	\$620,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>49</b>	<b>\$6,302,920.00</b>

Wards	Permits	Mobile Home Construction Cost
Ward 1	4	\$176,000.00
Ward 2	7	\$435,500.00
Ward 3	41	\$2,082,665.60
Ward 4	14	\$1,016,500.00
Ward 5	9	\$430,080.00
Ward 6	3	\$193,000.00
Ward 7	12	\$431,000.00
Ward 8	3	\$150,000.00
Ward 9	9	\$348,000.00
Ward 10	5	\$344,405.00
<b>TOTAL</b>	<b>107</b>	<b>\$5,607,150.00</b>

Wards	Permits	TOTAL Residential Building Activity
Ward 1	7	\$611,000.00
Ward 2	9	\$693,500.00
Ward 3	69	\$6,519,605.60
Ward 4	22	\$2,119,500.00
Ward 5	12	\$654,080.00
Ward 6	4	\$353,000.00
Ward 7	14	\$561,000.00
Ward 8	6	\$407,920.00
Ward 9	12	\$968,000.00
Ward 10	5	\$344,405.00
<b>TOTAL</b>	<b>160</b>	<b>\$13,232,010.60</b>



**Municipal District of Mackenzie No. 23  
Residential Building Activity Report  
January – September, 2004**

**2004**

Municipal District of Mackenzie No. 23  
Residential Building Activity Report

January – September, 2004

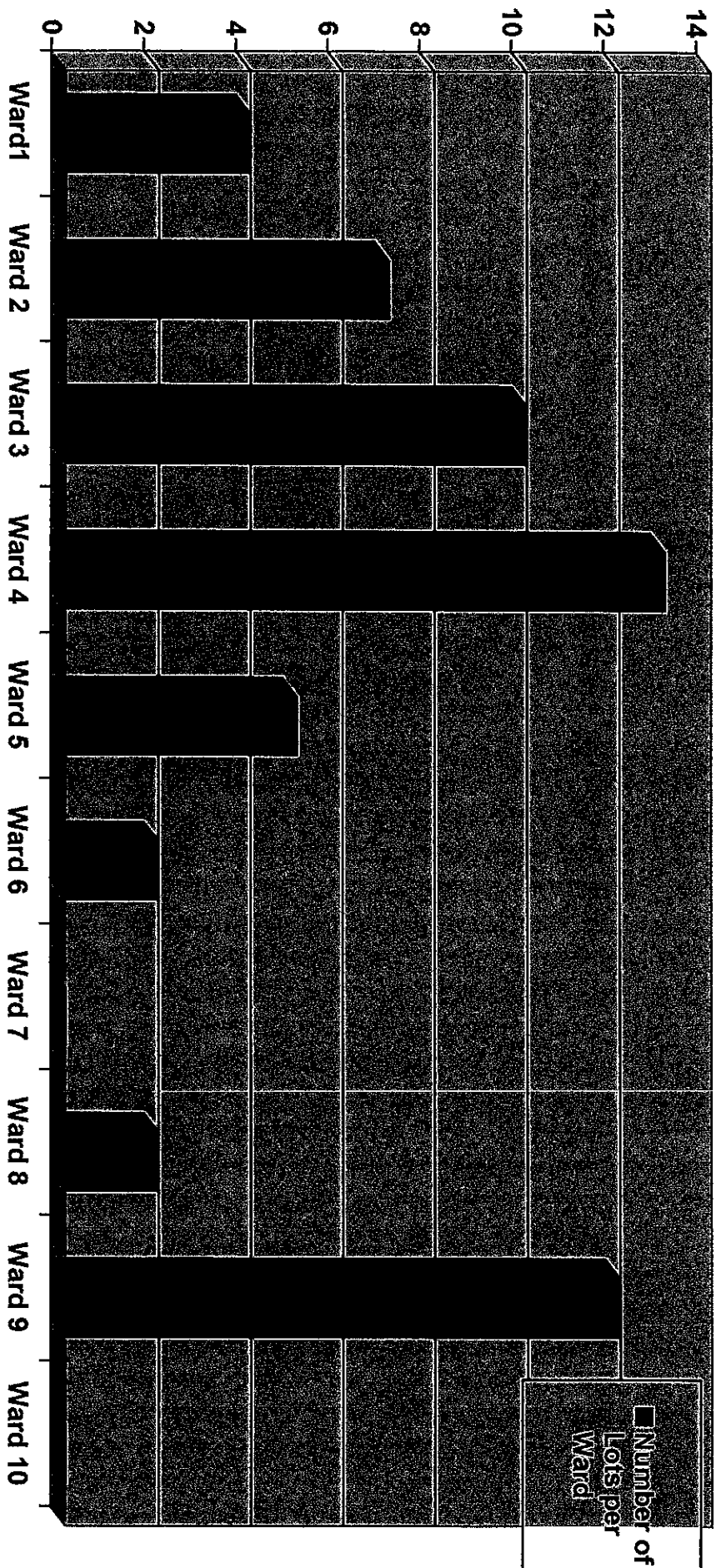
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	1	0	1	0	0	0	0	0	0	0	1
Single Family Dwelling	5	1	37	11	4	2	1	3	8	0	72
Mobile homes	7	2	29	9	4	1	2	3	8	3	68
<b>Total</b>	<b>12</b>	<b>3</b>	<b>67</b>	<b>20</b>	<b>8</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>16</b>	<b>3</b>	<b>141</b>

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$40,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>1</b>	<b>\$40,000.00</b>

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	5	\$390,000.00
Ward 2	1	\$140,000.00
Ward 3	37	\$4,560,500.00
Ward 4	11	\$1,531,300.00
Ward 5	4	\$600,000.00
Ward 6	2	\$190,000.00
Ward 7	1	\$160,000.00
Ward 8	3	\$410,000.00
Ward 9	8	\$1,155,730.68
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>72</b>	<b>\$9,137,530.68</b>

Wards	Permits	Mobile Home Construction Cost
Ward 1	7	\$301,500.00
Ward 2	2	\$64,000.00
Ward 3	29	\$1,295,300.00
Ward 4	9	\$308,000.00
Ward 5	4	\$85,000.00
Ward 6	1	\$20,000.00
Ward 7	2	\$76,832.00
Ward 8	3	\$240,000.00
Ward 9	8	\$407,500.00
Ward 10	3	\$154,500.00
<b>TOTAL</b>	<b>68</b>	<b>\$2,952,632.00</b>

Wards	Permits	TOTAL Residential Building Activity
Ward 1	12	\$691,500.00
Ward 2	3	\$204,000.00
Ward 3	67	\$5,855,800.00
Ward 4	20	\$1,839,300.00
Ward 5	8	\$685,000.00
Ward 6	3	\$210,000.00
Ward 7	3	\$236,832.00
Ward 8	6	\$650,000.00
Ward 9	16	\$1,563,230.68
Ward 10	3	\$154,500.00
<b>TOTAL</b>	<b>141</b>	<b>\$12,090,162.68</b>



**Mackenzie County**  
**Subdivision Summary Report**  
**January – June, 2007**

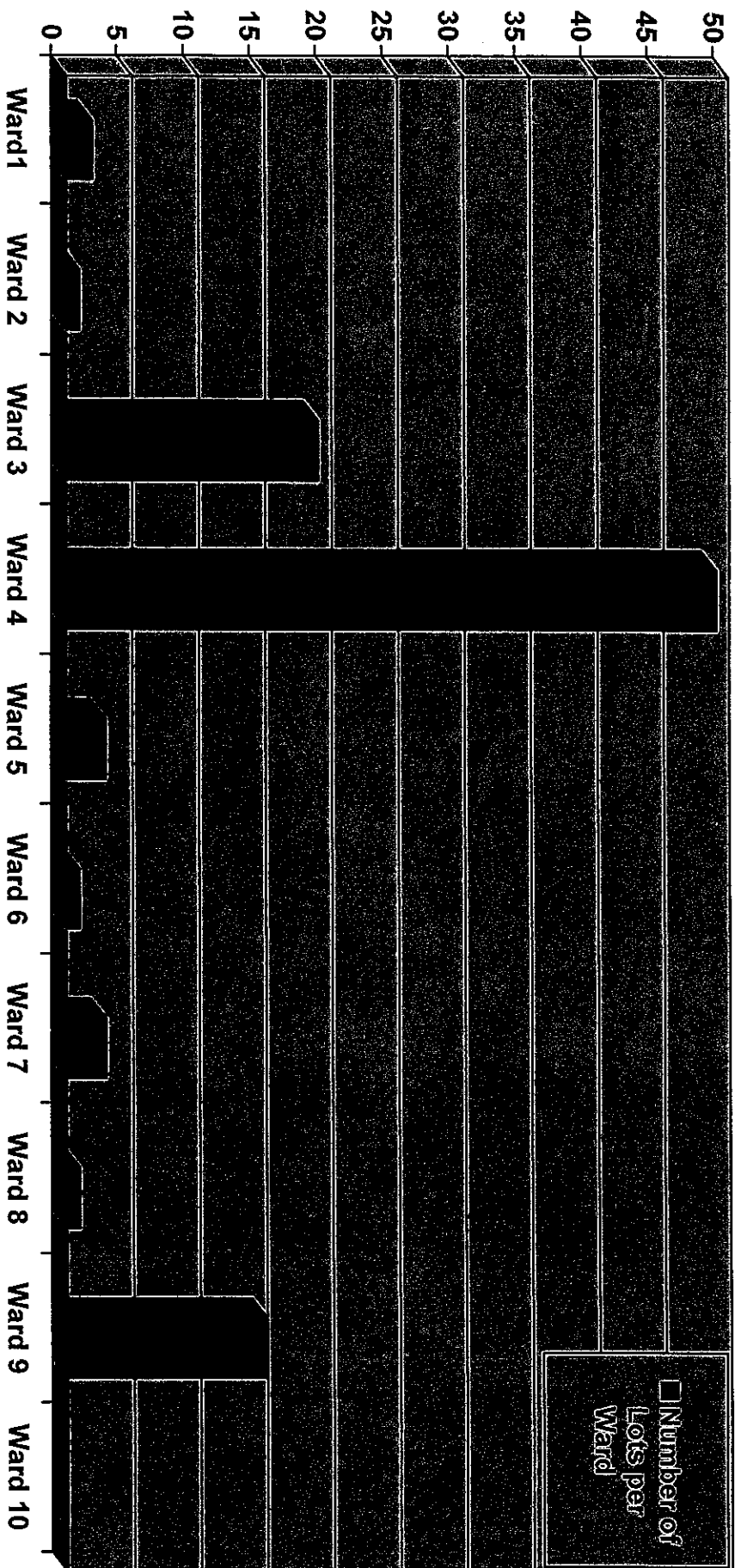
**2007**

Mackenzie County  
Subdivision Summary  
January 2007 – September 2007

Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	10	0	0	0	0	0	0	0	10
Rural	3	7	0	13	5	2	0	2	11	0	43
Rural Multi Lot	0	0	0	0	0	0	0	0	1	0	1
<b>Total</b>	<b>3</b>	<b>7</b>	<b>10</b>	<b>13</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>12</b>	<b>0</b>	<b>54</b>

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	4	51.70	0	0
Ward 2	7	74.96	0	0
Ward 3	28	0	0	232.6
Ward 4	14	215.57	0	0
Ward 5	6	64.21	0	0
Ward 6	2	24.6	0	0
Ward 7	0	0	0	0
Ward 8	2	37.47	0	0
Ward 9	14	102.51	9.04	0
Ward 10	0	0	0	0
<b>TOTAL</b>	<b>77</b>	<b>571.02</b>	<b>9.04</b>	<b>232.6</b>

Total amount of area subdivided from January till September 2007 - 812.66 acres



**Municipal District of Mackenzie No. 23**  
**Subdivision Summary Report**  
**January – September, 2006**

**2006**

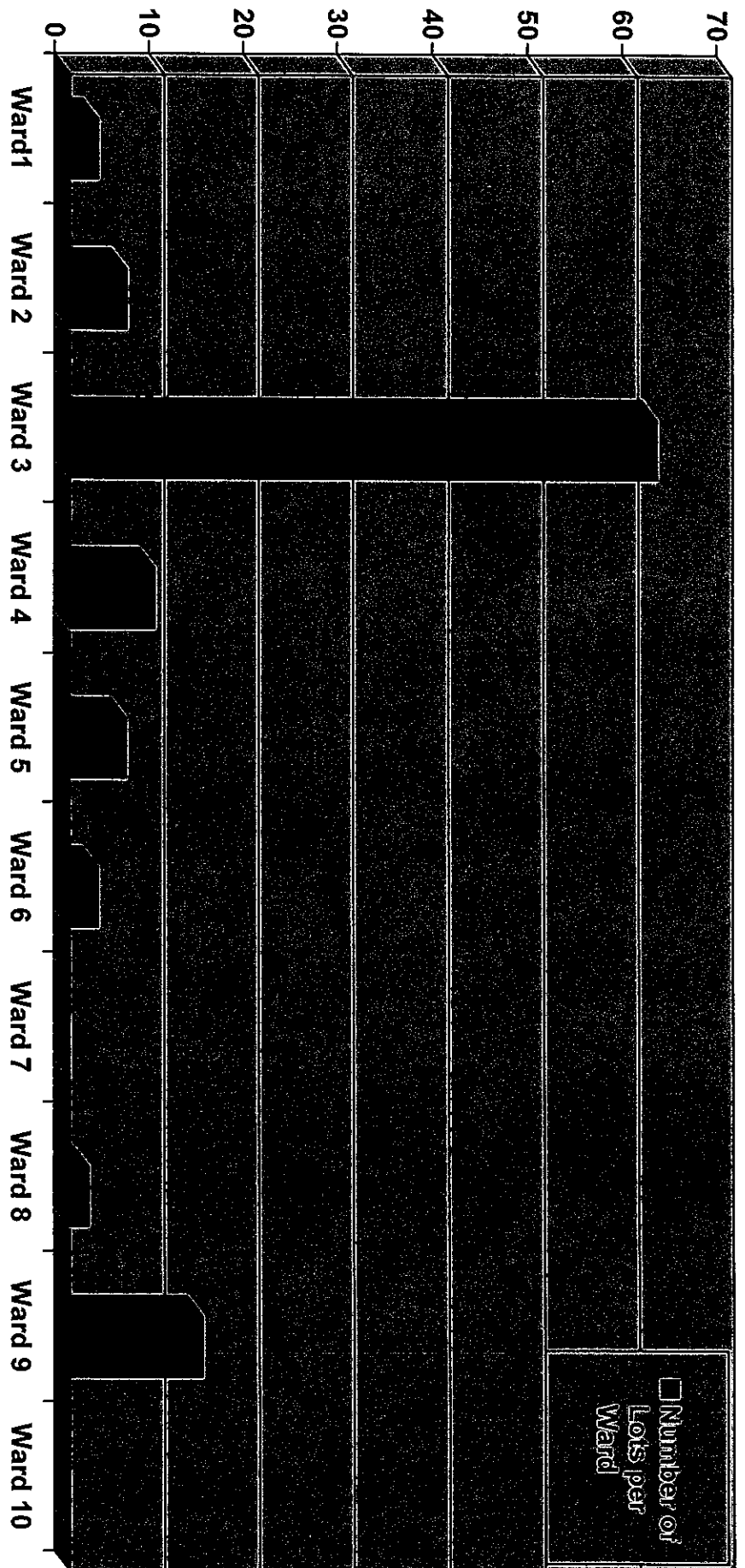
**Municipal District of Mackenzie No. 23**  
**Subdivision Summary**  
**January 2006 – September 2006**

Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	2	0	0	0	0	0	0	0	2
Rural	2	1	2	7	3	1	2	1	3	0	22
Rural Multi Lot	0	0	0	2	0	0	0	0	1	0	3
<b>Total</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>27</b>

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	2	14.04	0	0
Ward 2	1	10	0	0
Ward 3	19	11.77	0	19.47
Ward 4	49	66.47	160.87	0
Ward 5	3	100.06	0	0
Ward 6	1	9.15	0206.37	0
Ward 7	3	1.15	0	0
Ward 8	1	10	0	0
Ward 9	15	32.1	45.5	0
Ward 10	0	0	0	0
<b>TOTAL</b>	<b>94</b>	<b>254.74</b>	<b>101.14</b>	<b>19.47</b>

Total amount of area subdivided from January till September 2006- 375.35 acres





**Municipal District of Mackenzie No. 23**  
**Subdivision Summary Report**  
**January – September, 2005**

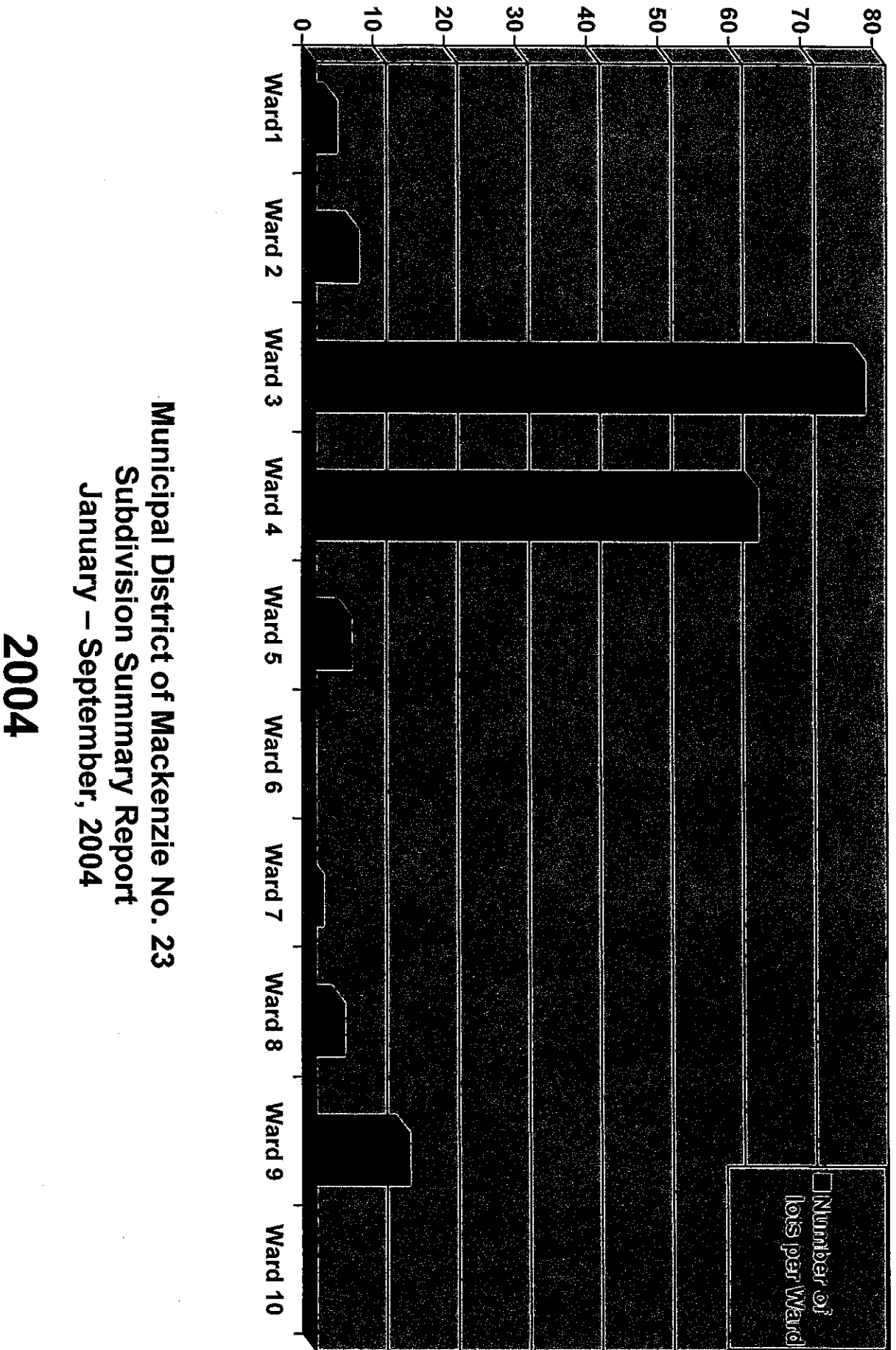
**2005**

**Municipal District of Mackenzie No. 23**  
**Subdivision Summary**  
**January 2005 – September 2005**

Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	8	0	0	0	0	0	0	0	8
Rural	3	6	0	8	6	2	0	2	7	0	34
Rural Multi Lot	0	0	0	1	0	1	0	0	1	0	3
<b>Total</b>	<b>3</b>	<b>6</b>	<b>8</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>45</b>

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	3	36.35	0	0
Ward 2	6	44.56	0	0
Ward 3	62	0	0	48.28
Ward 4	9	58.73	53.73	0
Ward 5	6	53.06	0	0
Ward 6	3	14	21	0
Ward 7	0	0	0	0
Ward 8	2	32	0	0
Ward 9	14	103.4	26.41	0
Ward 10	0	0	0	0
<b>TOTAL</b>	<b>105</b>	<b>342.1</b>	<b>101.14</b>	<b>48.28</b>

Total amount of area subdivided from January till September 2005- 491.52 acres



**Municipal District of Mackenzie No. 23**  
**Subdivision Summary**  
**January 2004 – September 2004**

Subdivisions	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	5	0	0	0	1	0	0	0	6
Rural	3	6	0	4	5	0	0	2	9	0	29
Rural Multi lot	0	0	0	4	0	0	0	1	1	0	6
<b>Total</b>	<b>3</b>	<b>6</b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>10</b>	<b>0</b>	<b>41</b>

Wards	Number of Lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	3	25.98	0	0
Ward 2	6	124.66	0	0
Ward 3	77	0	0	54.99
Ward 4	62	38.61	170.34	0
Ward 5	5	50.67	0	0
Ward 6	0	0	0	0
Ward 7	1	5.5	0	0
Ward 8	4	20	22.66	0
Ward 9	13	140.8	64.25	0
Ward 10	0	0	0	0
<b>TOTAL</b>	<b>171</b>	<b>406.22</b>	<b>257.25</b>	<b>54.99</b>

Total amount of area subdivided from January till September 2004 – 718.46 acres



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Jason Gabriel, Supervisor of Emergency Operations</b>
<b>Title:</b>	<b>MRES Office Lease Agreement Renewal</b>

**BACKGROUND / PROPOSAL:**

The MRES Office building lease is up for renewal as of December 31, 2007 and an extension is required for 2008. The owners anticipate rate changes only to the GST and County taxes for the 2008 year.

**OPTIONS & BENEFITS:**

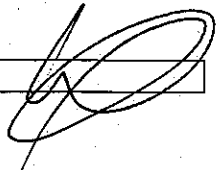
**COSTS & SOURCE OF FUNDING:**

\$2900.00 per month plus GST and County taxes

**RECOMMENDED ACTION:**

Motion 1

That Administration be authorized to renew the lease agreement for the MRES office building until December 31, 2008.

<b>Author:</b> J. Gabriel	<b>Reviewed by:</b>	<b>CAO</b>	
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**LEASE AGREEMENT**

THIS AGREEMENT made this 13 day of September, 2006

BETWEEN:

**Business Centre 100 St,**  
of  
P.O. Box 188,  
La Crete, Alberta, TOH 2H0  
(hereinafter called the "Lessor")  
**OF THE FIRST PART**

And

**Municipal District of Mackenzie,**  
P.O. Box 640  
Fort Vermilion, Alberta T0H-1N0  
(hereinafter called the Lessee")  
**OF THE SECOND PART**

LEASE

WHEREAS the Lessor is, or is entitled to become, the registered owner of the lands and premises, described:

PLAN 9820781, BLOCK 4, LOT 6

CONTAINING 0.400 HECTARE (.99 ACRES) MORE OR LESS  
EXCEPTING THEREOUT: ALL MINES AND MINERALS

In consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Lessor leases to the Lessee a portion of the building (2900 sq. ft.) situated on the lands described above (hereinafter called the "premises").
2. The Lessee shall hold the premises for a period of **1.375 year(s)**, commencing on the **15<sup>th</sup> day of August, 2006** and ending on the **31<sup>st</sup> day of December, 2007**, unless this Lease shall sooner terminate as hereinafter provided or be renewed as hereinafter provided.
3. Notwithstanding any other provisions in this lease, all amounts payable by the Lessee under the terms of this lease, including, without limiting the generality of the foregoing, utilities, business taxes, land taxes, G.S.T., and the Lessor's solicitor/client costs of any collection action, shall be deemed to be rent, and to be distrainable accordingly.
4. The Lessee shall pay to the Lessor a monthly rent, in advance, of **\$2,900.00** (plus G.S.T.) (**\$203.00**) plus security deposit of **\$0.00**, plus **\$348.00** (property taxes, building insurance) being a total amount of **\$3,451.00** per month commencing the **15<sup>th</sup> day of August, 2006** and continuing on the **15<sup>th</sup> day** of each month thereafter during the remainder of the term of this Lease. Payment shall be made upon receipt of invoice.

5. In addition to rent, the Lessee shall pay the following:
- a) business taxes imposed by The Municipal District of Mackenzie No. 23 or any other municipal or governmental authority in connection with the business carried on by the Lessee on the premises;
  - b) any and all utilities associated with the use of the premises, including natural gas, propane or other fuel, electrical power, telephone, water, sewer and garbage disposal;
  - c) all federal, provincial or municipal taxes in the nature of a value added tax or goods and services tax by whatever name called, if any, assessed upon or related to the premises upon any such tax being due.

This clause applies whether or not such taxes are applicable on the date of execution of the Lease or become applicable afterward, In the event that such taxes are by statute, by-law or regulation imposed upon or payable by the Lessor as recipient of the rent, and in the event that the Lessor pays any such taxes before the amount of such taxes is received from the Lessee, the Lessee agrees to immediately reimburse the Lessor for the full amount paid.

6. In default of the Lessee paying any amount noted in paragraph 5 when it becomes due, the Lessor (in addition to any other remedy he/they/ may have) may pay it; unless the Lessee shall have repaid the Lessor in full within Ten (10) days of receiving written notice from the Lessor to do so, the Lessor may recover that amount from the Lessee by distress, as if it were rent in arrears.

7. Parking areas for the premises shall be designated as such;
- a) the entire area abutting the building, directly in front of the office area on the east side of the building, and
  - b) the entire area abutting the building, directly on the south side of the premises.

The Lessor shall allow the Lessee to erect signs advising and directing the public of the specific use of these areas, and the Lessee shall enforce control of these areas pursuant to applicable provincial and municipal legislation for the term.

8. The Lessee shall not make any change or alteration in the premises without first submitting plans and specifications to the Lessor and obtaining the Lessor's consent in writing.

9. The Lessor shall not, in the absence of negligence by the Lessor's servants or agents, be liable to any person for damage to any person or property in or about the premises, by any cause whatsoever. The Lessee will carry a policy of public liability and property damage insurance and pay the premiums for it, and the insurance shall be such reasonable sum as the Lessor shall require, in the names of the Lessor and Lessee, jointly. The Lessee shall give the Lessor prompt written notice of any accident, and shall provide written evidence of the existence of a valid policy of insurance upon request.

10. The Lessee shall ensure that the premises are used in a reasonable manner, and that no activity is permitted there which may result in damage to the premises, except for reasonable wear and tear.



11. The Lessee will not permit any part of the premises to be used for any dangerous, noxious or offensive trade, occupation or business. The Lessee will not do anything, or permit anything to be done, which would interfere with the rights of the adjoining landowners or the Lessor's use of the balance of the land. The Lessee covenants that the premises shall be used for a Municipal Office.

12. The Lessee shall pay all fire and rental income insurance premiums on the premises. The fire and rental income insurance to be placed by the Lessor shall be to the full insurable replacement cost of the building; the Lessee shall provide the Lessor with written proof of the placement of such insurance upon request. If any insurance policy upon the said building is cancelled by reason of the use or occupancy by the Lessee, the Lessee shall forthwith rectify such use or occupation.

13. The Lessor shall pay all realty and improvement taxes whether such taxes, rates, duties, assessments or license fees are charged by any municipal, school, ecclesiastical, legislative, parliamentary or other body and whether or not they are now existing or within the contemplation of the parties. The Lessee shall provide a receipt showing that such taxes have been paid within thirty (30) days of the date of levy of such taxes.

14. The Lessee will at all times and in all respects comply with and conform to all by-laws, rules or regulations of The Municipal District of Mackenzie No. 23 and all other legal requirements whatsoever, whether imposed by Municipal, Provincial or Dominion authority, or otherwise, as to the safety of the premises and appliances or safeguards there and provide for the safety of persons using or frequenting the premises, and saving harmless the Lessor in that respect.

15. The Lessee shall not transfer, assign, hypothecate, encumber in any way, or part with any part of, or the whole of, the premises, and is specifically not permitted to sublet the premises or charge any person a fee for the use of the premises in any fashion without the consent of the Lessor, which shall not be unreasonably withheld, provided that it is made a condition of the giving of such consent that:

- a. The assignee shall be a person of financial responsibility;
- b. The rights of the Lessor shall not be affected as against the Lessee under any and all terms of this Lease Agreement.

16. If during the term of this lease:

- a. Any of the chattels of the Lessee are seized or taken in execution or attachment by any creditor of Lessee;
- b. A Writ of Execution or Writ of Attachment issues against the goods and chattels of the Lessee;
- c. The Lessee becomes bankrupt or insolvent;
- d. The premises are used for any other purpose than that for which they were first let, without written consent of the Lessor;
- e. The Lessee abandons or attempts to abandon the premises;
- f. The Lessee defaults in the payment of rent or any other sum required to be paid to the Lessor by any provisions of this Lease and such default continues to Ten (10) days after notice thereof is given by the Lessor to the Lessee,

THEN in every such case the arrears of rent, if any, the then current and next ensuing three (3) months' rent and the business taxes for the then current year (to

be reckoned upon the rate for the current year) shall immediately become due; and the Lessor may re-enter and take possession of the premises as though the Lessee or its servants, or any other occupants of the premises, were holding over after the expiration of the term and the term shall, at the option of the Lessor, forthwith become forfeited and determined, and the Lessee shall immediately vacate the premises. This right of re-entry shall be exercisable immediately upon default or breach, and no acceptance of rent subsequent to any default or breach other than nonpayment of rent, or any condoning, excusing or overlooking by the Lessor on previous occasions of any breach or default similar to that for which re-entry is made, shall be taken to operate as a waiver of this condition, or in any way to defeat or affect the rights of the Lessor.

17. In the interest of Public Security, The Lessor, its officers or agents, shall only enter the premises with direct authorization from the lessee during the term, any required entrance to the premises by the Lessor, except in the case of repairs to prevent imminent damage to the facility, shall be done by providing adequate notice to the Lessee, the Lessee shall not refuse any reasonable request for access by the Lessor.

18. The Lessee shall be responsible for obtaining and paying the premiums for the Lessee's insurance on his chattels, including equipment, fixtures and stock-in-trade.

19. If the Lessee should remain on the premises after the expiration of the term hereby granted, the Lessee shall not be deemed to have renewed this Lease but, in the absence of an agreement in writing to the contrary, shall be deemed to be a tenant at will only, in such a case, rental shall be paid monthly at the existing rate as established in this lease agreement.

20. The Lessee will not cause or permit the storage or release of any hazardous substance (as defined in The Environmental Protection and Enhancement Act Alberta) under or at the premises unless such storage or release is pursuant to and in compliance with the conditions of a permit issued by the appropriate governmental authority.

21. The Lessee will immediately notify the Lessor, Alberta Environment, or Environment Canada of any improper storage or release of such hazardous substance and take such reasonable remedial action in response to the unauthorized storage or release as may be required.

22. If the Lessee pays the rent hereby reserved and performs all of the other obligations of the Lessee under this lease, the Lessee may peaceably possess and enjoy the premises for the term hereby granted without any interruption or disturbance from the Lessor or any other person acting on the Lessor's behalf.

23. Any dispute or difference arising out of renewal rent shall be settled by the decision of three (3) Arbitrators, or a majority of them. One arbitrator shall be named by the Lessor and one by the Lessee, upon thirty (30) days notice in writing given by one party to the other; the two arbitrators thus chosen shall forthwith select a third, and the decision of the majority of them shall be made within a period of (30) days of the appointment of the third arbitrator. The expense of the arbitration shall be borne equally by the parties. If either party to this Lease neglects or refuses to name its arbitrators within the time specified or fails to proceed to arbitrate the matter in dispute, the other party may apply, upon notice to the other to a Justice of the Court of Queen's Bench of Alberta, who shall have jurisdiction to nominate such arbitrator or arbitrators. The decisions of any two of the three arbitrators shall be binding upon the parties. Arbitration shall in all other respects be conducted in accordance with the provisions of the Arbitration Act, presently being Chapter A-43 of the Revised Statutes of Alberta, 1980 and the amendments thereto, as such Statute shall be in effect at the date of said arbitration.

24. Any notice to be given by the Lessor or to the Lessee by virtue of this Lease must be written and may be served by mailing it in a prepaid (single) registered envelope addressed to the Lessee at the last known address, or delivered to the Lessee by hand. Any notice to be given by the Lessee to the Lessor shall be written and may be served by mailing it in a prepaid (single) registered envelope addressed to the Lessor at their last known address, or delivered to the Lessor by hand. Where service is affected by mailing, noon of the second day following the mailing of the notice shall be deemed to be the effective time of service.

The present mailing address for the Lessor is as follows:  
P.O. Box 188, La Crete, Alberta  
T0H 2H0

The present mailing address for the Lessee is as follows:  
Box 640,  
Fort Vermilion, Alberta  
T0H 1N0

25. In the event that either party must take legal action under this lease for any reason, all expenses of doing so, including solicitor-client costs, shall be payable by the party taking legal action unless otherwise directed by the courts.

26. Time is of the essence of this agreement.

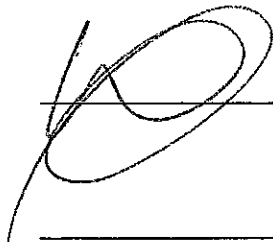
27. This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of the parties hereto.

28. The Lessee herein, hereby accepts this Lease of the premises to be held by him/her as tenant, subject to the conditions, restrictions and covenants set forth and implied.

To demonstrate their agreement on all of the above, the parties now sign this Agreement; to be valid as of the 13<sup>th</sup> day of September, 2006.

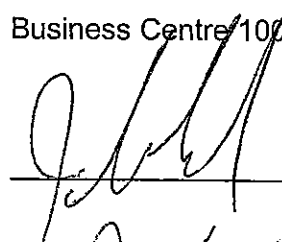
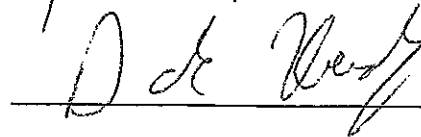
Lessee:

Municipal District of Mackenzie

  
\_\_\_\_\_  
\_\_\_\_\_

Lessor:

Business Centre 100 St.

  
\_\_\_\_\_  
  
\_\_\_\_\_





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>Jason Gabriel, Supervisor of Emergency Operations</b>
<b>Title:</b>	<b>Fire Smart Community Grant – Zama</b>

**BACKGROUND / PROPOSAL:**

At the November 13, 2007 Council meeting, Council tabled the RFD requesting additional funding in order to allow for more information to be brought forward.

In June 2007 administration in conjunction with Sustainable Resources applied for additional funding to aid in completing the Zama Fire Prescription. In September 2007 Mackenzie County was notified that their application was successful in the amount of \$50,000.00.

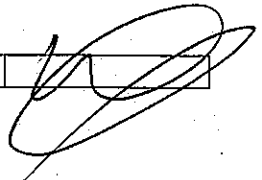
At the fall Fire Smart meeting with Sustainable Resources it was estimated that to complete the Zama Fire Prescription it would require a total of \$85,000.00, however, this number has now been reduced to \$76,000.00. Currently there is \$11,000.00 remaining in the approved 2007 Budget, the County would then need to commit an additional \$15,000.00 for the completion of the Zama Fire Guard Project.

This additional funding would only complete the existing Zama Fire Guard Project and would not be utilized for additional Fire Smart projects or prescriptions within the community. The Fire Smart grant application is attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

Additional \$15,000.00 from the general operating reserve

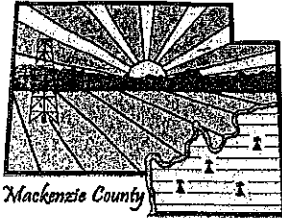
<b>Author:</b> J. Gabriel	<b>Reviewed by:</b>	CAO	
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**RECOMMENDED ACTION:**

Motion 1

That the capital budget be amended to include an additional amount of \$65,000.00 with \$15,000.00 from the general operating reserve and \$50,000.00 from the Provincial grant for the completion of the Zama Fuel Break project.

<b>Author:</b>	J. Gabriel	<b>Review Date:</b>		<b>CAO</b>	
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## Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

June 15, 2007

Alberta Sustainable Resource Development  
FireSmart Unit  
9<sup>th</sup> Floor, 9920 – 108 Street  
Edmonton, Alberta  
T5K 2M4

Attn: Adam Gossell, FireSmart Community Planning Specialist

Dear Mr. Gossell:

Re: FireSmart Community Grant Program

The Hamlet of Zama is located 115 km north west of High Level in the Boreal Forest region of Alberta. The Hamlet is surrounded by fuels which pose an extreme risk of wildfire to the community. Efforts by the County, S.R.D and the forest industry have been made to minimize the threat to our community, however approximately 25% of the fuel break around the perimeter remains incomplete.

The FireSmart Community Grant program has provided Mackenzie County and our stakeholders the opportunity to develop a definitive strategy to complete the Fire Break by 2008. The funding and resources of the County, combined with the funding from the 2007 Grant will accommodate the harvesting and mulching of 14 of the 24 hectares necessary to complete the fuel break around the community. With your continued support, the goal of the County will be to complete the final 10 hectares of mulching in 2008/09.

A grant application is attached for your consideration. Please contact the undersigned at (780) 928-4993 if you have any questions or concerns regarding the Zama Fuel Break Project.

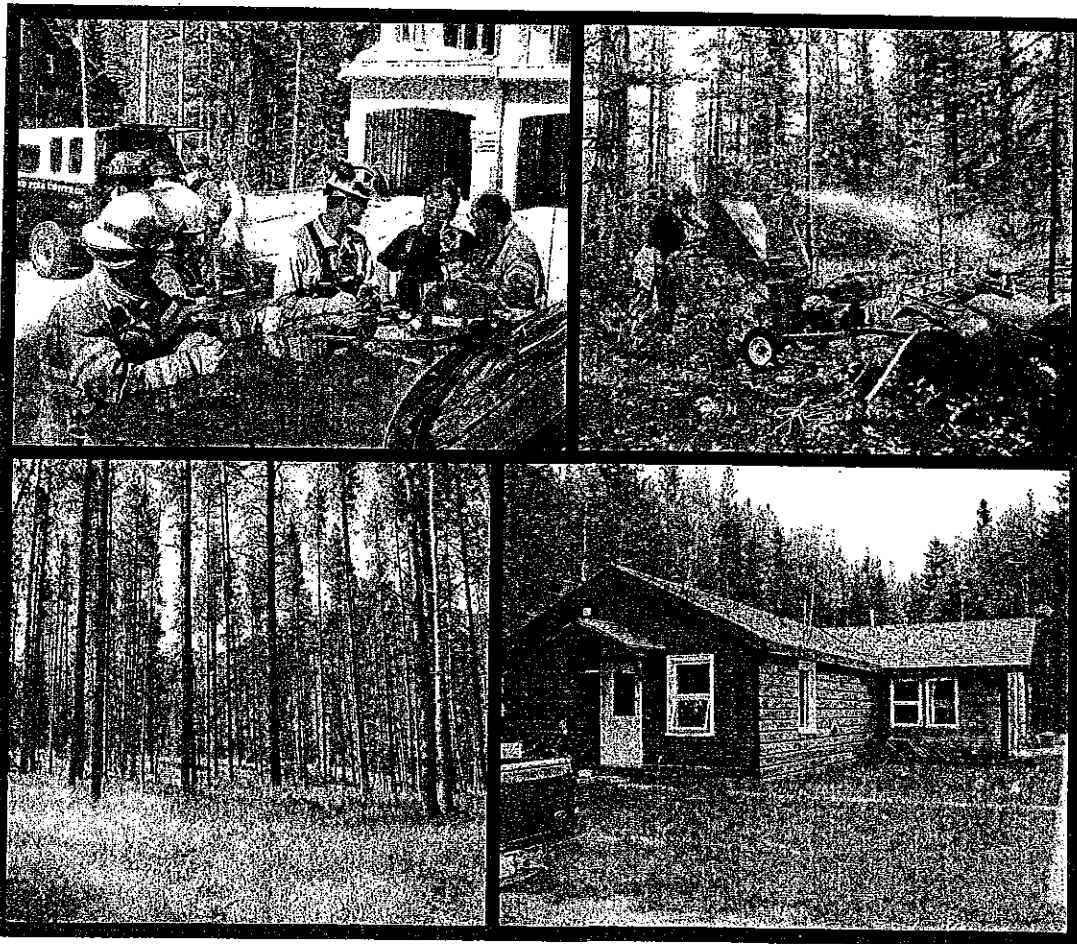
Yours truly,

Paul Driedger  
Director of Planning and Emergency Services





# FireSmart Community Grant Program



Protecting Your Community From Wildfire

April 2007

Alberta



**Alberta Sustainable Resource Development  
Forestry Division - Forest Protection Branch  
Wildfire Prevention Officer Contact Information**

<b>Area</b>	<b>Location</b>	<b>Phone Number</b>
Clearwater (Bernie Schmitte)	Rocky Mountain House	(403) 845-8266
Foothills (Kevin Freehill)	Edson	(780) 723-8506
Lac La Biche (Wes Nimco)	Lac La Biche	(780) 623-5245
Lesser Slave (Iain Johnston)	Slave Lake	(780) 849-7429
Peace (Chris McGuinty)	Peace River	(780) 624-6190
Smoky (Jeff Henricks)	Grande Prairie	(780) 538-5560
Southern Rockies (Rick Arthur)	Calgary	(403) 297-8800
Upper Hay (Derrick Downey)	High Level	(780) 926-5400
Waterways (John Bruce)	Ft. McMurray	(780) 743-7125
Woodlands (Kevin Quintilio)	Whitecourt	(780) 778-7265



## Program Summary

### Goal and objectives

The FireSmart Community Grant Program is an initiative sponsored by Alberta Sustainable Resource Development.

#### Goal

To assist municipalities and community groups in reducing the risk of wildfire to communities within their own jurisdictions.

#### Objectives

- To support community involvement and ownership of the wildland/urban interface issue within municipal jurisdictions, and
- To provide financial assistance to those municipalities and groups that wish to reduce the risk of wildfire to their community.

### Who is eligible?

Municipalities, municipal districts and counties, Métis Settlements, and registered non-profit societies (community associations and organizations) may apply for funding. *The project must be within the Forest Protection Area of Alberta.* (To determine if your community falls within the Forest Protection Area, visit our website at [http://www.srd.gov.ab.ca/wildfires/pdf/SRD\\_map\\_sections\\_36x52.pdf](http://www.srd.gov.ab.ca/wildfires/pdf/SRD_map_sections_36x52.pdf))

### What types of projects are eligible?

Projects eligible for funding may include items that reduce the wildfire hazard and risk to communities, improve community fire suppression response, or increase safety for residents and responders within their jurisdictional boundaries such as:

- Wildland/urban interface plan preparation,
- Wildland/urban interface fuel modification including fuel removal, reduction, or species conversion,
- Public education and communications,
- Inter-agency cooperation and cross-training,
- Emergency planning, and
- Other wildland/urban interface initiatives that may be considered on a case-by-case basis.

### FireSmart Community Grant criteria

- The maximum grant amount *per applicant* is \$50,000 for the 2007/08 year.
- Projects must be completed by one year from contract start date with all outstanding invoices submitted to the Alberta government one year from the contract start date. Funds will not be carried over for any outstanding balances.
- Projects shall use rates less than or equivalent to standard equipment rates from the current Alberta Roadbuilders and Heavy Construction Association Equipment Rental Rate Guide.
- All invoices for payment must include sufficient supporting documentation.
- The applicant must prepare and submit a final project report to Alberta one year from the contract start date.
- On-site inspections will be performed throughout the project and upon project completion to ensure project goals and objectives are met.
- All maintenance and long-term management of the site is the responsibility of the grant applicant.



- Wildland/urban interface planning projects must follow the Sustainable Resource Development wildland/urban interface plan template and incorporate the seven disciplines of wildland/urban interface approach.
- Fuel modification projects must follow FireSmart standards based on hazard and risk.
- Inter-agency cooperation and cross-training projects should involve multiple agencies and mutual-aid partners.
- Emergency planning projects should improve response to an interface fire in the community and may include software purchase and data collection.
- Applicants must contact their local Forest Protection Branch Wildfire Prevention Officer for support and advice on the proposal and to obtain a copy of FireSmart – Protecting Your Community from Wildfire, Second Edition (2003) for technical background and for information on wildland/urban interface project planning and implementation.
- Manpower dollars for people on Municipal staff are not eligible.
- Capitol expenditures are those items that are re-useable in nature and may include without limitation sprinkler kits, hose, etc.
- If outstanding contact obligations exist from a previous FireSmart Community Program applicants are not eligible for further funding until the contract obligations have been met.
- Programs and plans that demonstrate a long-term commitment to program goals and objectives.

### **What is the application deadline?**

The deadline for submission of 2007/08 project proposals is **June 15, 2007**. Decisions on applications for the FireSmart Community Grant Program will only be made after the application deadline.

### **General application criteria**

1. Applications shall be submitted using the attached template. All questions must be answered as completely as possible. Additional information about your proposal may also be included.
2. Registered non-profit societies must include their Corporate Access Number with the application.
3. The project should not compete with any local, private-sector initiatives.
4. Consideration will be given only to expenses directly related to the project. Acceptable software purchases will be funded. Capital equipment purchases will not be funded under the FireSmart Community Grant Program.
5. The completed application and all attachments must be submitted by the deadline.
6. A separate application must be completed for each proposed project.

### **Funding priorities**

Priority will be given to communities with high wildland/urban interface hazards. Priority will also be placed on projects that:

- Demonstrate a financial commitment by the municipality or community toward wildland/urban interface program initiatives and on-going support,
- Demonstrate community support of wildland/urban interface and community zone programs,
- Demonstrate the knowledge and skills necessary for project success,
- Offer financial partnerships or in-kind donations, and
- Demonstrate a community commitment to wildland/urban interface hazard reduction and to long-term maintenance of project areas.

For further program information or to print additional application forms, please visit our website at [http://www.srd.gov.ab.ca/wildfires/pdf/FireSmart\\_Grant\\_Program.pdf](http://www.srd.gov.ab.ca/wildfires/pdf/FireSmart_Grant_Program.pdf)

(Please note that this webpage is currently under revision, if you have questions please contact Tracy Hennig [tracy.hennig@gov.ab.ca](mailto:tracy.hennig@gov.ab.ca) OR Adam Gossell [adam.gossell@gov.ab.ca](mailto:adam.gossell@gov.ab.ca))





# 2007/2008 FireSmart Community Grant Program Application Form

Please complete this form in full and deliver your proposal no later than June 15, 2007 to:  
 Alberta Sustainable Resource Development, Forestry Division, Forest Protection Branch  
 9<sup>th</sup> Floor, 9920 – 108 St.  
 Edmonton, AB.  
 T5K 2M4  
 Attn: Adam Gossell - FireSmart Community Planning Specialist  
 Email to: [adam.gossell@gov.ab.ca](mailto:adam.gossell@gov.ab.ca)  
 Fax: (780) 427-0292

## 1. Applicant Information

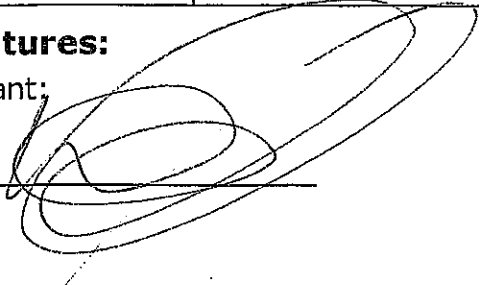
Applicant agency:	Mackenzie County
Corporate Access Number: (Non-profit society)	
Contact person: Position/title:	William Kostiw, Chief Administrative Officer
Address:	P.O Box 640
Town/postal code:	Fort Vermilion, Alberta TOH 1N0
Contact numbers Business: Cell:	Business: (780)927-3718 Cell: (780)841-1801
Email:	bkostiw@mackenziecounty.com
Fax:	(780)927-4266

## 2. Project Management Information

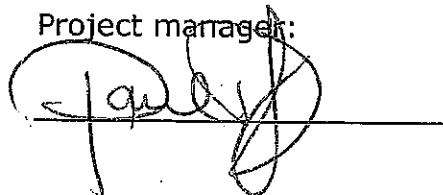
Agency:	Mackenzie County
Project manager: Position/title:	Paul Driedger, Director of Planning and Emergency Services
Address:	P.O Box 708
Town/postal code:	La Crete, Alberta TOH 2H0
Contact numbers Business: Cell:	Business: (780)928-4993 Cell: (780)841-1900
Email:	pdriedger@mackenziecounty.com
Fax:	(780)928-4199

### Signatures:

Applicant:



Project manager:





### 3. Requested Grant Amount/Project Description/Scope of Work

Grant amount requested: \$50,000.00

Projected applicant funding: \$11,000.00

Project name: Zama Fuel Break

Please provide a description of the entire project including project goals and objectives:  
(If applying for a fuels reduction project, please identify vegetation types, include maps/photos and supporting documentation as necessary.)

The Zama Fuel Break project is an integral part of the community protection FireSmart initiatives in Zama which include a Wildland Urban Interface Plan, Community Zone Pre-suppression Plan, ongoing maintenance and enhancement of the existing fuel break and fuel management projects to protect critical infrastructure. These projects have been completed in a collaborative effort involving Mackenzie County, SRD, Tolko Industries Limited and Footner Forest Products.

The goal of the Zama Fuel Break project is to reduce the risk of wildfires to the Hamlet of Zama. The objectives of the project are:

1. To remove the merchantable timber from the fuel break in an environmentally sound manner that will meet the expectations of the community and regulators.
2. To mulch the remaining vegetation and woody debris to reduce the fire hazard.
3. To create a 50 meter fuel-free barrier around Zama.
4. To maintain the fuel break in a fuel free condition through annual inspections in the future. Consideration will be given to prescribed burning and further mulching to reduce or eliminate any further wildfire issues.
5. To achieve the project goal through a continuing partnership between Mackenzie County, SRD, Tolko Industries Limited and Footner Forest Products.
6. To complete the Fuel Break by 2008/09.



**Please provide a brief scope of work:**

(The scope of work should be more specific than the project description. Provide a short, detailed explanation of how grant funds will be used and the short and long term impacts of the project.)

The Fuel Break Project is supported through recommendations outlined within the Zama Wildland Urban Interface Plan and is aligned with FireSmart standards and practices contained within the FireSmart "Protecting your Community from Wildfire" manual.

Mackenzie County and Sustainable Resource Development in cooperation with the forest industry have been collaborating in the development of the Fuel Break around the Hamlet of Zama. The project has been progressing in relation to the funds and resources available from the partners. As a result, the project is currently approximately 75% complete with 24 hectares remaining for harvesting and mulching.

The 2007 FireSmart Community Grant application will fund the further establishment of 14 hectares of community Fuel Break. The remaining 10 hectares will be considered for funding in 2008.

The fuel types include merchantable coniferous and deciduous as well as unmerchantable types and muskeg. The Fuel Break has been flagged in the field and the appropriate land use designations are in place.

Sustainable Resource Development will administer the harvesting of the Fuel Break through the authority of a Commercial Timber Permit. Forest Industry will be encouraged to complete the harvesting by January 2008. The harvesting will be monitored by Sustainable Resource Development and conducted in a manner acceptable to the community and the regulators.

Mackenzie County will utilize the funding from the Grant as well its indirect and direct contribution to engage the services of a contractor to mulch the vegetation and woody debris which will remain after harvesting operations are complete. The County will provide supervision and overall project management.

The 50 meter Fuel Break will serve as an effective barrier against fire spread to or from the community in both the short and long term periods. The County and SRD have developed an effective maintenance plan to ensure the Fuel Break is maintained in a fuel free state through both prescribed burning and mechanical means.

The County and SRD will complete the necessary documentation of the project and make necessary submissions to PFCC. GIS databases will be updated to reflect the provision of the extended Fuel Break.

In the 2008/09 season, the County will endeavor to complete the Fuel Break pending financial and human resource availability. The final project will involve 10 hectares of mulching.



#### 4. Timeline

What is the duration of this program? (Check one)	One year _____	Two years <input checked="" type="checkbox"/>	>2 years _____
Is this a continuing project from previous years? (Check one)	Yes <input checked="" type="checkbox"/>	No _____	

Please provide a timeline for the project.

2007- September: Grant approval-SRD completes development of Commercial Timber Permit(s) to remove merchantable timber. County completes development of documents for mulching contract.

2007- December: Commencement of harvesting operations. Award of mulching contract.

2008- February: Harvesting complete. Mulching of 14 ha. commences.

2008- March: Field operations complete. Complete project documentation and management requirements. Submit final reporting to PFCC.

2008- June: Complete application for FireSmart Community Grant for the completion of the project for the remaining 10 ha..

2008- December- Completion of the Zama Fuel Break project

#### 5. Project Summary

**Project Category:** (check all that apply)

Wildland/urban interface plan preparation

Interagency co-op/cross-training

Fuel modification

Emergency planning

Public education and information

Other





## 6. Community Information

Community name:	Hamlet of Zama		
Municipality:	Mackenzie County		
Population:	250	Number of homes/structures:	65
Project latitude:	59.09.252	Project longitude:	118.41.082
Number of hectares to be treated: (for fuel modification projects)	14	Estimated cost per hectare: (for fuel modification projects)	4,350
Number of citizens to be reached: (for educational/information projects)		Number of residences affected: (for WUI planning/emergency planning projects)	
Identify what organization in the community is providing leadership for the project?			
Municipal government:	Mackenzie County		
Municipal fire department:	Mackenzie County Emergency Services		
Homeowners/community association:			
Non-profit society:			
Other (please specify):			
Values at risk (Check what is threatened)		Hazard description (Check appropriate type of interface) See <u>FireSmart – Protecting Your Community from Wildfire (2004)</u> for definitions.	
Homes	<input checked="" type="checkbox"/>	Interface	<input checked="" type="checkbox"/>
Businesses	<input checked="" type="checkbox"/>	Intermix	<input type="checkbox"/>
Infrastructure	<input checked="" type="checkbox"/>		
Economic viability	<input checked="" type="checkbox"/>		
Historic structures/features	<input checked="" type="checkbox"/>		



## 7. Inter-agency Collaboration

Identify the private, local, provincial, federal organizations and/or other agencies (please specify) that are contributing or participating in completion of this project. Please identify how each partner will contribute to the completion of the project (funding, personnel, equipment, etc.).

Mackenzie County and Sustainable Resource Development have been building effective FireSmart partnerships to protect the community of Zama City from wildfire. They have worked in collaboration with Tolko Industries Ltd. and Footner Forest Products to complete the vegetation management projects using environmentally sound harvesting techniques. Other partners have included the Alberta Fire Commissioners Office, Forestry Division, Fish and Wildlife Division and Apache Canada Resources.

**Mackenzie County** has made substantial investments of direct and indirect funding for FireSmart initiatives in Zama. They recently completed a vegetation management project comprised of thinning 12 ha of hazardous fuels surrounding critical infrastructure. Although the project was delivered by the County, staff from Upper Hay Forest Area provided valuable guidance and support. The County invested \$45,000.00 in the vegetation management project. The indirect costs for other FireSmart initiatives to date are estimated at an investment of \$20,000.00. Thus the total contribution from Mackenzie County currently totals \$65,000.00.

The County will be responsible for the implementation of the Fuel Break Project. Mackenzie County has committed \$6,000.00 in direct funding for the 2007 Fuel Break project as a portion of the mulching contract for 14 hectares. The County will also provide indirect funding of \$5,000.00 for the provision of project management services. This includes supervision, contract administration and overall management. Thus, the total commitment concurrent with the FireSmart Community Grant is \$11,000.00.

**Sustainable Resource Development** has invested considerable funding and resources in an ongoing effort to develop both the Wildland Urban Interface and Community Zones in a FireSmart manner. SRD has provided direct funding for the development of the Wildland Urban Interface plan and the Community Zone Pre-suppression Plan. They recently completed the enhancement and maintenance of the completed sections of the fuel break with a direct investment of \$55,000.00. Previously, SRD contributed over \$50,000.00 for the original development of the fuel break. It is difficult to quantify the indirect contribution made by SRD over the past five years, conservatively it is estimated at \$50,000.00, bring the total investment to \$155,000.00.

Mackenzie County has requested that SRD continues their ongoing support of community protection through the provision of a FireSmart Community Grant in the amount of \$50,000.00 to fund the majority of the mulching contract. SRD staff will provide expert advice and support in the development of the Fuel Break including GIS services, community out reach and site inspections.

**Tolko Industries Limited/Fotner Forest Products** have been involved in the collaborative FireSmart process since its inception. The forest industries will continue their contribution in the development of an acceptable harvesting plan to remove the merchantable timber from the fuel break under the authority of a Commercial Timber Permit. The harvest of this relatively small area is an example of the forest industries' commitment to their community.



### 8. Applicant/Partner Equity Funding

Please specify each contributor and the dollar amount of each contribution.

Contributors: (Please specify)	Grant funding	Applicant funding					<b>TOTAL:</b>
Equity dollars:	50,000	6,000					56,000
Equity in kind		5,000					5,000
<b>TOTAL:</b>	50,000	11,000					61,000

	Grant share (\$ Amount requested)	<b>TOTAL: 61,000.00</b>	
		Equity Dollars	<b>Total</b>
Personnel/labour:			
Operating:			
Travel:			
Contractual services:	50,000	6,000	56,000
Equipment rental:			
Software purchase:			
Other: Project management		5,000	5,000
Sub-total:			
<b>TOTAL:</b>	50,000	11,000	61,000



## 9. Planned Project Maintenance

Please describe all planned project maintenance and the frequency that it will be performed.

The Zama Fuel Break will be inspected on an annual basis by Mackenzie County Emergency Services and Sustainable Resource Development. The inspection will identify the need for maintenance of the fuel break and will also serve as a monitoring tool to quantify the use of the fuel break by recreational users and wildlife. The fuel break may support the growth of grass fuel types which would represent a substantial hazard to the community in the spring and fall of the year during the cured grass stage. In this event, a prescribed burn will be considered to mitigate the issue. A burn would also be effective to mitigate the emergence of brush and grass which would pose a hazard to the community.

If the establishment of hazardous grass and brush cannot be eliminated by prescribed burning, the partners would consider the use of mechanical means such as mulching.

Does this community have a Wildland/Urban Interface Plan in place?  
(Check one)

Yes  No

If yes, does it follow Sustainable Resource Development FireSmart guidelines? (Briefly describe)

Yes, the Zama Wildland/Urban Interface Plan was developed in 2001 and updated in 2004 to identify wildfire risk to developments and mitigate the risk of structure fires spreading from the Hamlet to the wildland. The plan provides recommendations to minimize the wildfire risk to present and future development through the use of vegetation management, development, legislative, public education, interagency cooperation, and emergency planning initiatives. The plan was developed with the cooperation of representatives from Alberta Sustainable Resource Development, the Hamlet of Zama and Mackenzie County. The plan follows applicable FireSmart guidelines. The partners in the Wildland/Urban Interface Plan have expressed interest in the review and revision of this plan to ensure it remains consistent with development, FireSmart initiatives and keeping in stride with advances in FireSmart technology.

In 2007, Sustainable Resource Development FireSmart Unit initiated the development of a Community Zone Pre-suppression Plan for the 10 km zone around Zama. The plan was completed with the participation of Mackenzie County and Sustainable Resource Development. The plan identifies the stakeholders, values at risk and emergency planning initiatives.

If no, is this a request to develop a plan? (Briefly describe)

N/A



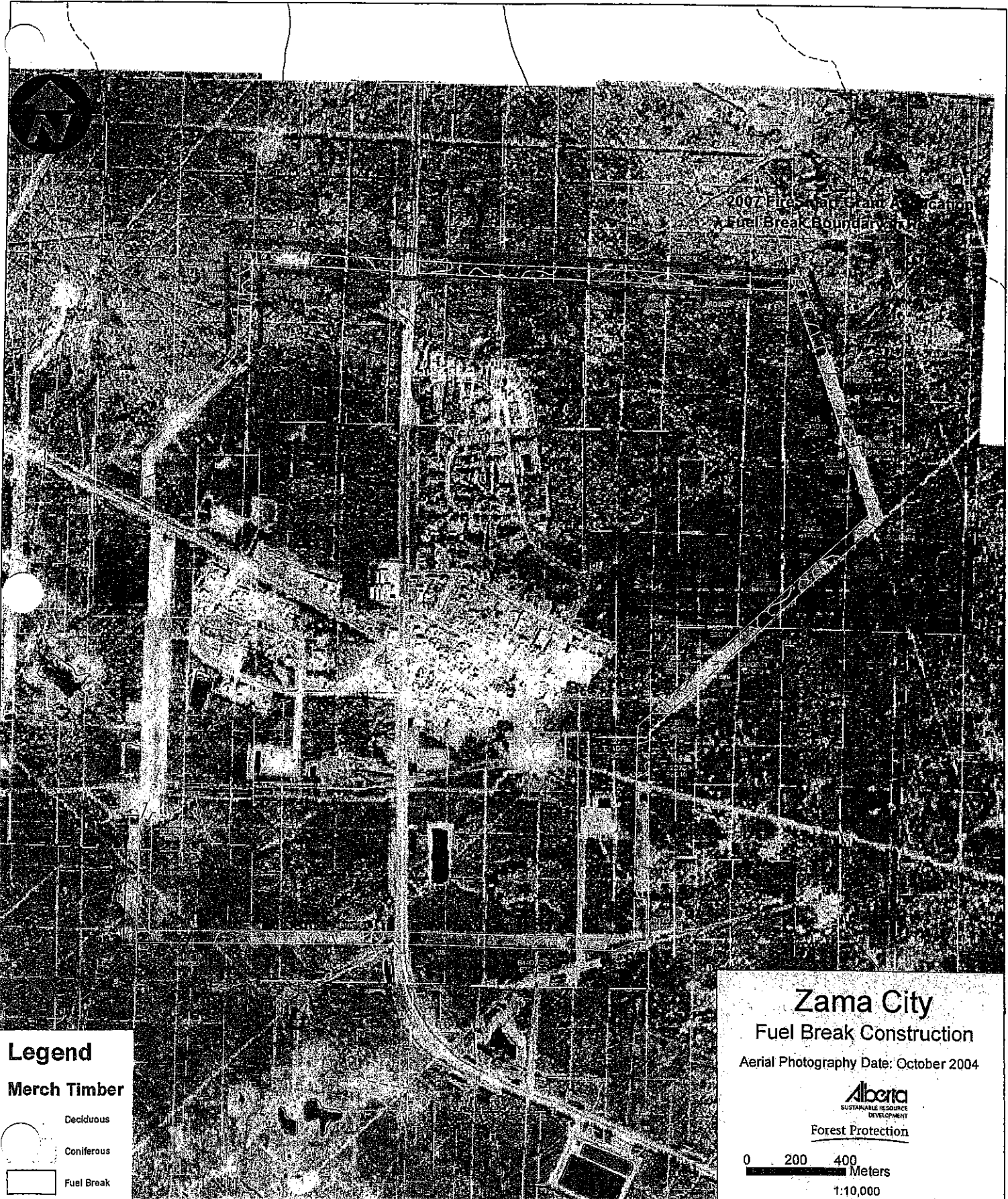


## **10. Additional Information/Supporting Documentation Included**

The following documents have been attached:

1. Ortho Imagery of the Fuel Break showing existing and planned clearing.
2. Wildfire Threat Assessment for the Community Zone surrounding Zama








2007 Fire Management Allocation  
 Fuel Break Boundary

**Legend**

**Merch Timber**

-  Deciduous
-  Coniferous
-  Fuel Break

**Zama City**  
 Fuel Break Construction

Aerial Photography Date: October 2004

**Alberta**  
 SUSTAINABLE RESOURCE  
 DEVELOPMENT

**Forest Protection**

0 200 400  
 Meters

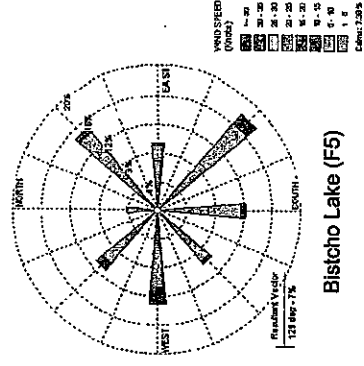
1:10,000



**Map 2 - Fire Behavior Potential  
Zama City**

- MD/County Boundary
- Municipal Boundary
- Community Zone Boundary
- Access Road
- Pipeline
- Railroad
- Transmission Powerline
- Forest Protection Area
- Indian Reserve
- FMA Boundary
- Protected Area
- Value at Risk

- Fuel Types**
- Spruce-Lichen Woodland (C-1)
  - Boreal Spruce (C-2)
  - Mature Pine (C-3)
  - Immature Pine (C-4)
  - Pine-Douglas Fir (C-7)
  - Deciduous (D-1/D-2)
  - Slash (S-1/S-2)
  - Cured Grass (O-1)
  - Mixedwood (M-1/M-2)
  - Non-fuel



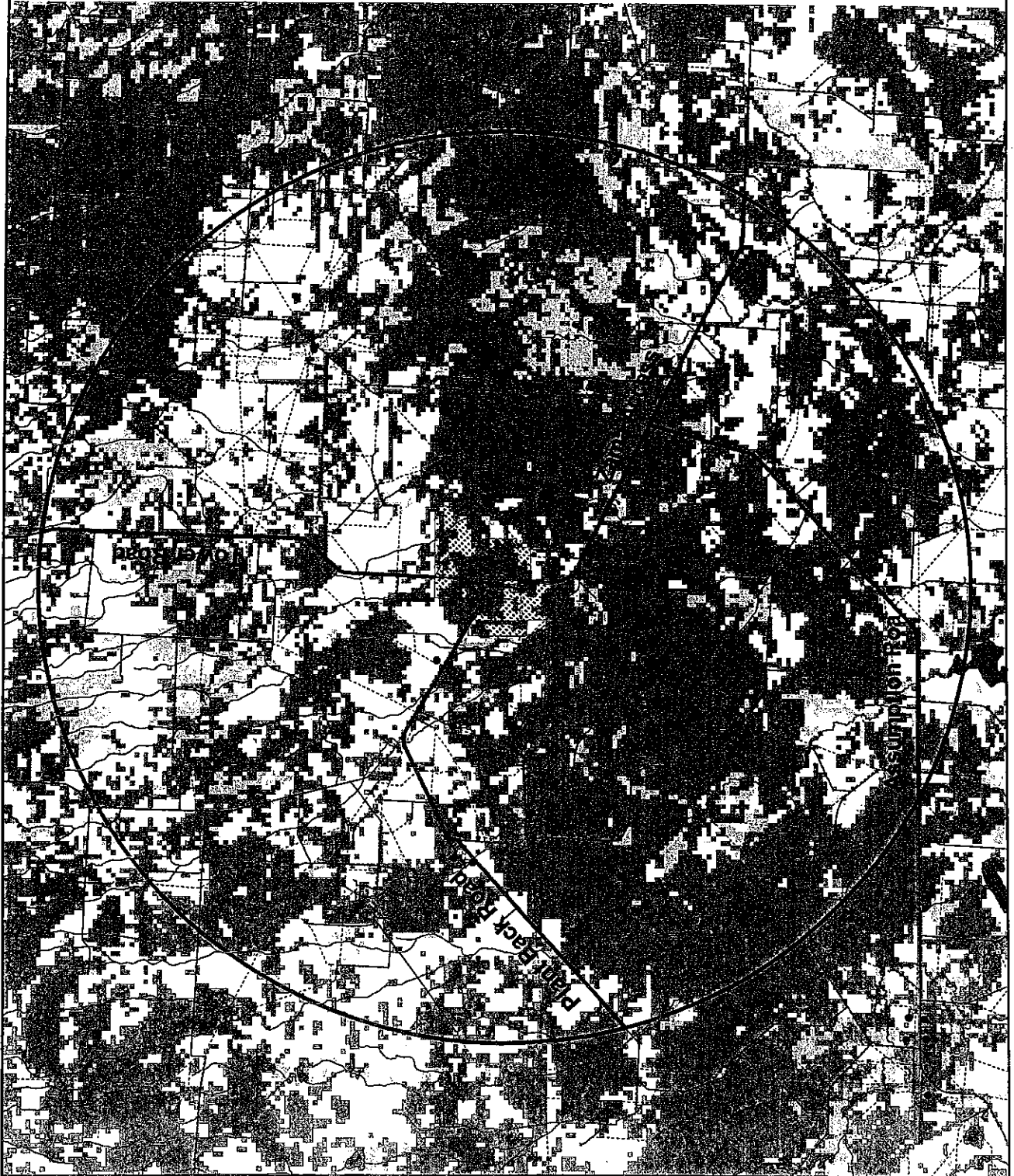
Bistcho Lake (F5)

Map Produced by:

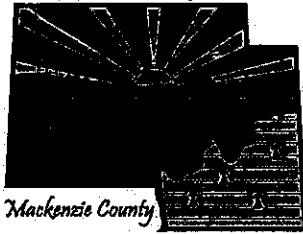


April 1, 2007

1:80000







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 28, 2007</b>
<b>Presented By:</b>	<b>John Klassen, Director of Environmental Services</b>
<b>Title:</b>	<b>Mustus Lake Subdivision Watermain Oversizing Payment</b>

**BACKGROUND / PROPOSAL:**

Henry Fehr developed a commercial / industrial subdivision along 95 Street in NE 10-106-15 W5M in La Crete this past year (see attached map).

As per the minimum requirements of policy DEV001, the water main was oversized along 95 Street in La Crete to allow for future development. The County is required to pay the cost of this over sizing as per section 1.d of the policy.

Section 1.d

“M.D. of Mackenzie will pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.”

**OPTIONS & BENEFITS:**

This is an unbudgeted expenditure that requires Council approval as per Policy FIN 006, as follows:

“If a proposed unbudgeted expenditure is not of an emergency nature and b) any expenditure will exceed the budget for the program or function, Council approval for the expenditure must be obtained.”

Administration recommends that the attached invoice be paid to Henry Fehr. The required improvements have been completed to the County’s satisfaction and the invoice reflects the quantities certified correct by FOCUS.

**COSTS & SOURCE OF FUNDING:**

The cost of the water main over sizing was \$28,506.03 (excluding GST).

Author: M. Driedger

Review By: *JK*

CAO *[Signature]*

**RECOMMENDED ACTION:**

That authorization be given for payment of \$28,506.03 to Henry Fehr for water main over sizing along 95 Street in NE 10-106-15 W5M in La Crete, to be funded from the General Capital Reserve 97-760.

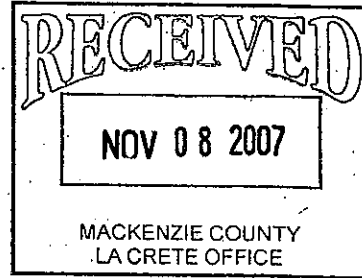
Author: M. Driedger

Review Date: *Nov 15/07*

CAO



November 5, 2007  
File No. 124472-20



Mustus Lake Center  
P.O. Box 1284  
LA CRETE, AB  
T0H 2H0

Attn: Henry Fehr

Dear Sir:

**RE: Mustus Lake Business Park**

Enclosed please find a material cost for the oversize of watermains.

If you require further information, please contact the undersigned of our Peace River office  
@ (780) 624-5631.

Thank you.

Yours truly,  
FOCUS CORPORATION

A handwritten signature in black ink, appearing to read "D.L. Schuler".

D.L. (Doug) Schuler  
Assistant Regional Manager

DLS/wmb  
Enclosure

**MUSTUS LAKE BUSINESS PARK  
 COMMERCIAL / INDUSTRIAL SUBDIVISION - 2007  
 LA CRETE, ALBERTA**

**MATERIAL COST FOR OVERSIZE OF WATERMAINS**

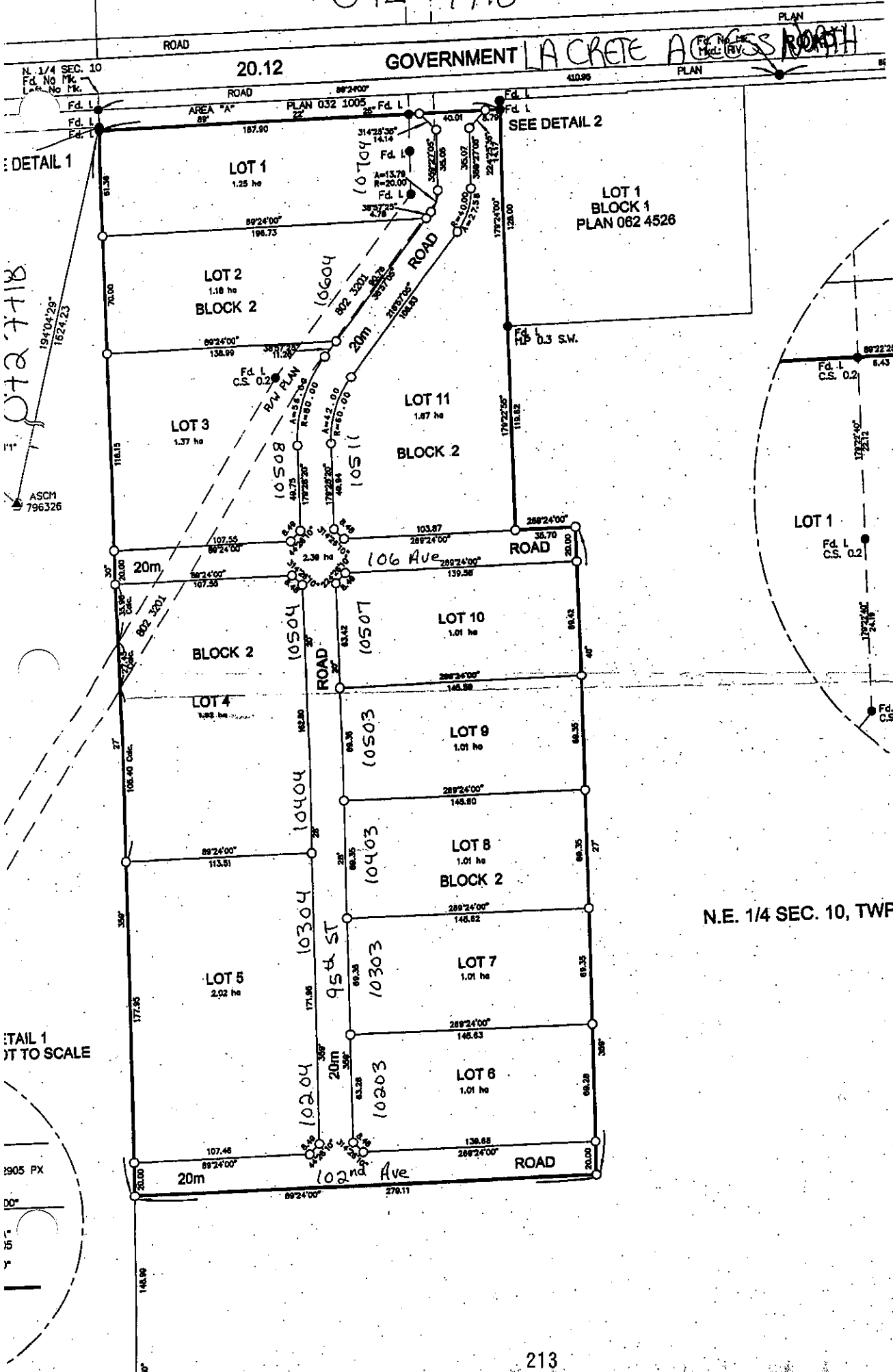
Description	250 mm Diameter	200 mm Diameter	Length x Unit	Cost
1. Waterpipe Off-site	\$72.32	- \$48.65	= \$23.67 x 229.5m	\$ 5,432.27
2. Waterpipe On-site	72.32	- 48.65	= 23.67 x 580m	13,728.60
3. Valves Off-site	1,281.00	- 809.00	= 472.00 x 1 ea.	472.00
4. Valves On-site	1,281.00	- 809.00	= 472.00 x 12 ea.	5,664.00
5. 250x250x250 Tee Off-site	870.10	- 264.22	= 605.88 x 1ea.	605.88
6. 250x250x150 Tee On-site	546.66	- 232.78	= 313.88 x 6 ea.	1,883.28
7. 250x250x200 Tee On-site	649.53	- 264.22	= 385.31 x 1ea.	385.31
8. 250 Plug Off-site	75.89	- 47.77	= 28.12 x 1ea.	28.12
9. 250 Plug On-site	75.89	- 47.77	= 28.12 x 3 ea.	84.36
10. 250 x 200 Cross On-site	879.21	- 700.00	= 179.21 x 1ea.	179.21
11. Service saddle	107.90	- 99.30	= 8.60 x 5 ea.	\$ 43.00
<b>TOTAL ESTIMATED COST</b> .....				<b><u>\$28,506.03.00</u></b>

FOCUS CORPORATION

W.5th M.

PLAN 832 1518

07217718



DETAIL 1

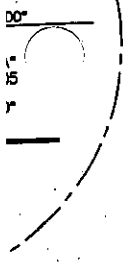
SEE DETAIL 2

194°04'29" 1624.23

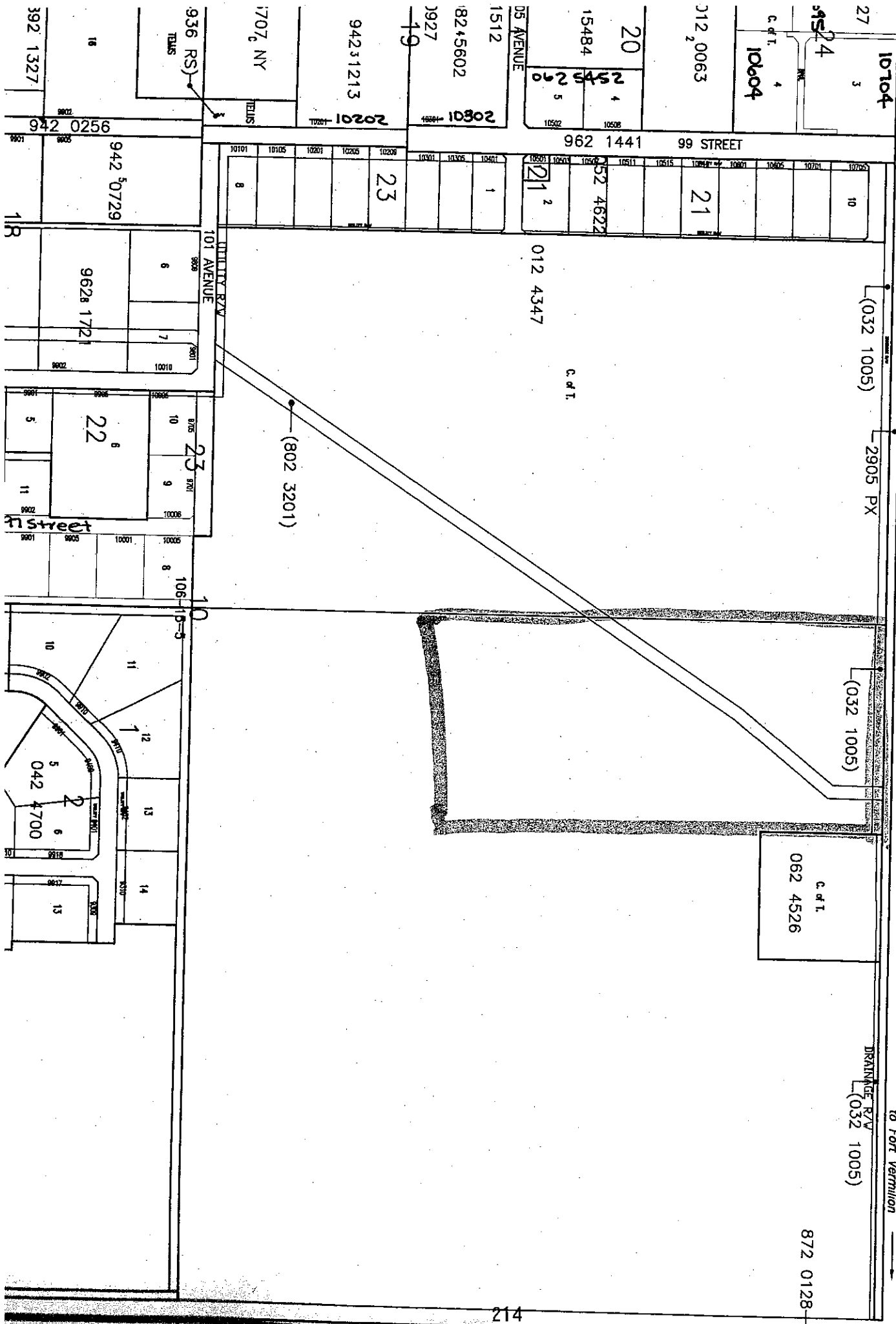
ASCM 796326

DETAIL 1 NOT TO SCALE

1905 PX



N.E. 1/4 SEC. 10, TWP



C.D.T.

C.D.T.  
062 4526

DRAINAGE R/W  
(032 1005)

to Fort Vermilion

872 0128

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Urban Development Standards</b>	<b>Policy No:</b>	<b>DEV001</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 5</b>
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### **Purpose**

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

### **Policy Statement**

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

### **Guidelines**

- 1 M.D. of Mackenzie will:
  - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
  - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
  - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
  - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
  - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
  - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
  - g) pay for the storm sewer trunk main.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

## Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.
- 3 Costs exceeding \$100,000 accumulated throughout the year will be either out of the General Capital Reserve or funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.
- 4 Costs of all storm sewer collection facilities within subdivisions.
- 5 Developers shall notify the Municipal District of Mackenzie by October 31 annually of any subdivisions that will require local improvement plans in the following year. The developer shall be responsible for all local improvement charges unless a local improvement bylaw has been passed.

## Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under ground pwr)	Cold mix Roads	St. Lights (OH pwr)	Paved Roads	Storm Sewer Internal	Storm Sewer Trunk Main
MHP				√			√	√	MD
MHS	√*	√*		√			√	√	MD
HCR					√	√		√	MD
All other Residential	√*	√*	√	√			√	√	MD
Commercial	√*	√*	√	√			√	√	MD
Industrial						√			MD

## Definitions

(√) – means the requirement.

(\*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

Zoning – As per the Land Use Bylaw

Storm Sewer Trunk Main – means storm sewer that benefits either present or future development areas as determined by the M.D.

Storm Sewer Internal – means storm sewer that only benefits the subdivision within the development agreement.

Storm Sewer Collection System – can include ditches, ponds and underground piping.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>June 18, 2002</b>	<b>02-460</b>
<b>Amended</b>	<b>Jan 13, 2004</b>	<b>04-009</b>
<b>Amended</b>	<b>June 23, 2004</b>	
<b>Amended</b>	<b>May 10, 2005</b>	<b>05-255</b>
<b>Amended</b>	<b>Dec 13, 2005</b>	<b>05-674</b>

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>UNBUDGETED EXPENDITURES</b>	<b>Policy No:</b>	<b>FIN006</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 6</b>
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### **Purpose**

To establish procedures to authorize expenditures not included in a budget.

### **Policy Statement and Guidelines**

#### **In this Policy**

- (a) "Unbudgeted Expenditure" means an expenditure not included in the interim operating budget, the operating budget or the capital budget for the year.
- (b) "Emergency" means an occurrence or situation which could jeopardize the immediate safety, health or welfare of people or the protection of property in the municipality.

If a proposed unbudgeted expenditure is not of an emergency nature and

- (a) the expenditure will not exceed the budget for the program or function, the Chief Administrative Officer or designate may approve the expenditure.
- (b) any expenditure will exceed the budget for the program or function, Council approval for the expenditure must be obtained.

If the proposed unbudgeted expenditure is for an emergency as determined by the Chief Elected Official or the Chief Administrative Officer

- (a) the Chief Elected Official, or;
- (b) the Chief Administrative Officer or designate may approve the expenditure;

The Chief Administrative Officer shall provide Council with monthly variance report as well as operating and capital budget reports.



	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>October 14, 1998</b>	<b>98-312</b>
<b>Amended</b>	<b>April 3, 2002</b>	<b>02-248</b>
<b>Amended</b>		

